

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 22<sup>nd</sup> February 2024 at Grosvenor Park School Commencing at 7:00pm.**

**Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2517. To receive apologies
2518. To consider & approve Minutes of the Meeting held on Thursday 11<sup>th</sup> January 2024
2519. To receive Declarations of Interest
2520. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Parish Council (Councillors) updates and information only reports
2521. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>
<b>24/00117/ADV</b>	Advertisement application for the display of an externally illuminated fascia sign. Pye Motors Ltd , Ovangle Road, Morecambe, Lancashire, LA3 3PF.
<b>23/01260/FUL</b>	Erection of 3 new buildings comprising of 5 units for employment use. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe, Lancashire.

2522. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions January and February 2024
2523. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
John Fairclough - Lengthsman Duties January 2024	£100.00
Adrian Osmotherley - Parish Clerk Fees and Expenses January 2024	£629.96
Grosvenor Park School - Meeting Room Hire January 2024	£50.00
Zen Website Hosting - January 2024 (Paid Via DD)	£7.79

2524. To consider the Hedgehogs R Us Project
2525. To consider the date and time of the next meeting

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Parish Clerk**

**16<sup>th</sup> February 2024**

**106 Broadway**

**Morecambe, LA45XZ**

**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 22<sup>nd</sup> February 2024 at 7:00 pm.**

**Present:**

Councillor Mr J Simmons (Chair)  
Councillor Mr D Wright (Vice Chair)  
Councillor Mr W Jackson  
Councillor Mrs G Kelly  
Councillor Mr P Melling

**In Attendance:**

Adrian Osmotherley - Parish Clerk  
The Chair welcomed all attendees to the meeting.

**2517 Apologies:** There were no apologies, all Councillors were present.

**2518 Minutes:** It was **RESOLVED** that the minutes of the meeting held on 11<sup>th</sup> January 2024 be approved.

**2519 Declarations of interest:** There were no declarations of interest.

**2520 Public discussion and information only updates:**

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk advised that he had now received a response to the request made by the Parish Council for Lancaster City Council (LCC) to adopt the Grosvenor Park play area. LCC Public Realm Team have been asked to liaise with the Parish Council to work through the adoption process.

The worn, yellow no parking, lining adjacent to the Grosvenor Park School has been reported to Lancashire County Council (LCC). LCC have agreed to refresh the worn lining and have issued an instruction to their highway contractor for the works to be carried out.

The VAT charged by Lancaster City Council for the May 2023 Parish Council elections has now been reimbursed.

Correspondence from Innova has been received regarding the Fanny House Farm Energy Storage project. Innova are the owners of the proposed Energy Storage project. They have advised that once the storage facility is in operation there will be a grant fund made available. The grant fund has been pledged to distribute benefit funding to the local community. Once further details are received regarding when and how much of the annual grant will be available to the Parish Council further discussion can be held.

Correspondence has been received from Kay Gordon on behalf of Mel Diack. Mel Diack had visited the Memorial that was unveiled in October 2017 by the Parish Council in memory of those who lost their lives in the massive explosion in 1917, at the former ammunition factory on White Lund. A request has been made by Mel Diack that if funding ever became available that a mention (via a further memorial) be made to those killed in the second explosion that happened on January 14<sup>th</sup>, 1920, which saw 9 men killed. A discussion was

held by Councillors, and it was agreed that should funds become available in the future this request would be given consideration. The Parish Clerk advised that he would respond to Kay Gordon with the Parish Council decision.

A request has been made by the architect working with David Cox of Cox Motors, who own the VW Motor dealership on Mellishaw Lane along with the land to the east fronting Mellishaw Lane. The request is to provide a presentation to the Parish Council to explain the details of their planning application for the third phase of development of the site which would finish off their ongoing development along Mellishaw Lane. Details of the outline plans had been passed to Councillors for their information in advance of the meeting. A discussion was held by Councillors, and it was agreed that the presentation could be made at the next Parish Council meeting planned for the 28.03.2024. The Parish Clerk advised that he would facilitate the presentation for the next meeting.

An expression of interest in joining the Parish Council has been received from David Morgan. David lives in the Winster Park Ward area of the Parish and would like to be co-opted onto the Parish Council as Ward Councillor for Winster Park. Councillors had been forwarded details of Davids expression of interest which included a personal and suitability statement providing reasons why he felt he would be an asset to the Parish Council. A discussion was held by Councillors, and it was unanimously agreed that David, based on his initial expression of interest, would be ideal for the role. It was agreed that David would be invited to the next Parish Council meeting to formally meet Councillors.

