

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 16th October 2025 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2649. To receive apologies
2650. To consider & approve Minutes of the Meeting held on Thursday 21st August 2025
2651. To receive Declarations of Interest
2652. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2653. To consider the list of planning applications set out below

Application No:	Description
25/00960/FUL	Change of use of land for the siting of 8 gypsy and traveller pitches at land rear of 105 White Lund Road. Land To The Rear Of 105 White Lund Road Morecambe Lancashire.
25/01075/ADV	Advertisement application for the display of 3 internally illuminated fascia signs, 1 internally illuminated pylon sign, 1 directional sign, parking signs and vinyl letters. Volvo Truck And Bus Centre Volvo Group UK Limited, Newgate, White Lund Industrial Estate, Morecambe LA3 3PT.

2654. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions September and October 2025
2655. To authorise payment of the following accounts:

Payment Description	Amount
Steve Edmondson - Lengthsman Duties August 2025 (paid 02.09.2025)	£159.04
Steve Edmondson - Lengthsman Duties September 2025	£159.04
Adrian Osmotherley - Parish Clerk Fees and Expenses August 2025 (paid 02.09.2025)	£532.86
Adrian Osmotherley - Parish Clerk Fees and Expenses September 2025	£628.50
Grosvenor Park School - Meeting Room Hire August 2025 (paid 02.09.2025)	£50.00
HMRC Payroll Payment - Parish Clerk Salary August 2025 (paid 02.09.2025)	£124.40
HMRC Payroll Payment - Parish Clerk Salary September 2025 (paid 02.10.2025)	£148.40
Unity Trust Bank - Parish Council Bank Account Monthly Fee August 2025 (paid	£6.00

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via DD 30.09.2025)	
Unity Trust Bank - Parish Council Bank Account Monthly Fee September 2025	£6.00
Zen Website Hosting - August 2025 (Paid Via DD on the 15.09.2025)	£7.79
Zen Website Hosting - September 2025 (Paid Via DD)	£7.79

2656. To consider the date and time of the next meeting

Parish Clerk

106 Broadway

Morecambe,

LA45XZ

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

15th August 2025

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 16th October 2025 at 7:00 pm.

Present:

Councillor Mr P Melling (Chair)
Councillor Mr W Jackson (Vice Chair)
Councillor Mrs G Kelly
Councillor Mr J Simmons
Councillor Mr D Wright

In Attendance:

Adrian Osmotherley - Parish Clerk
The Chair welcomed all attendees to the meeting.

2649 Apologies: There were no apologies.

2650 Minutes: It was **RESOLVED** that the minutes of the meeting held on 21st August 2025 be approved.

2651 Declarations of interest: There were no declarations of interest.

2652 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

The Parish Council vacancies for the Rural and Winster Wards remain open. Any member of the general public who may be interested in becoming a Parish Councillor should contact the Parish Clerk on 07916029265 for further details.

The Parish Clerk advised he would be attending a Teams Meeting arranged by Lancaster City Council to present and explain their new waste strategy. Details would be fed back in due course. Details explaining the three phases of the new waste strategy had been received from Kellet Ward Councillor James Sommerville and forwarded to the Councillors last week.

The two Tommies had been collected by the Lengthsman and would be erected at the Stocks, adjacent to the A683 Bay Gateway shortly.

Monthly maintenance checks to the three Public Right of Ways (PROW) in the Parish will end in November and restart in March 2026. Only reported reactive maintenance will be carried out to PROW during this period.

The Lengthsman had reported to the Parish Clerk an instance of fly tipping on Lancaster Road near to the Golden Ball Hotel. The materials tipped contained personal address details. These details have been forwarded to the Lancaster City Council Environmental Management Team for their action.

The new Lancashire County Council (LCC) Enquiries System for entering and tracking an enquiry has been forwarded to Councillors for their information and future use. The Enquiries System covers a wide range of services that are provided by LCC. The Love Clean Streets App remains the primary way to report Highway related defects.

A Prior Notice Application to upgrade a bridleway footpath on Green Lane, had been forwarded to Councillors for their information and comment. The majority of Councillors were not in favour of the change from footpath to bridleway. Full details of reasons for their objection will be forwarded to the Lancashire County Council Legal Services Department in due course.

Parish Council (Councillors) updates and information only reports:

Councillor Simmons advised he had attended the recent 'Coffee With A Cop' Initiative that was held at Starbucks adjacent to the ASDA Supermarket. A wide range of subjects were discussed including the Lancaster/Morecambe Cycle/Pedestrian Way (Way). At the meeting a local Police Constable advised that checks had recently been carried out on the electric cycles and scooters using the Way. A number of illegal electric cycles had been confiscated. The next 'Coffee With a Cop' is planned for 24.10.2025 at 10.00am at ASDA Café.

