

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 17th October 2024 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2569. To receive apologies
2570. To consider & approve Minutes of the Meeting held on Thursday 18th July 2024
2571. To receive Declarations of Interest
2572. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2573. To consider the list of planning applications set out below

Application No:	Description
24/00733/FUL	Demolition of existing bungalow and stable buildings and erection of a replacement 2 storey dwelling. The Bungalow, Green Lane, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EL. (Application Withdrawn 06.08.2024)

2574. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions September and October 2024
2575. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties August 2024 (paid 27.09.2024)	£159.04
John Fairclough - Lengthsman Duties September 2024	£159.04
Adrian Osmotherley - Parish Clerk Fees and Expenses August 2024 (paid 27.09.2024)	£510.96
Adrian Osmotherley - Parish Clerk Fees and Expenses September 2024	£510.96
HMRC Payroll Payment - Parish Clerk Salary August 2024 (paid 03.09.2024)	£119.00
HMRC Payroll Payment - Parish Clerk Salary September 2024 (paid 03.10.2024)	£119.00

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Councillor Mr D Morgan - Planning for Parish and Town Councils Training (paid 27.09.2024)	£35.00
Zen Website Hosting - August 2024 (Paid Via DD)	£7.79
Zen Website Hosting - September 2024 (Paid Via DD)	£7.79

2576. To consider the date and time of the next meeting

**Parish Clerk
106 Broadway
Morecambe,
LA45XZ**

9th October 2024

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 17th October 2024 at 7:00 pm.

Present:

Councillor Mr D Wright (Chair)
Councillor Mr P Melling (Vice Chair)
Councillor Mr W Jackson
Councillor Mrs G Kelly
Councillor Mr J Simmons

In Attendance:

Adrian Osmotherley - Parish Clerk
The Chair welcomed all attendees to the meeting.

2569 Apologies: Apologies were received from Councillor Morgan.

2570 Minutes: It was **RESOLVED** that the minutes of the meeting held on 18th July 2024 be approved.

2571 Declarations of interest: There were no declarations of interest.

2572 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

The missing litter bin that had been provided by the Parish Council on the cycle/pedestrian way adjacent to AXA Insurance has now been replaced by Lancaster City Council.

The Parish Clerk advised that Inova had now requested that two members of the Parish Council also sign a paper version of the electronic contract that been signed and returned for the Fanny House Farm Community Benefit Scheme. The Chair and Vice Chair agreed they would sign the documents and return them to the Parish Clerk.

The hedgehog gates and supporting information have been passed on to the Grosvenor Park School.

The Parish Clerk advised that he had now received details of the ownership and responsibility for the cycle/pedestrian way (Way) from Lancashire County Council (LCC). Unfortunately, not all areas of the Way were provided. The Parish Clerk advised that he has requested further information from LCC. Lancaster City Council Public Realm Manager has also advised that he would be arranging a meeting with the Parish Council and other relevant agencies to discuss the ongoing issues identified by the Parish Council over the past six months. The issues identified by the Parish Council related to inappropriate use of the Way by horse and rider/driver, high powered electric scooters and bikes

and a lack of maintenance on some stretches of the Way.

The Parish Clerk advised that he would be on holiday leave from the 03.11.2024 to the 17.11.2024.

An update relating to the setting up of the pre-school nursery at the Grosvenor Park school had been provided by the Head Teacher and passed onto Councillors for their information.

The footway that was overgrown with brambles and vegetation between Chester Close and Coltsfoot Walk off Cathedral Drive have now been removed by the Parish Lengthsman.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling advised that the LALC Area Meeting planned for the 16.10.2024 had been cancelled. No information or correspondence relating to the cancellation was received in advance of the planned meeting date. The Parish Clerk advised that he would follow this up with the relevant LALC representative.

Councillor Kelly advised that there were quite a few locations in the Grosvenor Park housing estate where overgrown vegetation and brambles were encroaching onto the footway. The Parish Clerk suggested that the Parish Lengthsman could remove the vegetation. A discussion was held by Councillors, and it was agreed that this work would be carried out by the Lengthsman. Councillor Kelly advised that she would forward the locations and supporting photos to the Parish Clerk.

Councillor Simmons advised that there were a number of young adults that were congregating in and around the Grosvenor Park play area on Roeburn Drive near to the Grosvenor Park school. The young adults were also using the play area equipment. There is a sign clearly identifying an age limit of 12 years old within the play area. The large numbers of young adults were also reported to the Parish Council as being quite intimidating. The Parish Clerk advised that he would pass on these concerns to the local police officer and Lancaster and Morecambe College for their attention.

2573 Planning applications and statutory consultations:

Application No	Description
24/00733/FUL	Demolition of existing bungalow and stable buildings and erection of a replacement 2 storey dwelling. The Bungalow, Green Lane, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EL. (Application Withdrawn 06.08.2024)

The Parish Clerk advised that there had been one new planning application received since the last meeting. Details of the planning application had been sent to Councillors in advance of the meeting for their comment. Councillors majority objected the application which has now been withdrawn.

