

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend the Parish Council Meeting on Tuesday 18th August 2026 at Grosvenor Park School
Commencing at 7:00pm.**

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2729. To receive apologies
2730. To consider & approve Minutes of the Meeting held on Thursday 23rd July 2026
2731. To receive Declarations of Interest
2732. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2733. To consider the list of planning applications set out below

Application No:	Description
------------------------	--------------------

2734. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions July & August 2026
2735. To authorise payment of the following accounts:

Payment Description	Amount
Steve Edmondson - Lengthsman Duties July 2026	£159.04
Adrian Osmotherley - Parish Clerk Fees and Expenses July 2026	£553.80
HMRC Payroll Payment - Parish Clerk Salary July 2026 (paid 06.08.2026)	£128.40
Bowker IT - Resolve Website Access Issues July 2026	£29.40
Unity Trust Bank - Parish Council Bank Account Monthly Fee July 2026	£7.00
Zen Website Hosting - July 2026 (Paid Via DD)	£7.79

2736. To consider the date and time of the next meeting

**Parish Clerk
106 Broadway
Morecambe,
LA45XZ**

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

14th August 2026

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Tuesday 18th August 2026 at 7:00 pm.

Present:

Councillor Mr W Jackson (Chair)

Councillor Mr P Melling

Councillor Mr D Wright

In Attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

2729 Apologies: Apologies were received from Councillors Mrs G Kelly and Mr J Simmons.

2730 Minutes: It was **RESOLVED** that the minutes of the meeting held on 23rd July 2026 be approved.

2731 Declarations of interest: There were no declarations of interest.

2732 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

The Parish Council vacancies for the Rural and Winster Wards remain open. Any member of the general public who may be interested in becoming a Parish Councillor should contact the Parish Clerk on 07916029265 for further details.

The Parish Clerk advised that he had attended a Microsoft Teams meeting held by the Middleton Substation Community Relations Team (Team). The Team assess the bids and allocate funds from a Community Fund provided by National Grid. The fund had been provided as part of the agreement to extend the Middleton Sub-Station. The Team will be seeking to engage with Ward members and Parish Councils, along with local community organisations to talk through their approach for engagement on the community fund and collate initial views on local priorities to shape how the fund is delivered and allocated. The funds cannot however be allocated for statutory works such as highway maintenance and improvements that are the responsibility of Lancaster City Council and/or Lancashire County Council.

The Chairs insignia ribbon name bands for 2024, 25 and 26 have been ordered.

The Parish Clerk advised that he was facilitating the meeting date changes from November 2026. The monthly meetings will now be held on the first Thursday of each month rather than the current third Thursday. A revised programme of existing and new meeting dates for the remainder of 2026 and 2027 will be forwarded to Councillors for their agreement shortly.

Parish Council (Councillors) updates and information only reports:

Councillor Wright advised that he had reported the overgrown footpath running from Green Lane to Sunderland Drive using the Love Clean Streets app.

The Chair advised that he has attended a Local Government Reorganisation Stakeholder Briefing via Teams meeting arranged by Lancaster City Council. The aim of the meeting was to provide an update on the current position, key developments and anticipated next steps for the Local Government Reorganisation of Lancashire. A transcript and recording of the meeting was also provided to other Councillors who could not attend the meeting on the day. In simplistic terms the reorganisation is for Lancashire as a single County Council made up of 15 separate Councils to become four stand-alone Unitary Authorities. It has been proposed that Lancaster City Council will join Preston and North Ribble Council to become Lancashire North Unitary Authority. Further updates will be provided to Councillors once they are agreed.

2733 Planning applications and statutory consultations:

Application No	Description

The Parish Clerk advised that there had been no new planning applications received since the last meeting.

2734 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for July and August 2026 which had been updated and sent to Councillors in advance of the meeting for their information. The Parish Clerk advised that since the last meeting there have been no changes or updates to any of the ongoing planning applications.

2735 Accounts for payment:

Steve Edmondson - Lengthsman Duties July 2026	£159.00
Adrian Osmotherley - Parish Clerk Fees and Expenses July 2026	£553.80
HMRC Payroll Payment - Parish Clerk Salary July 2026 (paid 06.08.2026)	£128.40
Unity Trust Bank - Parish Council Bank Account Monthly fee July 2026	£7.00
Zen Website Hosting - July 2026 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2736 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 22nd October 2026 at 7:00pm.**

Signed: _____ Clerk

Signed: _____ Chair

Heaton with Oxcliffe Parish Council Correspondence - July & August 2026



Date	Sender	Topic
18.07.2026	Parish Clerk	Parish Council Monthly Meeting 23.07.2026 Agenda Summons and Supporting Information
18.07.2026	National Association of Local Councils (NALC)	NALC Time off for public duties survey
23.07.2026	Lancashire County Council	Lancashire Fire and Rescue Service - Community Risk Management Plan consultation
28.07.2026	Lancashire County Council	Town and Parish Council Summer Newsletter
28.07.2026	Neighbourhood Alert	Listen and subscribe to the new Neighbourhood Watch Podcast
28.07.2026	Middleton Substation Community Relations Team	Middleton Substation extension
28.07.2026	Parish Clerk	Parish Council Meeting Held 23.07.2026 - Minutes
28.07.2026	Lancashire Association of Local Councils (LALC)	LALC July 2026 Updates
03.08.2026	Lancaster City Council	Invitation: Local Government Reorganisation (LGR) Stakeholder Briefing
05.08.2026	Lancaster City Council	Thank You for Attending Today's LGR Stakeholder Briefing
13.08.2026	Parish Clerk	Planned Meeting 27.08.2026
13.08.2026	Lancaster City Council	Homeless Person Issue
13.08.2026	Parish Clerk	Planned Meeting 27.08.2026 - Update
14.08.2026	Parish Clerk	Draft Agenda For Comment

Planning Application Comments & Decisions

June & July 2026



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
25/00960/FUL: Change of use of land for the siting of 8 gypsy and traveller pitches at land rear of 105 White Lund Road. Land To The Rear Of 105 White Lund Road Morecambe Lancashire.	Not Supported	Awaiting Approval
26/00275/FUL: Construction of outdoor padel courts with canopies, boundary fencing and associated clubhouse facility. Salt Ayre Sports Centre, Doris Henderson Way, Heaton With Oxcliffe, LA15JS.	Unanimous Support	Application Withdrawn (04.08.2026)
26/00224/FUL: Demolition of existing buildings, erection of 11 buildings to provide sixty-nine self-contained units of flexible industrial accommodation with associated car parking, access and works. Land Rear Of Unit 2, Southgate, White Lund Estate.	Unanimous Support	Awaiting Decision

Updated 13.08.2026