Councillor Simmons noted his continued concern with the groups of young adults, most likely from the Lancaster and Morecambe College (L&MC), who are congregating in and around the Grosvenor Park play area. When approached and advised they are too old to use the play area the young adults become abusive. Details of these instances have been passed to the L&MC Principal for his attention and action. Details have also been passed to the local area Police Officer for his assistance.

Councillor Wright advised that he had attended the recent Lancashire Association of Local Councils (LALC) Lancaster Area meeting on the 06.10.2025. Relevant subjects and issues discussed were the Lancaster and Morecambe cycle/pedestrian way (Way) and the ongoing Local Government Reorganisation/Devolution Proposals that will have an impact on the Lancaster and Morecambe area.

A recent police initiative of checking e-bikes and scooters on the (Way) had resulted in the confiscation of 24 scooters and e-bikes.

The Chair advised that he had met a member of the Lancaster City Council (LCC) grounds maintenance team to look at carrying out some much-needed maintenance within the fenced off area of the Grosvenor Park Estate lagoon area. Following this visit a decision will be made by LCC as to whether the Residents working party will be allowed to carry out the maintenance. If not, the maintenance work would be carried out by LCC maintenance team directly.

The Chair asked if the Parish Clerk (PC) could look into providing information relating to signing up for and receiving information for enabling a Neighbourhood Watch scheme for the Grosvenor Park estate. The (PC) advised he would look into this.

2653 Planning applications and statutory consultations:

Application No	Description
25/00960/FUL	Change of use of land for the siting of 8 gypsy and traveller pitches at land rear of 105 White Lund Road. Land To The Rear Of 105 White Lund Road, Morecambe, Lancashire.
25/01075/ADV	Advertisement application for the display of 3 internally illuminated fascia signs, 1 internally illuminated pylon sign, 1 directional sign, parking signs and vinyl letters. Volvo Truck And Bus Centre Volvo Group UK Limited, Newgate, White Lund Industrial Estate, LA3 3PT.

The Parish Clerk advised that there had been two new planning applications received since the last meeting and had been sent to Councillors in advance of the meeting for their information and comment. Application **25/00960/FUL** was not supported by the Parish Council. Details and reasons for not supporting the application have been provided via the Lancaster City Council Planning Applications and Decisions Portal. Application **25/01075/ADV** was unanimously supported by Councillors.

The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council views.

2654 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for September and October 2025 which had been updated and sent to Councillors in advance of the meeting for their information. The Parish Clerk advised that since the last meeting application **25/00852/AD** and **25/00892/AD** had both been permitted on the 17.09.2025. There have been no changes or updates to any of the other ongoing planning applications.

2655 Accounts for payment:

Steve Edmondson - Lengthsman Duties August 2025 (paid 02.09.2025)	£159.04
Steve Edmondson - Lengthsman Duties September 2025	£159.04
A Osmotherley - Parish Clerk fees and expenses August 2025 (paid 02.09.2025)	£532.86
Adrian Osmotherley - Parish Clerk Fees and Expenses September 2025	£628.50
HMRC Payroll Payment - Parish Clerk salary August 2025 (paid 02.09.2025)	£124.40
HMRC Payroll Payment - Parish Clerk Salary September 2025 (paid 02.10.2025)	£148.40
Grosvenor Park School - Meeting room hire August 2025 (paid 02.10.2025)	£50.00
Unity Trust Bank - Parish Council bank account monthly fee August 2025	£6.00
Unity Trust Bank - Parish Council Bank Account Monthly fee September 2025	£6.00
Zen Website Hosting - August 2024 (Paid via DD)	£7.79
Zen Website Hosting - September 2025 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2656 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 20th November 2025 at 7:00pm.**

Signed: _____ Clerk

Signed: _____ Chair

Heaton with Oxcliffe Parish Council Correspondence - September & October 2025



Date	Sender	Topic
15.08.2025	Parish Clerk	Parish Council Meeting 21.08.2025 Agenda Summons and Supporting Information
18.08.2025	Lancaster City Council	Proposed Substation - GPDO - Land off Northgate, White Lund Industrial Estate, Morecambe, LA3 3PA.
21.08.2025	Lancaster City Council	Your Local County Councillors District Poster - Lancaster
22.08.2025	Lancaster City Council	24/00204/UNAUTD - Land at Wyre Close - Update
24.08.2025	Parish Clerk	Parish Council Meeting Held 21.08.2025 - Minutes
24.08.2025	Parish Clerk	Parish Council Printer
28.08.2025	Lancashire County Council	: Bus Service Changes for September & October 2025
30.08.2025	Lancaster City Council	24/00204/UNAUTD - Land at Wyre Close - Update
30.08.2025	Parish Clerk	August Invoices For Payment Approval
03.09.2025	Lancaster City Council	25/00960/FUL-Land To The Rear Of 105 White Lund Road - Planning application for Councillor comment
03.09.2025	Lancashire County Council	The King's Award for Voluntary Service
11.09.2025	Lancashire County Council	Local Government Reorganisation in Lancashire – Stakeholder Engagement
15.09.2025	Lancashire County Council	Trading Standards Service - Consumer Alerts - September 2025
29.09.2025	Lancaster City Council	Development Management Service Information
29.09.2025	Lancaster City Council	Spate of Burglaries

Heaton with Oxcliffe Parish Council Correspondence - September & October 2025



Date	Sender	Topic
29.09.2025	Lancashire Association of Local Councils (LALC)	Devolution discussion - Monday 15 September at Lancaster Castle
29.09.2025	Lancashire County Council	Lancashire Parish and Town Council Conference Saturday 1 November 2025
29.09.2025	Lancaster City Council	1 Severn Court and Roeburn Drive Fence Issues - Grosvenor Park Housing Estate
29.09.2025	Lancashire County Council	Bus Service Changes for November 2025
29.09.2025	Parish Clerk	25/00960/FUL-Land To The Rear Of 105 White Lund Road - Summary of Councillor comment
30.09.2025	Lancaster City Council	Local Government Reorganisation in Lancashire – Stakeholder Engagement
01.10.2025	Lancashire County Council	LCC contact changes and Message from the Met Office Advisor for Northern England - Storm Amy
02.10.2025	Lancashire County Council	Message from the Met Office Advisor for Northern England - STORM AMY UPDATE
03.10.2025	Lancaster City Council	Planning & Housing Strategy Policy Update from Lancaster City Council October 2025
03.10.2025	Definitive Map Modification Order.	DMMO Green Lane, Heaton-with-Oxcliffe 804-746 (888.2961) - Definitive Map Modification Order for Councillor comment
04.10.2025	Parish Clerk	Request to Move PC Meeting Date
06.10.2025	Lancashire County Council	Trading Standards Service - Consumer Alerts - October 2025

Heaton with Oxcliffe Parish Council Correspondence - September & October 2025



Date	Sender	Topic
07.10.2025	Lancashire Association of Local Councils (LALC)	Invitation to the LALC AGM and to Lancashire Parish & Town Council Conference and – 1st November 2025
07.10.2025	Neighbourhood Alert	Our News - October 2025
08.10.2025	Parish Resident	Ongoing Issues with College Students – Littering and Misuse of the Children’s Play Park
08.10.2025	Parish Clerk	Draft Agenda for Comment
10.10.2025	Lancaster City Council	25/01075/ADV Volvo Group Uk Limited Newgate – Planning application for Councillor Comment

Planning Application Comments & Decisions

September & October 2025



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
24/01201/FUL: Erection of 3 New Buildings comprising of 6 Units, Car Workshop and MOT Centre and Associated Parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.	Majority Support in Principle	Awaiting Approval
24/01235/VCN: Demolition of existing bungalow and erection of a detached four bedroom 2-storey dwelling (pursuant to the variation of conditions 2 and 3 on planning permission 14/00214/FUL to amend previously approved floor plans and elevations and to change the external render into brick and relocation of dwelling by 1.2m). Site Of Former 288 Oxcliffe Road Heaton With Oxcliffe Lancashire.	Majority Neutral	Awaiting Approval
24/01304/FUL: Erection of 9 industrial units with parking. Coolwave Solutions, Northgate, White Lund Industrial Estate, Lancashire, LA3 3PA.	Majority Support	Awaiting Approval
25/00595/FUL: Erection of cattle building with slurry storage beneath and underground attenuation tank for surface water. Downlands Farm, Moss Road, Heaton With Oxcliffe, Morecambe, Lancashire. LA3 3ES.	Unanimous Support	Awaiting Approval
25/00711/VCN: Variation of conditions 2 ,4, 7, 10, 11, 12, 14, 15, 17, 19, 21 and 25 on planning permission 22/00462/FUL. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe, Lancashire.	Unanimous Support	Awaiting Approval
25/00852/AD: Prior Notification of Agricultural Development. Agricultural determination for replacement concrete yard. North Farm, Moss Road, Heaton With Oxcliffe, Morecambe, LA3 3ES.	Advance Notification Only	Application Permitted (17.09.2025)
25/00892/ADV: Advertisement application for the display of 4 externally illuminated fascia signs, 1 externally illuminated pylon sign and an externally illuminated entrance portal. Vantage Skoda Morecambe, 15 Middlegate, White Lund Industrial Estate Morecambe, LA3 3BN.	Unanimous Support	Application Permitted (17.09.2025)

Updated 11.10.2025