The Parish Clerk advised that he had updated the Lancaster City Council Planning

Applications and Decision portal with the Parish Council comments relating to the objection.

2574 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for September and October 2024 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting application **22/00462/FUL** was permitted on the 30.08.2024. Application **24/00663/VCN** was also permitted on 12.08.2024. Application **24/00012/FUL** was refused on the 17.07.2024.

2575 Accounts for payment:

John Fairclough - Lengthsman duties August 2024 (paid 27.09.2024)	£159.04
John Fairclough - Lengthsman duties September 2024	£159.04
A Osmotherley - Parish Clerk fees & expenses August 2024 (paid 27.09.2024)	£510.96
A Osmotherley - Parish Clerk fees & expenses September 2024	£510.96
HMRC Payroll Payment - Parish Clerk salary August 2024 (paid 03.09.2024)	£119.00
HMRC Payroll Payment - Parish Clerk salary September 2024 (paid 03.10.2024)	£119.00
Grosvenor Park School - Meeting room hire July 2024 (paid 27.09.2024)	£50.00
Councillor Mr D Morgan - Planning for Parish and Town Councils Training (paid 27.09.2024)	£35.00
Zen Website Hosting - August 2024 (Paid Via DD)	£7.79
Zen Website Hosting - September 2024 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2576 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 21st November 2024 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence – August, September & October 2024



Date	Sender	Topic
04.08.2024	Lancaster City Council	Letter to all Parish and Town Councils - Proposed National Planning Reforms
07.08.2024	Lancashire Association of Local Councils (LALC)	LALC Conference Programme and booking info
07.08.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - August 2024
07.08.2024	Lancaster City Council	The Bungalow Green Lane 24/00733/FUL - Planning application for Councillor comment
08.08.2024	Parish Clerk	July Invoice Payment Authorisation
08.08.2024	Lancashire Association of Local Councils (LALC)	PLANNING FOR PARISH & TOWN COUNCILS TRAINING
09.08.2024	Grosvenor Park School Head Teacher	Pre School-Nursery Update
12.08.2024	Lancashire County Council	Bus Service Changes for September 2024
19.08.2024	Lancaster City Council - Community Connectors	NHS Winter Messaging 2024 Feedback
20.08.2024	Parish Councils	Parish and Town Council Survey 2024: Consultation to be shared with Councillors for individual responses - reminder
23.08.2024	Met Office	Message from the Met Office Advisor (NW England)
23.08.2024	Lancaster City Council	The Bungalow Green Lane 24/00733/FUL – Summary of Councillor comments
27.08.2024	Parish Clerk	Cycle/Pedestrian Way - Westgate to ASDA

Heaton with Oxcliffe Parish Council Correspondence – August, September & October 2024



Date	Sender	Topic
27.08.2024	National Association of Local Councils (NALC)	NALC WEBSITE
28.08.2024	County Councillor Phillippa Williamson	Lancashire Rural North News - August 2024 edition
03.09.2024	Parish Clerk	Parish Clerk Holidays
04.09.2024	Parish Resident	Grosvenor Park resident complaint
04.09.2024	Lancaster City Council Officer - William Griffith	Caton to Morecambe Pedestrian/Cycleway Way (Way)
05.09.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - September 2024
05.09.2024	Parish Councils	Information to be shared with councillors: Lancashire Parish and Town Council Conference Saturday 2 November 2024
23.09.2024	Parish Clerk	Parish Council Meeting 26.09.2024
24.09.2024	Parish Clerk	Parish Council Meeting 26.09.2024 - Cancellation
26.09.2024	Parish Clerk	August Invoice Payment Authorisation
30.09.2024	Parish Councils	Information for general distribution: Autumn Parish and Town Council Newsletter
04.10.2024	Lancashire Association of Local Councils (LALC)	NALC WEBSITE
04.10.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - October 2024
04.10.2024	Lancaster City Council	Climate and Nature Strategy Community Conversations Invite

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Date	Sender	Topic
08.10.2024	Lancashire Association of Local Councils (LALC)	NALC WEBSITE - Log in details
08.10.2024	Lancashire Fire and Rescue Services	Hot Topics
09.10.2024	Parish Clerk	Parish Council draft Agenda for Comment
10.10.2024	Lancaster City Council	Parish and Town Council Forum 25 September 2024 - follow up email

Planning Application Comments & Decisions September & October 2024



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/00462/FUL: Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Application Permitted (30.08.2024)
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
23/00922/FUL: Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support in Principle	Awaiting Approval
24/00012/FUL: Change of use of agricultural land for the siting of four holiday lodges with associated access and landscaping and associated works. Fanny House Farm, Oxcliffe Road, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EF.	Majority Not Supported	Application Refused (17.07.2024)
24/00663/VCN: Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 22/01538/FUL to include a canvas cover over slurry store). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, Morecambe, LA3 3EU.	Majority Supported	Application Permitted (12.08.2024)
24/00733/FUL: Demolition of existing bungalow and stable buildings and erection of a replacement 2 storey dwelling. The Bungalow, Green Lane, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EL. (Application Withdrawn 06.08.2024)	Majority Object/Not Supported	Awaiting Approval