

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend the Parish Council Meeting on Thursday 18th July 2024 at Grosvenor Park School
Commencing at 7:00pm.**

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2561. To receive apologies
2562. To consider & approve Minutes of the Meeting held on Thursday 13th June 2024
2563. To receive Declarations of Interest
2564. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2565. To consider the list of planning applications set out below

Application No:	Description
24/00663/VCN	Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 22/01538/FUL to include a canvas cover over slurry store). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, Morecambe, LA3 3EU.

2566. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions June and July 2024
2567. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties June 2024	£159.04
Adrian Osmotherley - Parish Clerk Fees and Expenses June 2024	£510.96
HMRC Payroll Payment - Parish Clerk Salary June 2024 (paid 05.07.2024)	£119.00
Grosvenor Park School - Meeting Room Hire June 2024	£50.00
Zen Website Hosting - June 2024 (Paid Via DD)	£7.79

2568. To consider the date and time of the next meeting

**Parish Clerk
106 Broadway
Morecambe,
LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk**

6th July 2024

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 18th July 2024 at 7:00 pm.

Present:

Councillor Mr D Wright (Chair)
Councillor Mr P Melling (Vice Chair)
Councillor Mr W Jackson
Councillor Mrs G Kelly
Councillor Mr D Morgan

In Attendance:

Adrian Osmotherley - Parish Clerk
The Chair welcomed all attendees to the meeting.

2561 Apologies: Apologies were received from Councillor Simmons.

2562 Minutes: It was **RESOLVED** that the minutes of the meeting held on 13th June 2024 be approved.

2563 Declarations of interest: There were no declarations of interest.

2564 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence:**

Lancaster City Council have again been advised that the missing litter bin, that had been provided by the Parish Council on the cycle/pedestrian way adjacent to AXA Insurance, is still missing.

The Public Rights of Way and Biodiversity grant of £800.00 for 2024/25 has been received.

The electronic contract has been signed and returned for the Fanny House Farm Community Benefit Scheme. Once the project is up and running and solar generated power is being stored grant funds will be made available to the Parish Council. The value of the grant funds is dependent on the amount of power generated that is stored.

The hedgehog gates have now been delivered from Hedgehogs R US.

The application for VAT recovery from the HMRC for the period 2023/24 has been made. The Parish Council are able to recover VAT paid for most goods and services.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Kelly asked if there had been an update relating to the Grosvenor Park School proposal to set up a pre-school nursery within the school grounds. The Parish Clerk advised he had received nothing and would contact the Head

Teacher for an update.

The Chair advised that the footpath between Chester Close and Coltsfoot Walk off Cathedral Drive is overgrown with brambles and vegetation. The Chair suggested that the brambles and vegetation could be cut back by the Parish Lengthsman. A discussion was held by Councillors, and it was agreed that the Lengthsman could carry out this work. The Chair asked the Parish Clerk to arrange this with the Lengthsman.

The Chair advised that he and Councillor Melling had attended the LALC Area Meeting held on the 17.07.2024. One of the topics for discussion was the issue of fly-tipping and the costs and difficulties Lancaster City Council have when issuing enforcement notices and ensuring that any fines issued are paid.

Councillor Melling advised that in some areas of Lancashire skips were provided intermittently by the local Councillor. The areas in general were where fly-tipping was a serious issue. The aim was to hopefully reduce the amount of fly-tipping in those areas. A discussion was held by Councillors as to whether there were any hot spots for fly-tipping in the Parish. There were some issues associated with this initiative such as being able to monitor what was being tipped into the skip such as white goods and fridges etc.

Councillor Melling also advised that Lancaster City Council (LCC) were currently carrying out a review of their Local Plan. LCC are updating the evidence which underpins their Local Plan. A key element of this is making sure their understanding of each of the settlements/areas in terms of service/facility provision, public transport etc. is as up to date as possible. The Parish Council have carried out this Settlement Review for the Heaton with Oxcliffe Parish and submitted details to LCC. The Parish Clerk advised that he had provided details and information of how members of the general public can contribute to this review in the three Parish Council notice boards.

