

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend the Parish Council Meeting on Thursday 18th April 2024 at Grosvenor Park School
Commencing at 7:00pm.**

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2536. To receive apologies
2537. To consider & approve Minutes of the Meeting held on Thursday 28th March 2024
2538. To receive Declarations of Interest
2539. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports

2540. To consider the list of planning applications set out below

Application No:	Description

2541. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions March and April 2024

2542. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties March 2024	£114.00
Adrian Osmotherley - Parish Clerk Fees and Expenses March 2024	£629.96
Grosvenor Park School - Meeting Room Hire March 2024	£50.00
Scribe Accounting System - Annual Subscription 01.06.2024 to 31.05.2025	£207.36
LALC and NALC - Annual Subscription 01.04.2024 to 31.03.2025	£386.62
Zen Website Hosting - March 2024 (Paid Via DD)	£7.79

2543. To consider the update provided by the Grosvenor Park Head Teacher regarding the potential nursery within the school buildings

2544. To consider the date and time of the next meeting

Parish Clerk
106 Broadway
Morecambe,
LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

13th April 2024

PARISH OF HEATON-WITH-OXCLIFFE

Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on Thursday 18th April 2024 at 7:00 pm.

Present:

Councillor Mr J Simmons (Chair)
Councillor Mr D Wright (Vice Chair)
Councillor Mr W Jackson
Councillor Mrs G Kelly
Councillor Mr P Melling

In Attendance:

Adrian Osmotherley - Parish Clerk
Mr Jordan Fern - Grosvenor Park Head Teacher
The Chair welcomed all attendees to the meeting.

2536 Apologies: There were no apologies, all Councillors were present.

2537 Minutes: It was **RESOLVED** that the minutes of the meeting held on 28th March 2024 be approved.

2538 Declarations of interest: There were no declarations of interest.

2539 Public discussion and information only updates:

1. **Public discussion:**

The Grosvenor Park Head Teacher Mr Jordan Fern was in attendance. Mr Fern had agreed to attend the meeting to provide an update to the Parish Council regarding the Grosvenor Park School looking into the possibility of setting up and running a Nursery within the existing school building. The Chair adjourned the meeting to enable Mr Fern to provide an update to the Parish Council. The following is a brief summary of the update provided by Mr Fern.

It was becoming increasingly difficult for the school to remain financially solvent due to increasing overheads. It had become necessary for the school to look at raising additional income. Providing a Nursery within a part of the existing school building was currently being explored. The Nursery would cater for 3- to 4-year-old children. Initial numbers would be in the region of 21 but this could rise to nearer 30 depending on the costs of adapting the existing building and securing appropriate staffing. Term time would be 38 weeks in line with the school term times. Opening times would be around 7.45am to 6.00pm. The school Governors had also given their support to the outline proposals. These initial plans were currently being assessed by Lancashire County Council.

Mr Fern acknowledged that there would be challenges with the likelihood of increased vehicular and pedestrian traffic on the highway adjacent to the school, but he felt that these challenges could be overcome by continuing to reinforce considerate driving and parking behaviours to parents and carers. Mr Fern did reiterate to the Parish Council that the primary motivation for setting up a Nursery is to ensure sustainability for the school through increased profitability.

Councillors then raised a number of questions to Mr Fern to clarify some of the information he had just provided. The Chair then thanked Mr Fern for his time.

No other issues/comments had been raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. Parish Clerk report and correspondence:

The missing litter bin, that had been provided by the Parish Council, on the cycle/pedestrian way adjacent to AXA Insurance, has been reported to Lancaster City Council.

The King Charles (III) portrait that had been gifted to the Parish Council by Central Government had been delivered. The Parish Council had agreed at the February 2024 meeting that the portrait would be gifted to the Grosvenor Park School.

A response has finally been received from Lancashire County Council (LCC) Highways Team regarding the Parish Council ongoing concerns relating to the following three road junctions in the White Lund Trading Estate;

Junction 1 - Whitegate/Northgate junction at Morecambe Metals

Junction 2 - Northgate/Middlegate at the Kia Garage/Howdens

Junction 3 - Southgate/Middlegate opposite Arnold Clark

LCC have advised that the three junctions are being monitored in line with their Highways Safety Inspection Policy. There are no plans to carry out repairs other than emergency repairs until, at the earliest, after April 2025.

The Notice of a Casual Vacancy for the Winster Ward has now been advertised by Lancaster City Council. Once the minimum period for the advertisement has passed, and providing no other expressions of interest are received, the Parish Council can then begin co-opting David Morgan onto the Parish Council.

Details of the Agenda for the long awaited LALC Local Area meeting have been received. The meeting is planned for the 22.05.2024 starting at 7.00pm at Morecambe Town Hall. The Chair and Councillor Wright confirmed they would be attending the meeting.

The Parish Clerk confirmed that the Annual Parish Council meeting would be held on the 23.05.2024 starting at 7.00pm. This meeting would then be followed by the usual monthly Parish Council meeting.