Details relating to registering the Parish Council for a free framed Kings portrait had been forwarded to Councillors. A discussion was held by Councillors, and it was agreed that the Parish Council would register for the free portrait which would be gifted to the Grosvenor Park School.

A request was made by the Parish Clerk for the June meeting planned for the 20.06.2024 be moved to the 13.06.2024. A discussion was held by Councillors, and it was agreed the date change was acceptable.

The Parish Clerk advised that the Annual meeting of the Parish Council would be held on the 16.05.2024 providing the annual accounts have been completed and an internal audit carried out. At the Annual meeting the new Chair, Councillor Wright, and new Vice Chair, Councillor Melling, would be formally elected.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling advised that he had attended the Cockle Pickers 20<sup>th</sup> Anniversary Event on the 05.02.2024 to mark the deaths of 23 cockle pickers who lost their lives in Morecambe Bay on the 05.02.2004. The event was attended by members of the emergency services Councillors and members of the general public.

Councillor Melling advised that he would be attending the Lancaster City Council Forum to discuss the Local Plan Review on behalf of the Parish Council. The Local Plan Review and other planning related issues which may be of interest to the Parish Council will be discussed. Councillor Kelly advised that she may also be attending the Forum.

Councillor Wright advised that he now had photos of the debris left following the ditching and general clearance works to the stream/dyke between Green Lane and Sunderland Drive and would forward these to the Parish Clerk.

Councillor Wright advised that it was the British Horse Society that had made a formal application to upgrade the footway at Sunderland Drive to Green Lane to a bridleway.

The Chair advised that he had seen the Carnforth Wombles carrying out litter picking on the cycle/pedestrian way adjacent to ASDA. The team of volunteers had collected a number of bags of rubbish. The Chair advised that he had spoken to the volunteers and personally thanked them on behalf of the Parish Council for the work they had carried out.

### 2521 Planning applications and statutory consultations:

Application No	Description
<b>24/00117/ADV</b>	Advertisement application for the display of an externally illuminated fascia sign. Pye Motors Ltd , Ovangle Road, Morecambe, Lancashire, LA3 3PF.
<b>23/01260/FUL</b>	Erection of 3 new buildings comprising of 5 units for employment use. Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe, Lancashire.

The Parish Clerk advised that there had been two new planning applications received since the last meeting. Details had been sent to Councillors in advance of the meeting for their comment. Planning application **24/00117/ADV** was majority supported by the Parish Council. Planning application **23/01260/FUL** was unanimously supported by the Parish Council. The Parish Clerk advised that he had updated the Planning Applications and Decisions portal in line with the Parish Council decisions.

### 2522 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for January/February 2024 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised planning application **23/01074/FUL** had been refused. There had been no updates to any of the other ongoing planning applications.

### 2523 Accounts for payment:

John Fairclough - Lengthsman duties January 2024	£100.00
A Osmotherley - Parish Clerk fees & expenses January 2024	£629.96
Grosvenor Park School - Meeting room hire January 2024	£50.00
Zen Website Hosting - January 2024 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2524 To Consider the Hedgehogs R Us Project:**

Hedgehog numbers in the UK have been dwindling for a number of years and the Hedgehogs R Us Project has been created to publicise this decline and also provide initiatives that will hopefully increase hedgehog numbers. A discussion was held by Councillors regarding the purchase of fence surrounds. The fence surrounds are designed to be fitted to fencing panels at low level to create a small five-inch square hole to allow hedgehogs to pass through. This passage will enable hedgehogs to find and mate with other hedgehogs and ultimately assist in increasing hedgehog numbers. It was agreed by Councillors that an offer be made to the Grosvenor Park School to receive and distribute the fence surrounds on behalf of the Parish Council. The Chair agreed that he would ask the school if they would be interested in taking part in this initiative and also find out how many fence surrounds they would need.