2565 Planning applications and statutory consultations:

Application No	Description
24/00663/VCN	Erection of cylindrical concrete above ground slurry store (pursuant to the variation of condition 2 on planning permission 22/01538/FUL to include a canvas cover over slurry store). Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, Morecambe, LA3 3EU.

The Parish Clerk advised that there had been one new planning application received since the last meeting. Details of the planning application had been sent to Councillors in advance of the meeting for their comment. Councillors majority supported the application.

The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decision portal with the Parish Council view.

2566 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for June/July 2024 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting Advertisement Application **24/00117/ADV** had been permitted on the 12.06.2024. Retrospective Application **24/00553/FUL** has also been permitted on 14.06.2024. Retrospective Application **24/00306/FUL** had been withdrawn on the 25.06.2024.

2567 Accounts for payment:

John Fairclough - Lengthsman duties June 2024	£159.04
A Osmotherley - Parish Clerk fees & expenses June 2024	£511.16
HMRC Payroll Payment - Parish Clerk salary June 2024	£119.00
Grosvenor Park School - Meeting room hire June 2024	£50.00
Zen Website Hosting - June 2024 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2568 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 26th September 2024 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence - June and July 2024



Date	Sender	Topic
07.06.2024	LALC Area Support Officer	Minutes of last Lancaster Area Committee Meeting
08.06.2024	Parish Clerk	Draft Agenda For Comment
07.06.2024	Parish Clerk	Parish Council Meeting 13.05.2024 Agenda Summons and Supporting Information
15.06.2024	Parish Clerk	Fly Posting - Reporting
15.06.2024	Parish Clerk	Draft Meeting Minutes for Comment
15.06.2024	Parish Clerk	Posting - Reporting Guidance
16.06.2024	Lancashire Association of Local Councils (LALC)	Clerk updates NALC Log-in Details
17.06.2024	Lancaster City Council Planning Department	Green Lane Oxcliffe PROW Reference FP0116001
17.06.2024	Lancaster City Council	24/00663/VCN Heaton Hall Farm - Planning Application for Councillor Comment
18.06.2024	Parish Clerk	Parish Council Meeting Held 13.06.2024 - Minutes
18.06.2024	Lancaster City Council	New fence line on Lune Drive
25.06.2024	Lancaster City Council	24/00663/VCN Heaton Hall Farm - Summary of Councillor Comment
06.07.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - July 2024
08.07.2024	Parish Clerk	Draft Agenda For Comment

Heaton with Oxcliffe Parish Council Correspondence - June and July 2024



Date	Sender	Topic
09.07.2024	Parish Councils	OPCC Consultation - Please share widely - Deadline for responses 30th September 2024
09.07.2024	Lancashire Association of Local Councils (LALC)	LALC Update
12.07.2024	Lancashire Fire and Rescue Services	Hot Topics - The latest from LFRS
12.07.2024	Lancaster City Council - Community Connectors	Community Conversation: Eden Project Morecambe Tuesday 6th August, 1:30pm

Planning Application Comments & Decisions

June/July 2024



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/00462/FUL: Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
23/00922/FUL: Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support in Principle	Awaiting Approval
24/00117/ADV: Advertisement application for the display of an externally illuminated fascia sign. Pye Motors Ltd , Ovangle Road, Morecambe, Lancashire, LA3 3PF.	Majority Support in Principle	Application Permitted (12.06.2024)
23/00553/FUL: Part retrospective application for the demolition of stable buildings and erection of 3 dwellings. Land At The Rear Of 105 White Lund Road Morecambe Lancashire LA3 3DX.	Not Supported	Application Permitted (14.06.2024)
24/00306/FUL: Retrospective application for the change of use of land for the siting of 10 caravans. Riverside Holiday Park, Lancaster Road, Morecambe, LA3 3ER.	Neutral	Application Withdrawn (25.06.2024)
24/00012/FUL: Change of use of agricultural land for the siting of four holiday lodges with associated access and landscaping and associated works. Fanny House Farm, Oxcliffe Road, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3EF.	Majority Not Supported	Awaiting Approval

Updated 12.07.2024