3. Parish Council (Councillors) updates and information only reports:

Councillor Melling advised that the litter bin provided by the Parish Council on the cycle/pedestrian way has been moved recently. The Parish Clerk confirmed he had raised this issue with Lancaster City Council (LCC) and requested that the litter bin is returned to its original location. The locations of the other four litter bins provided by the Parish Council are still in place. LCC have been asked not to move these litter bins without prior discussion with the Parish Council.

2540 Planning applications and statutory consultations:

Application No	Description

The Parish Clerk advised that there had been no new planning applications received since the last meeting.

2541 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for March/April 2024 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised there had been no updates to any of the ongoing planning applications since the last meeting.

2542 Accounts for payment:

John Fairclough - Lengthsman duties March 2024	£114.00
A Osmotherley - Parish Clerk fees & expenses March 2024	£629.96
Grosvenor Park School - Meeting room hire March 2024	£50.00
Scribe Accounting System - Annual Subscription 01.06.2024 to 31.05.2025	£207.36
LALC and NALC - Annual Subscription 01.04.2024 to 31.03.2025	£386.62
Zen Website Hosting - March 2024 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received the invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2543 To Consider the update provided by the Grosvenor Park Head Teacher regarding the potential nursery within the school buildings:

A discussion was held by Councillors relating to the update provided by Mr Fern at Item **2539 Public discussion and information only updates:**

Councillors agreed that the school faced many financial challenges, and it was appropriate and right that other sources of income were being considered. Concerns were discussed that the number of children attending the school had risen to over 300. The nursery would add to those numbers. Concerns were also discussed regarding the vehicular congestion around school opening and closing times that were impacting on residents in the area. Unfortunately, the school faced the dilemma of not being financially viable unless other income sources were established. The Parish Council have reservations about the proposals and the impact on Grosvenor Park residents in the area of the school. The Parish Council did however accept that at this point in time, there was no other alternative available to enable the school to raise the additional income that it needs to remain solvent for the coming years.

2544 Date and time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 23rd May 2024 at 7:00pm**. The Annual meeting of the Parish Council will also be held on the same day starting at 7.00pm at the Grosvenor Park School.

Signed:

Clerk

Signed:

Chair

Heaton with Oxcliffe Parish Council Correspondence - March and April 2024



Date	Sender	Topic
25.03.2024	Lancaster City Council	Litter Bin Issues Heaton With Oxcliffe Parish
25.03.2024	Parish Clerk	Parish Council Meeting 28.03.2024 Agenda/Summons and Supporting Information
26.03.2024	Parish Clerk	HMRC Payroll Requirements
26.03.2024	Lancaster City Council	23/00553/FUL Land At The Rear Of 105 White Lund Road - Amended Application - Summary of Councillors decision
28.03.2024	Parish Clerk	Draft Agenda for Comment/Consideration
28.03.2024	Parish Clerk	Contract of Employment and Job Description
28.03.2024	D Cox Motors Group	Mellishaw Business Park, Mellishaw Lane
29.03.2024	Parish Clerk	Environment Agency Report Line Contact
29.03.2024	Parish Clerk	Draft Meeting Minutes for Comment/Agreement
02.04.2024	Parish Clerk	Parish Council Meeting Held 28.03.2024 - Minutes
02.04.2024	Parish Clerk	Parish Council Meeting Held 28.03.2024 - Minutes updated
05.04.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts - April 2024
05.04.2024	Lancashire County Council - Principal Flood Risk Officer	Update on the Weather for the North of England - Message from Met Office Advisor
06.04.2024	Parish Clerk	Co-opting a Councillor
09.04.2024	Lancashire Association of Local Councils (LALC)	Agenda for Next Lancaster Area Committee Meeting 22nd May 2024 at Morecambe Town Hall
10.04.2024	Parish Clerk	Draft Agenda for Comment
10.04.2024	Lancaster City Council	Consultation on Lancaster city centre draft car parking strategy now live

Planning Application Comments & Decisions

March/April 2024



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/00462/FUL: Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
23/00922/FUL: Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support in Principle	Awaiting Approval
24/00117/ADV: Advertisement application for the display of an externally illuminated fascia sign. Pye Motors Ltd , Ovangle Road, Morecambe, Lancashire, LA3 3PF.	Majority Support in Principle	Awaiting Approval
23/01260/FUL: Erection of 3 new buildings comprising of 5 units for employment use. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe, Lancashire. (22/00462/FUL)	Support in Principle	Awaiting Approval
24/00262/FUL: Demolition of existing agricultural building and erection of agricultural livestock building. North Farm, Moss Road, Heaton with Oxcliffe, LA33ES.	Support in Principle	Awaiting Approval
23/00553/FUL: Part retrospective application for the demolition of stable buildings and erection of 3 dwellings. Land At The Rear Of 105 White Lund Road Morecambe Lancashire LA3 3DX.	Not Supported	Awaiting Approval

Updated 12.04.2024