

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 19<sup>th</sup> February 2026 at Grosvenor Park School Commencing at 7:00pm.**

**Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2681. To receive apologies
2682. To consider & approve Minutes of the Meeting held on Thursday 15<sup>th</sup> January 2026
2683. To receive Declarations of Interest
2684. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Parish Council (Councillors) updates and information only reports
2685. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>
<b>26/00005/ADV</b>	<b>Amended Application.</b> Advertisement application for the display of two non-illuminated fascia signs. Unit 4, 1 Southgate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3PB.

2686. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions January & February 2026
2687. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
Steve Edmondson - Lengthsman Duties January 2026	£112.00
Adrian Osmotherley - Parish Clerk Fees and Expenses January 2026	£553.80
Grosvenor Park School - Meeting Room Hire January 2026	£50.00
HMRC Payroll Payment - Parish Clerk Salary January 2026 (paid 12.02.2026)	£128.40
Unity Trust Bank - Parish Council Bank Account Monthly Fee January 2026	£6.00
Zen Website Hosting - January 2026 (Paid Via DD)	£7.79

2688. To consider the date and time of the next meeting

**Parish Clerk  
106 Broadway  
Morecambe,  
LA45XZ**

**12<sup>th</sup> February 2026**

**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 19<sup>th</sup> February 2026 at 7:00 pm.**

**Present:**

Councillor Mr P Melling (Chair)  
Councillor Mr W Jackson (Vice Chair)  
Councillor Mrs G Kelly  
Councillor Mr D Wright

**In Attendance:**

Adrian Osmotherley - Parish Clerk  
The Chair welcomed all attendees to the meeting.

**2681 Apologies:** Apologies were received from Councillor Simmons.

**2682 Minutes:** It was **RESOLVED** that the minutes of the meeting held on 15<sup>th</sup> January 2026 be approved.

**2683 Declarations of interest:** There were no declarations of interest.

**2684 Public discussion and information only updates:**

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

**The Parish Council vacancies for the Rural and Winster Wards remain open. Any member of the general public who may be interested in becoming a Parish Councillor should contact the Parish Clerk on 07916029265 for further details.**

Both the Parish Clerk and Councillor Wright have reported the removal of small trees adjacent to the Public Right of Way (PRoW) at the back of the Sunnyside caravan site to the Lancashire County Council PRoW Team.

The Parish Clerk advised Councillors that the existing internal auditor had advised that he was no longer able to carry out the annual internal audit of the Parish Council accounts. LALC have forwarded details of an alternative internal auditor that has the appropriate experience and qualifications. A discussion was held by Councillors, and it was agreed, by all Councillors present, that the internal auditor recommended by LALC should be used to audit the Parish Council accounts for the period 01.04.2025 to 31.03.2026. The Unity Trust Parish Council bank account charges will increase from £6.00 to £7.00 per month from the 01.02.2026.

**Parish Council (Councillors) updates and information only reports:**

The Chair advised that he had reported the uneven footway on Lune Drive caused by the roots from a large tree using the Love Clean Streets app. The issue had been reported to the Parish Clerk in the first instance by a concerned Resident. The Resident had advised that he had witnessed a disability scooter turning over, due to the uneven surface caused by tree roots, causing the driver to fall from the scooter into the carriageway. The Parish Clerk has provided the Resident with details how to carry out reports himself directly to Lancashire County Council.

Councillor Wright advised that the report he made via the Love Clean Streets app

regarding the black bin bags and two bikes that had been fly-tipped into the dyke at Green Lane had been closed without any further works being advised. The Parish Clerk advised Councillor Wright to re-report the issues until action was taken.

**2685 Planning applications and statutory consultations:**

Application No	Description
<b>26/00005/ADV</b>	Amended Application. Advertisement application for the display of two non-illuminated fascia signs. Unit 4, 1 Southgate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3PB.

The Parish Clerk advised that there had been one new amended planning application received since the last meeting which had been forwarded to Councillors for their information and comment. The amended application reference **26/00005/ADV** was unanimously supported by the Parish Council. The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council view.

**2686 Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for January and February 2026 which had been updated and sent to Councillors in advance of the meeting for their information. The Parish Clerk advised that since the last meeting application **24/01304/FUL** was permitted on 02.02.2026 and application **24/01235/VCN** was permitted on 04.02.2026. There have been no changes or updates to any of the other ongoing planning applications.

