

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 19<sup>th</sup> March 2026 at Grosvenor Park School  
Commencing at 7:00pm.**

**Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2689. To receive apologies
2690. To consider & approve Minutes of the Meeting held on Thursday 19<sup>th</sup> February 2026
2691. To receive Declarations of Interest
2692. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Parish Council (Councillors) updates and information only reports
2693. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>
<b>24/01201/FUL</b>	<b>Amended Application:</b> Erection of 4 industrial/employment use buildings, alterations to land levels, construction of internal roads, service areas, car parking and associated site works. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.
<b>26/00276/FUL</b>	Demolition of single storey extensions and car port, erection of two storey and single storey extension with enclosed lobby and creation of a terrace area. Oxcliffe Hill Farm, Lancaster Road, Heaton, Morecambe, LA3 3ER.

2694. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions February & March 2026
2695. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
Steve Edmondson - Lengthsman Duties February 2026	£112.00
Adrian Osmotherley - Parish Clerk Fees and Expenses February 2026	£553.80
Grosvenor Park School - Meeting Room Hire February 2026	£50.00
Parish Council Annual Insurance 2025 to 2026 - Zurich Renewal Premium	£300.00
HMRC Payroll Payment - Parish Clerk Salary February 2026 (paid 05.03.2026)	£128.40
Unity Trust Bank - Parish Council Bank Account Monthly Fee February 2026	£7.00
Zen Website Hosting - February 2026 (Paid Via DD)	£7.79

2696. To consider the date and time of the next meeting

**Parish Clerk  
106 Broadway  
Morecambe,  
LA45XZ**

**15<sup>th</sup> March 2026**

**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 19<sup>th</sup> March 2026 at 7:00 pm.**

**Present:**

Councillor Mr P Melling (Chair)  
 Councillor Mr W Jackson (Vice Chair)  
 Councillor Mr D Wright

**In Attendance:**

Adrian Osmotherley - Parish Clerk  
 The Chair welcomed all attendees to the meeting.

**2689 Apologies:** Apologies were received from Councillor Simmons and Kelly.

**2690 Minutes:** It was **RESOLVED** that the minutes of the meeting held on 19<sup>th</sup> February 2026 be approved.

**2691 Declarations of interest:** There were no declarations of interest.

**2692 Public discussion and information only updates:**

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

**The Parish Council vacancies for the Rural and Winster Wards remain open. Any member of the general public who may be interested in becoming a Parish Councillor should contact the Parish Clerk on 07916029265 for further details.**

There were no issues raised or comments made by the Parish Clerk.

**Parish Council (Councillors) updates and information only reports:**

Councillor Wright advised that he had reported the fly tipping in the dykes adjacent to Green Lane via the Love Clean Streets app, but the reports had been closed without further action being taken. The Parish Clerk advised he would write to Lancaster City Council to try and establish who has responsibility for the dykes.

The Chair advised that Lancashire Constabulary are holding an open day event at the Salt Ayre Leisure Centre on the 08.04.2026 at 13.00hrs. The Chair requested that the details are placed in the three Parish Council notice boards for general public information. The Parish Clerk confirmed this would be done.

**2693 Planning applications and statutory consultations:**

Application No	Description
<b>24/01201/FUL</b>	<b>Amended Application:</b> Erection of 4 industrial/employment use buildings, alterations to land levels, construction of internal roads, service areas, car parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.
<b>26/00276/FUL</b>	Demolition of single storey extensions and car port, erection of two storey and single storey extension with enclosed lobby and creation of a terrace area. Oxcliffe Hill Farm, Lancaster Road, Heaton, Morecambe, LA3 3ER.

The Parish Clerk advised that there had been one amendment to an existing planning application and one new planning application received since the last meeting which had been forwarded to Councillors for their information and comment. The amended application reference **24/01201/FUL** was unanimously supported by the Parish Council. Application **26/00276/FUL** was also unanimously supported by the Parish Council. The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council view.

**2694 Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for February and March 2026 which had been updated and sent to Councillors in advance of the meeting for their information. The Parish Clerk advised that since the last meeting application **26/00005/FUL** was permitted on the 16.02.2026. There have been no changes or updates to any of the other ongoing planning applications.

**2695 Accounts for payment:**

Steve Edmondson - Lengthsman Duties February 2026	£112.00
Adrian Osmotherley - Parish Clerk Fees and Expenses February 2026	£553.80
HMRC Payroll Payment - Parish Clerk Salary February 2026 (paid 02.03.2026)	£128.40
Grosvenor Park School - Meeting room hire February 2026	£50.00
Parish Council Annual Insurance 2025 to 2026 - Zurich Renewal Premium	£300.00
Unity Trust Bank - Parish Council Bank Account Monthly fee February 2026	£7.00
Zen Website Hosting - February 2026 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2696 Date and time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 16<sup>th</sup> April 2026 at 7:00pm.**

Signed: \_\_\_\_\_ Clerk

Signed: \_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence - February and March 2026



Date	Sender	Topic
12.02.2026	Parish Clerk	Parish Council Meeting 19.02.2026 Agenda Summons and Supporting Information
17.02.2026	Parish Clerk	Uneven pavement
21.02.2026	Parish Clerk	Draft Meeting Minutes for Comment
23.02.2026	Lancaster City Council	24/01201/FUL Mellishaw North Development Site - Amended Planning Application for Councillor comment
24.02.2026	Parish Clerk	Parish Council Meeting Held 19.02.2026 - Minutes
24.02.2026	Lancashire County Council	Bus Service Changes for March 2026
26.02.2026	Parish Clerk	24/01201/FUL Mellishaw North Development Site - Summary of Councillor comment
26.02.2026	Stay In The Know	Local, interesting and relevant
03.03.2026	Lancashire County Council	March Health Protection Bulletin
04.03.2026	Lancashire Association of Local Councils (LALC)	FREE Share & Learn Sessions for Councillors
05.03.2026	Parish Clerk	Parish Clerk Holidays
05.03.2026	Parish Clerk	Parish Boundary
15.03.2026	Parish Clerk	Draft Agenda for Comment

# Planning Application Comments & Decisions

## February & March 2026



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<b>24/01201/FUL:</b> Erection of 3 New Buildings comprising of 6 Units, Car Workshop and MOT Centre and Associated Parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.	Majority Support in Principle	Awaiting Approval
<b>25/00595/FUL:</b> Erection of cattle building with slurry storage beneath and underground attenuation tank for surface water. Downlands Farm, Moss Road, Heaton With Oxcliffe, Morecambe, Lancashire. LA3 3ES.	Unanimous Support	Awaiting Approval
<b>25/00960/FUL:</b> Change of use of land for the siting of 8 gypsy and traveller pitches at land rear of 105 White Lund Road. Land To The Rear Of 105 White Lund Road Morecambe Lancashire.	Not Supported	Awaiting Approval
<b>25/01094/FUL:</b> Creation of additional parking area and secondary vehicular egress. TRS Tyres Ltd 12 Eastgate Morecambe Lancashire LA3 3DY.	Majority Support	Awaiting Approval
<b>26/00005/ADV:</b> Advertisement application for the display of two non-illuminated fascia signs. Unit 4, 1 Southgate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3PB.	Unanimous Support	Application Permitted 16.02.2026
<b>26/00005/ADV: Amended Application.</b> Advertisement application for the display of two non-illuminated fascia signs. Unit 4, 1 Southgate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3PB.	Unanimous Support	Application Permitted 16.02.2026

Updated 15.03.2026