**2525 Date and time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 28<sup>th</sup> March 2024 at 7:00pm.**

Signed:

\_\_\_\_\_ Clerk

Signed:

\_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence - January and February 2024



Date	Sender	Topic
07.01.2024	Parish Clerk	Parish Council Meeting 11.01.2024 Agenda/Summons and Supporting Information
08.01.2024	Parish Clerk	Parish Council Expenditure Forecast 01.04.2024 to 31.03.2025
09.01.2024	Parish Councils	Parish and Town Council Newsletter January 2024
11.01.2024	Parish Online	Parish Online Newsletter #47
11.01.2024	County Councillor Phillippa Williamson	Lancaster Rural North News - January 24
11.01.2024	Hedgehogs R Us	Hedgehog Highway Project
11.01.2024	Parish Clerk	Parish Council Meeting 11.01.2024 Agenda/Summons and Supporting Information
14.01.2024	Lancashire County Council	Annual administrative matters plus Weekly horizon-scanning weather assessment
14.01.2024	Parish Clerk	Draft Meeting Minutes for Comment/Agreement
15.01.2024	Parish Clerk	Parish Council Meeting 11.01.2024 - Minutes
18.01.2024	Parish Clerk	Parish Clerk Holiday
04.02.2024	Lancashire County Council	78552: Grosvenor Park School Parking Issues and Worn Carriageway Lining
04.02.2024	Lancashire Fire and Rescue	Hot Topics - The latest from LFRS
04.02.2024	Lancaster City Council	24/00117/ADV-Pye Motors Ltd - Planning Application for Councillor Comment
04.02.2024	Parish Resident	Parking – Grosvenor Park Estate
04.02.2024	Lancaster City Council	Parish Council Forum Invite - at Lancaster's Storey Institute on Wednesday 28th February between 1pm and 4pm
04.02.2024	Lancaster City Council Community Connectors	5 Community Opportunities for February
04.02.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts February 2024

## Heaton with Oxcliffe Parish Council Correspondence - January and February 2024



Date	Sender	Topic
04.02.2024	Neighbourhood Alert	Community Road Watch
04.02.2024	Stay in the Know Lancashire	Lancashire set for even more officers as Commissioner Snowden sets out his budget
07.02.2024	Lancaster City Council	24/00117/ADV-Pye Motors Ltd - Planning Application Summary of Parish Council Decision
08.02.2024	Parish Clerk	Lengthsman Pay Increase Request
08.02.2024	Tony Hills (Architect)	Mellishaw Business Park, Mellishaw Lane
09.02.2024	Lancaster City Council	Adoption of Grosvenor Park Play Area
09.02.2024	Lancaster City Council Community Connectors	2 opportunities provided by the BBC
11.02.2024	Lancaster City Council	Local Plan, Planning Policy & Consultations - Latest News February 2024
11.02.2024	Lancaster City Council	GTK763LC-28 day pole notice-MELLISHAW CARAVAN PARK, MELLISHAW LANE, MORECAMBE, LA3 3FB
13.02.2024	Parish Clerk	Mellishaw Business Park, Mellishaw Lane – Confirmation of presentation date and time
13.02.2024	Lancashire Association of Local Councils (LALC)	Updates February 2024
14.02.2024	Mel Diack	Memorial White Lund
15.02.2024	Lancaster City Council	23/01260/FUL - Mellishaw North Development Site, Mellishaw Lane - Planning Application for Councillor Comment
16.02.2024	Parish Clerk	Draft Agenda Summons For Comment/Agreement
16.02.2024	Innova	Fanny House Farm Community Benefit Fund



# Planning Application Comments & Decisions

## January/February 2024



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<b>22/00462/FUL:</b> Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
<b>23/00381/RCN:</b> Erection of one single storey building comprising of seven lettable bedrooms for holiday use, associated parking, new stone wall entrance. Golden Ball, Lancaster Road, Heaton with Oxcliffe, LA33ER.	Support In Principle	Awaiting Approval
<b>23/00553/FUL:</b> Erection of three two storey dwellings. Land at the Rear of 105 White Lund Road, Morecambe, LA3 3DX.	Support In Principle	Awaiting Approval
<b>23/00919/FUL:</b> Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
<b>23/00922/FUL:</b> Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support in Principle	Awaiting Approval
<b>23/01074/FUL:</b> Erection of dwelling (C3) with associated parking and landscaping. Land North Of Number 10 St Johns Terrace Morecambe Lancashire	Neutral	Application Refused (07.02.2024)
<b>24/00117/ADV:</b> Advertisement application for the display of an externally illuminated fascia sign. Pye Motors Ltd , Ovangle Road, Morecambe, Lancashire, LA3 3PF.	Majority Support in Principle	Awaiting Approval

Updated 18.02.2024