

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 27th February 2025 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2593. To receive apologies
2594. To consider & approve Minutes of the Meeting held on Thursday 16th January 2025
2595. To receive Declarations of Interest
2596. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2597. To consider the list of planning applications set out below

Application No:	Description
24/01235/VCN	Demolition of existing bungalow and erection of a detached four bedroom 2-storey dwelling (pursuant to the variation of conditions 2 and 3 on planning permission 14/00214/FUL to amend previously approved floor plans and elevations and to change the external render into brick and relocation of dwelling by 1.2m). Site Of Former 288 Oxcliffe Road Heaton With Oxcliffe Lancashire.
25/00131/VCN	Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 24/00663/VCN to amend canvas cover details and total slurry store height). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, LA3 3EU.

2598. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions January and February 2025
2599. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties January 2025	£112.00
Adrian Osmotherley - Parish Clerk Fees and Expenses January 2025	£532.76
Grosvenor Park School - Meeting Room Hire January 2025	£50.00

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Parish Council Annual Insurance 2025 to 2026 - Renewal Premium	£351.11
HMRC Payroll Payment - Parish Clerk Salary Jan 2024 (paid 09.02.2025)	£124.40
Bowker IT - Website Hosting Updates	£105.00
Zen Website Hosting - January 2025 (Paid Via DD)	£7.79

2600. To consider the date and time of the next meeting

**Parish Clerk
106 Broadway
Morecambe,
LA45XZ**

20th February 2025

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 27th February 2025 at 7:00 pm.

Present:

Councillor Mr D Wright (Chair)

Councillor Mr W Jackson

Councillor Mrs G Kelly

Councillor Mr P Melling

In Attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

2593 Apologies: Apologies were received from Councillor Mr D Morgan and Mr J Simmons.

2594 Minutes: It was **RESOLVED** that the minutes of the meeting held on 16th January 2025 be approved.

2595 Declarations of interest: There were no declarations of interest.

2596 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

A request has been made from a member of the general public, Liz Howard-Thornton who is a volunteer with the Commonwealth War Graves Commission (CWGC). The request relates to John Crowther who was a victim (Fireman) killed in the White Lund Munitions Factory explosion 1st October 1917. The request was for Parish Council funds to be used to restore the headstone of John Crowther who is laid to rest at the Providence United Methodist Chapelyard, Burnley Road, Burnley. John Crowther is buried in a private family grave and his grave does not come under the remit of the CWGC and as such their funds are not available for the restoration of the headstone. A discussion was held by Councillors, Whilst Councillors are aware of the sacrifice made by John Crowther over 100 years ago Councillors did not feel there was sufficient surplus funds available within the Parish Council finances at this time.

A request has been made for the minutes of the last Lancashire Association of Local Councils (LALC) area meeting held on the 15.01.2025.

The Parish Clerk reminded Councillors that he will be on holiday leave from the 08.03.2025 to the 17.03.2025.

A request was made by the Parish Clerk to change the July meeting from the 17.07.2025 to the 24.07.2025. A discussion was held by Councillors, and it was

agreed the date change was acceptable. The Parish Clerk advised he would inform all Councillors of the change via email.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling advised that he had agreed with the Grosvenor Park School Head Teacher a location for his oak tree to be planted at the rear of the school. The oak tree will be planted to commemorate the life of the late Keith Percy. Keith was an active member of the Parish Council for over 30 years. Councillor Melling also suggested that a plaque, identifying the service provided to the Heaton With Oxcliffe Parish Council by Keith Percy, would be erected at the site of the oak tree. Peter asked Councillors to forward their suggestions for the wording to be used on the plaque. Peter advised that he was looking at the 14.04.2025 for the plaque to be sited adjacent to the oak tree. He hoped that Councillors and the wife of the late Keith Percy would attend the site for the erecting of the plaque.

Councillor Wright advised that he would report the slippery and worn footway issues at Salisbury Close and Coltsfoot Walk to LCC via the Love Clean Streets reporting app.

2597 Planning applications and statutory consultations:

Application No	Description
24/01235/VCN	Demolition of existing bungalow and erection of a detached four bedroom 2-storey dwelling (pursuant to the variation of conditions 2 and 3 on planning permission 14/00214/FUL to amend previously approved floor plans and elevations and to change the external render into brick and relocation of dwelling by 1.2m). Site Of Former 288 Oxcliffe Road Heaton With Oxcliffe Lancashire.
25/00131/VCN	Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 24/00663/VCN to amend canvas cover details and total slurry store height). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, LA3 3EU.

The Parish Clerk advised that there had been two new planning applications received since the last meeting. Details of the planning application had been sent to Councillors in advance of the meeting for their comment. Application **24/001235/VCN** the Parish Council were majority neutral. Application **25/00131/VCN** was majority supported by the Parish Council. The Parish Clerk advised Councillors that he had updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council decision.

2598 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for January and February 2025 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting applications **23/00919/FUL, 23/00922/FUL, 24/00733/FUL** and **24/01309/FUL** had all been permitted. Application **24/01329/VCN** had been withdrawn.

