

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 11<sup>th</sup> January 2024 at Grosvenor Park School Commencing at 7:00pm.**

**Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2508. To receive apologies
2509. To consider & approve Minutes of the Meeting held on Thursday 21<sup>st</sup> December 2023
2510. To receive Declarations of Interest
2511. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Parish Council (Councillors) updates and information only reports
2512. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>

2513. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions December 2023/January 2024
2514. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
John Fairclough - Lengthsman Duties December 2023	£100.00
Adrian Osmotherley - Parish Clerk Fees and Expenses December 2023.	£629.96
Grosvenor Park School - Meeting Room Hire December 2023	£50.00
Zen Website Hosting - December 2023 (Paid Via DD)	£7.79

2515. To consider the Precept application for the period 01.04.2024 to 31.03.2025
2516. To consider the date and time of the next meeting

**Parish Clerk**  
**106 Broadway**  
**Morecambe, LA45XZ**  
**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**7<sup>th</sup> January 2024**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 11<sup>th</sup> January 2024 at 7:00 pm.**

**Present:**

Councillor Mr D Simmons (Chair)  
Councillor Mr D Wright (Vice Chair)  
Councillor Mr W Jackson  
Councillor Mrs G Kelly

**In Attendance:**

Adrian Osmotherley - Parish Clerk  
The Chair welcomed all attendees to the meeting.

**2508 Apologies:** Apologies were received from Councillor Mr P Melling.

**2509 Minutes:** It was **RESOLVED** that the minutes of the meeting held on 21<sup>st</sup> December 2023 be approved.

**2510 Declarations of interest:** There were no declarations of interest.

**2511 Public discussion and information only updates:**

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk advised that he had still not yet received a response to the request made by the Parish Council for Lancaster City Council to adopt the Grosvenor Park play area and, as such, take responsibility for future maintenance and repairs. The request has again been chased up.

There had still not been any interest shown by Residents or members of the general public in joining the Parish Council following the recent Councillor vacancies advertisement in the Parish Council notice boards, and the leaflets hand delivered by Councillor Simmons to households in the Winster Park and Rural areas of the Parish. It was agreed by Councillors that the vacancy advertisement placed in the Parish Council notice boards would remain for the time being.

Details relating to the Hedgehogs R US Highway Project had been sent to Councillors for their information. The hedgehog conservation initiative related to raising awareness of the fact that hedgehog numbers were in decline. A discussion was held by Councillors, and it was agreed that an agenda item would be included for discussion at the February meeting. This would enable the Chair to discuss the initiative with the Grosvenor Park School to see if they would be interested in assisting the Parish Council with the initiative.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Wright advised that Lancashire County Council (LCC) had been carrying out ditching and general clearance works to the footpath from Sunderland Drive to Green Lane. The work involved clearing the dyke and grading the existing grassed areas. The works had caused a lot of slurry and sludge that had been left adjacent to the dyke and shrubs near to the footpath. In amongst this slurry there was considerable general waste such as plastics

and scrap metal which looked unsightly. The Parish Clerk requested some photos, and he would then contact LCC to see what further action they were planning to remove the mixed waste materials.

**2512 Planning applications and statutory consultations:**

Application No	Description

The Parish Clerk advised that there had been no new planning applications received since the last meeting.

**2513 Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for December 2023/January 2024 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that there had been no updates to any of the ongoing planning applications.

**2514 Accounts for payment:**

John Fairclough - Lengthsman duties December 2023	£100.00
A Osmotherley - Parish Clerk fees & expenses December 2023.	£629.96
Grosvenor Park School - Meeting room hire December 2023	£50.00
Zen Website Hosting - December 2023 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2515 To consider the Precept application for the period 01.04.2024 to 31.03.2025:**

The Parish Clerk had forwarded details of the Parish Council expenditure forecast for the period 01.04.2024 to 31.03.2025. A discussion was held by Councillors regarding the expenditure forecast. It was agreed by Councillors that any increase to the precept from the last financial year would be kept to a minimum and would only reflect the forecasted inflationary increase to Parish Council costs. It was majority agreed by Councillors that a 7.5% increase would be applied to the 01.04.2023 to 31.03.2024 precept. This resulted in the precept from the last financial year of £11,667.60 increasing to £12,542.67. The Parish Clerk advised he would complete and forward the precept application to Lancaster City Council in due course in line with the Parish Council decision.

**2516 Date and time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 22<sup>nd</sup> February 2024 at 7:00pm.**

Signed:

\_\_\_\_\_ Clerk

Signed:

\_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence - December 2023/January 2024



Date	Sender	Topic
18.12.2023	Parish Clerk	Parish Council Meeting 21.12.2023 Agenda/Summons and Supporting Information
19.12.2023	Lancashire County Council	Winter Stakeholder bulletin – 15th December 2023
20.12.2023	Lancashire County Council	Various flood risk/emergency news items
20.12.2023	Lancaster City Council	23/01074/FUL Land North of Number 10 St Johns Terrace - Planning Application Summary of Parish Council Decision
20.12.2023	Lancashire County Council	UPDATE TO YELLOW NSWWS WARNING FOR WIND - STORM PIA
23.12.2023	Parish Clerk	Draft Meeting Minutes for Comment and Agreement
23.12.2023	Parish Clerk	Parish Council Expenditure Forecast 01.04.2024 to 31.03.2025
27.12.2023	Lancaster City Council	Fly Posting
27.12.2023	Parish Clerk	Parish Council Meeting Held 21.12.2023 - Minutes
28.12.2023	Neighbourhood Alert	Criminal Damage to Vehicles
29.12.2023	Parish Clerk	Parish Council Expenditure Forecast 01.04.2024 to 31.03.2025
04.01.2024	Parish Clerk	Draft Agenda for Comment
04.01.2024	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts January 2024
05.01.2024	Lancashire County Council	Winter Stakeholder bulletin – 29 December 2023

# Planning Application Comments & Decisions

## December/January 2024



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<b>22/00462/FUL:</b> Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
<b>23/00381/RCN:</b> Erection of one single storey building comprising of seven lettable bedrooms for holiday use, associated parking, new stone wall entrance. Golden Ball, Lancaster Road, Heaton with Oxcliffe, LA33ER.	Support In Principle	Awaiting Approval
<b>23/00553/FUL:</b> Erection of three two storey dwellings. