

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend the Parish Council Meeting on Thursday 20th March 2025 at Grosvenor Park School
Commencing at 7:00pm.**

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2601. To receive apologies
2602. To consider & approve Minutes of the Meeting held on Thursday 27th February 2025
2603. To receive Declarations of Interest
2604. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2605. To consider the list of planning applications set out below

Application No:	Description
25/00189/FUL	Change of use from a car show room to an industrial unit. Unit 1, Fellgate, Morecambe, Lancashire, LA3 3PE.
24/01304/FUL	Erection of 9 industrial units with parking. Coolwave Solutions, Northgate, White Lund Industrial Estate, Lancashire, LA3 3PA.

2606. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions January and February 2025
2607. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties February 2025	£143.36
Adrian Osmotherley - Parish Clerk Fees and Expenses February 2025	£532.76
Grosvenor Park School - Meeting Room Hire February 2025	£50.00
HMRC Payroll Payment - Parish Clerk Salary Feb 2025 (paid 04.03.2025)	£124.40
Unity Trust Bank - Parish Council Bank Account Monthly Fee	£6.00
Zen Website Hosting - February 2025 (Paid Via DD)	£7.79

2608. To consider the date and time of the next meeting

Parish Clerk
106 Broadway
Morecambe,
LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

16th March 2025

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 20th March 2025 at 7:00 pm.

Present:

Councillor Mr D Wright (Chair)

Councillor Mr W Jackson

Councillor Mrs G Kelly

Councillor Mr P Melling

Councillor Mr J Simmons

In Attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

2601 Apologies: Apologies were received from Councillor Mr D Morgan

2602 Minutes: It was **RESOLVED** that the minutes of the meeting held on 27th February 2025 be approved.

2603 Declarations of interest: There were no declarations of interest.

2604 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

Confirmation has been sent to Liz Howard-Thornton, who is a volunteer with the Commonwealth War Graves Commission (CWGC), that the Parish Council would not be willing to support the costs of the restoration of the headstone of John Crowther.

Steve Edmondson would be taking over the Parish Council Lengthsman role from 01.04.2025. John Fairclough leaves the Parish Council on the 31.03.2025. Councillors once again thanked John for his service to the Parish Council and wished him well for his retirement.

The Precept for the financial period 01.04.2025 to 31.03.2026 had not yet been received.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling had asked Councillors to forward their suggestions for the wording to be used on the Keith Percy memorial plaque. Councillor Melling suggested the 14.04.2025 for the plaque to be sited adjacent to the oak tree planted in the grounds of the Grosvenor Park School. He hoped that Councillors and the wife of the late Keith Percy would attend for the erecting of the plaque. Confirmation will follow once agreement of the date and time had been agreed with the Grosvenor Park School Head Teacher.

2605 Planning applications and statutory consultations:

Application No	Description
25/00189/FUL	Change of use from a car show room to an industrial unit. Unit 1, Fellgate, Morecambe, Lancashire, LA3 3PE.
24/01304/FUL	Erection of 9 industrial units with parking. Coolwave Solutions, Northgate, White Lund Industrial Estate, Lancashire, LA3 3PA.

The Parish Clerk advised that there had been two new planning applications received since the last meeting. Details of the planning applications had been sent to Councillors in advance of the meeting for their comment. Application **25/00189/FUL** and **24/00189/FUL** were majority supported by the Parish Council. The Parish Clerk advised Councillors that he had updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council decision.

2606 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for February and March 2025 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting there have been no changes/updates to any of the current ongoing planning applications.

2607 Accounts for payment:

John Fairclough - Lengthsman duties February 2025	£143.36
A Osmotherley - Parish Clerk fees and expenses February 2025	£532.76
HMRC Payroll Payment - Parish Clerk salary February 2024 (paid 06.03.2025)	£124.40
Grosvenor Park School - Meeting room hire February 2025	£50.00
Zen Website Hosting - February 2024 (Paid via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2608 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 3rd April 2025 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence - February & March 2025



Date	Sender	Topic
21.02.2025	Lancashire County Council	Winter Stakeholder bulletin – 21 February 2025
22.02.2025	Parish Clerk	Parish Council Meeting 27.02.2025 Agenda Summons and Supporting Information
22.02.2025	Lancaster City Council	Bay Light Festival 2025
24.02.2025	Lancaster City Council	25/00189/FUL - Fellgate, Planning application for Councillor comment
26.02.2025	Parish Clerk	Parish Council Meeting 27.02.2025 Agenda Summons and Supporting Information - Updated Information
27.02.2025	Parish Clerk	25/00189/FUL - Fellgate, Summary of Councillor comment
28.02.2025	Parish Clerk	July Meeting Date Change
28.02.2025	Parish Clerk	Keith Percy - Commemorative Plaque
28.02.2025	Lancashire County Council	Winter gritting bulletin 28th February 2025
03.03.2025	Lancaster City Council - Democratic Support Officer	For All Parishes: Personal Safety For Councillors
03.03.2025	Lancashire Association of Local Councils (LALC)	LALC Area Meeting Minutes
04.03.2025	Parish Clerk	Parish Council Meeting Held 27.02.2025 - Minutes
04.03.2025	Lancaster City Council	24/01304/FUL - Northgate, White Lund Industrial Estate, Morecambe, LA3 3PA. Planning application for Councillor comment.
05.03.2025	Parish Councils	Lancashire County Council Safe Trader Scheme

Heaton with Oxcliffe Parish Council Correspondence - February & March 2025



Date	Sender	Topic
06.03.2025	Parish Clerk	Parish Clerk Holidays
17.03.2025	Parish Clerk	Grave of John Crowther: Victim (Fireman) killed in the White Lund Munitions Factory explosion 1st October 1917
17.03.2025	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - March 2025
17.03.2025	Lancashire County Council	Formal Notification - Northgate, White Lund Industrial Estate, Heaton with Oxcliffe 14.03.25 - 18.03.25
17.03.2025	Parish Clerk	24/01304/FUL - Northgate, White Lund Industrial Estate, Morecambe, LA3 3PA. Summary of Councillor comment.

Planning Application Comments & Decisions

February & March 2025



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
24/01201/FUL: Erection of 3 New Buildings comprising of 6 Units, Car Workshop and MOT Centre and Associated Parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.	Majority Support in Principle	Awaiting Approval
24/01116/CU: Change of use of land to domestic garden with driveway and construction of wall in association with 250 Oxcliffe Road. 250 Oxcliffe Road, Heaton With Oxcliffe, Morecambe, LA3 3EH.	Majority Support	Awaiting Approval
24/01235/VCN: Demolition of existing bungalow and erection of a detached four bedroom 2-storey dwelling (pursuant to the variation of conditions 2 and 3 on planning permission 14/00214/FUL to amend previously approved floor plans and elevations and to change the external render into brick and relocation of dwelling by 1.2m). Site Of Former 288 Oxcliffe Road Heaton With Oxcliffe Lancashire.	Majority Neutral	Awaiting Approval
25/00131/VCN: Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 24/00663/VCN to amend canvas cover details and total slurry store height). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, LA3 3EU.	Majority Support	Awaiting Approval
25/00189/FUL: Change of use from a car show room to an industrial unit. Unit 1, Fellgate, Morecambe, Lancashire, LA3 3PE.	Majority Support	Awaiting Approval
24/01304/FUL: Erection of 9 industrial units with parking. Coolwave Solutions, Northgate, White Lund Industrial Estate, Lancashire, LA3 3PA.	TBC	Awaiting Approval

Updated 17.03.2025