2599 Accounts for payment:

John Fairclough - Lengthsman duties January 2025	£112.00
A Osmotherley - Parish Clerk fees & expenses January 2025	£532.76
HMRC Payroll Payment - Parish Clerk salary January 2024 (paid 09.01.2025)	£124.60
Grosvenor Park School - Meeting room hire January 2025	£50.00
Zen Website Hosting - January 2024 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2600 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 20th March 2025 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence - January & February 2025



Date	Sender	Topic
12.01.2025	Parish Clerk	Parish Council Meeting 16.01.2025 Agenda Summons and Supporting Information
14.01.2025	Lancaster City Council Engineering Team	Footway Lighting Issue Salisbury Close to Coatsfoot Walk Off Green Lane
15.01.2025	Lancashire Fire and Rescue Service	Lancashire Fire and Rescue Service - Hot Topics January 2025
16.01.2025	Lancaster City Council Engineering Team	Footway Lighting Issue Salisbury Close to Coatsfoot Walk Off Green Lane - Update
16.01.2025	Lancaster City Council	COVID-19 National Day of Reflection
16.01.2025	Lancaster City Council - Public realm Department	Issue Reported - Cycle/Pedestrian Way
17.01.2025	Lancashire County Council	Winter gritting bulletin 17th January 2025
17.01.2025	Lancashire County Council - Principal Flood Risk Officer	Message from the Met Office Advisor (NW and NE England) - Weekly horizon-scanning weather assessment
17.01.2025	Lancaster City Council	1 Severn Court Fence Issues - Grosvenor Park Housing Estate - Update
17.01.2025	Parish Clerk	Draft Meeting Minutes for Comment/Agreement
18.01.2025	Parish Clerk	Parish Council Meeting Held 16.01.2025 - Minutes
20.01.2025	Lancashire Fire and Rescue Service	Council tax precept consultation

Heaton with Oxcliffe Parish Council Correspondence - January & February 2025



Date	Sender	Topic
20.01.2025	Lancashire Police and Crime Commissioner	Have your say! Survey enclosed.
21.01.2025	Lancaster City Council - Community Connectors	Council Budget Proposal
22.01.2025	Parish Clerk	Parish Council Grounds Maintenance Works
23.01.2025	Lancashire County Council - Principal Flood Risk Officer	Message from the Met Office Advisor (NW England) - Storm Eowyn update/warnings
23.01.2025	Parish Councils	Updated Lancashire Parish and Town Council Charter
24.01.2025	Lancashire County Council	Winter gritting bulletin 24th January 2025
24.01.2025	Lancashire County Council - Principal Flood Risk Officer	Message 2 from the Met Office Advisor (NW England) - Weekly horizon-scanning weather assessment post 'Eowyn
24.01.2025	Lancaster City Council	24/01235/VCN Site Of Former 288 Oxcliffe Road - Planning application for Councillor comment
10.02.2025	Lancaster City Council	24/01235/VCN Site Of Former 288 Oxcliffe Road - Summary of Councillor comment
10.02.2025	Lancaster City Council - Community Connectors	NEW Lancaster City Council - parks and open spaces Facebook page
10.02.2025	Lancaster City Council - Community Connectors	Updated link for the new Lancaster City Council - parks and open spaces Facebook page
10.02.2025	Lancaster City Council	Planning Policy Update from Lancaster City Council

Heaton with Oxcliffe Parish Council Correspondence - January & February 2025



Date	Sender	Topic
10.02.2025	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - February 2025
10.02.2025	County Councillor Phillippa Williamson	Lancaster Rural North News - Jan/February 2025
10.02.2025	Innova	Completed Community Benefit Fund Agreement
10.02.2025	Liz Howard-Thornton (Mrs)	Grave of John Crowther: Victim (Fireman) killed in the White Lund Munitions Factory explosion 1st October 1917
10.02.2025	Lancaster City Council	24/01235/VCN Site Of Former 288 Oxcliffe Road – Response to planning application issues raised by Councillors
10.02.2025	Lancashire County Council	Winter gritting bulletin 7th February 2025
10.02.2025	Lancashire Association of Local Councils (LALC)	Consultation on Standards & Road Safety info
10.02.2025	Lancaster City Council	25/00131/VCN Heaton Hall Farm
11.02.2025	Opinion Research Services	Lancaster City Council SHMA and GTAA Parish Council Surveys
14.02.2025	Lancashire County Council	Bus Service Changes for March 2025
14.02.2025	Parish Clerk	Lancaster and Morecambe Cycleway
17.02.2025	Lancashire County Council	Winter Stakeholder bulletin – 14 February 2025
20.02.2025	Parish Clerk	Draft Agenda For Comment
20.02.2025	Lancaster City Council	25/00131/VCN Heaton Hall Farm - Summary of Councillor comment

Planning Application Comments & Decisions

January & February 2025



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Application Permitted (21.01.2025)
23/00922/FUL: Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support in Principle	Application Permitted (21.02.2025)
24/00733/FUL: Demolition of existing bungalow and stable buildings and erection of a replacement 2 storey dwelling. The Bungalow, Green Lane, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EL. (Application Withdrawn 06.08.2024)	Majority Object/Not Supported	Application Permitted (16.01.2025)
24/01201/FUL: Erection of 3 New Buildings comprising of 6 Units, Car Workshop and MOT Centre and Associated Parking. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe.	Majority Support in Principle	Awaiting Approval
24/01329/VCN: Erection of a single 2-2.5MW windturbine, associated access roads, switchgear enclosure and associated infrastructure (Pursuant to the variation of condition 3 on planning permission 11/00073/FUL to extend the operational time period). Fanny House Farm, Oxcliffe Road, Heaton With Oxcliffe, LA3 3EF.	Unanimous Support	Application Withdrawn
24/01116/CU: Change of use of land to domestic garden with driveway and construction of wall in association with 250 Oxcliffe Road. 250 Oxcliffe Road, Heaton With Oxcliffe, Morecambe, LA3 3EH.	Majority Support	Awaiting Approval
24/01309/FUL: Conversion of one industrial unit (B2) into two industrial units (B2), installation of roller shutter and door and additional parking. 16C Middlegate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3BN.	Unanimous Support	Application Permitted (03.02.2025)

Updated 21.02.2025