**2687 Accounts for payment:**

Steve Edmondson - Lengthsman Duties January 2026	£112.00
Adrian Osmotherley - Parish Clerk Fees and Expenses January 2026	£553.80
HMRC Payroll Payment - Parish Clerk Salary January 2026 (paid 12.02.2026)	£128.40
Grosvenor Park School - Meeting room hire January 2026	£50.00
Unity Trust Bank - Parish Council Bank Account Monthly fee January 2026	£6.00
Zen Website Hosting - January 2026 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2688 Date and time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 19<sup>th</sup> March 2026 at 7:00pm.**

Signed: \_\_\_\_\_ Clerk

Signed: \_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence - January and February 2026



Date	Sender	Topic
06.01.2026	Parish Clerk	Draft Agenda For Comment
10.01.2026	Parish Clerk	Parish Council Meeting 15.01.2026 Agenda Summons and Supporting Information
12.01.2026	Lancashire County Council	INVITATION TO A COUNTY CATHEDRAL SERVICE - Sunday 15 February 2026
13.01.2026	Parish Clerk	26/00005/ADV Unit 4,1 Southgate, White Lund Industrial Estate - Summary of Councillor comment
13.01.2026	Stay In The Know	Our News - January 2026
14.01.2026	Lancaster City Council	New live gritting map helps keep Lancashire moving this winter
14.01.2026	Lancashire County Council	Heads Up from Health Protection - January 2026 Bulletin
19.01.2026	Lancaster City Council	Food Waste Collections Guidance for Parish and Town Councils
19.01.2026	Parish Clerk	Draft Meeting Minutes for Comment/Agreement
19.01.2026	Lancashire Association of Local Councils (LALC)	Buckingham Palace Royal Garden Party invite 2026 - TIME SENSITIVE INFORMATION
20.01.2026	Lancaster City Council	26/00005/ADV Unit 4,1 Southgate, White Lund Industrial Estate - Amended application for Councillor comment
20.01.2026	Parish Clerk	Parish Council Meeting Held 15.01.2026 - Minutes
21.01.2026	Parish Clerk	26/00005/ADV Unit 4,1 Southgate, White Lund Industrial Estate - Amended application summary of Councillor comment
22.01.2026	Parish Clerk	Parish Clerk Holidays

## Heaton with Oxcliffe Parish Council Correspondence - January and February 2026



<b>Date</b>	<b>Sender</b>	<b>Topic</b>
22.01.2026	Morecambe Bay Partnership	Community survey from Morecambe Bay Partnership
10.02.2026	Lancashire County Council	Bus Service Changes for February 2026
10.02.2026	Lancashire Fire and Rescue Service	Take part in Lancashire Fire and Rescue Service's budget consultation
10.02.2026	Lancashire County Council	Trading Standards Service - Consumer Alerts - February 2026
10.02.2026	Lancashire County Council	Local Government Reorganisation - statutory consultation
10.02.2026	Lancashire County Council	Local Government Reorganisation Consultation
10.02.2026	Lancashire County Council	Heads Up from Health Protection - February 2026 Bulletin
10.02.2026	Lancashire County Council	Local Government Reorganisation (LGR) in Lancashire
11.02.2026	Parish Clerk	Draft Agenda For Comment
12.02.2026	Lancashire Association of Local Councils (LALC)	Can we have a minute of your time

# Planning Application Comments & Decisions

## January & February 2026



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<b>24/01201/FUL:</b> Erection of 3 New Buildings comprising of 6 Units, Car Workshop and MOT Centre and Associated Parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.	Majority Support in Principle	Awaiting Approval
<b>24/01235/VCN:</b> Demolition of existing bungalow and erection of a detached four bedroom 2-storey dwelling (pursuant to the variation of conditions 2 and 3 on planning permission 14/00214/FUL to amend previously approved floor plans and elevations and to change the external render into brick and relocation of dwelling by 1.2m). Site Of Former 288 Oxcliffe Road Heaton With Oxcliffe Lancashire.	Majority Neutral	Application Permitted (04.02.2026)
<b>24/01304/FUL:</b> Erection of 9 industrial units with parking. Coolwave Solutions, Northgate, White Lund Industrial Estate, Lancashire, LA3 3PA.	Majority Support	Application Permitted (02.02.2026)
<b>25/00595/FUL:</b> Erection of cattle building with slurry storage beneath and underground attenuation tank for surface water. Downlands Farm, Moss Road, Heaton With Oxcliffe, Morecambe, Lancashire. LA3 3ES.	Unanimous Support	Awaiting Approval
<b>25/00960/FUL:</b> Change of use of land for the siting of 8 gypsy and traveller pitches at land rear of 105 White Lund Road. Land To The Rear Of 105 White Lund Road Morecambe Lancashire.	Not Supported	Awaiting Approval
<b>25/01094/FUL:</b> Creation of additional parking area and secondary vehicular egress. TRS Tyres Ltd 12 Eastgate Morecambe Lancashire LA3 3DY.	Majority Support	Awaiting Approval
<b>26/00005/ADV:</b> Advertisement application for the display of two non-illuminated fascia signs. Unit 4, 1 Southgate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3PB.	Unanimous Support	Awaiting Approval

Updated 10.02.2026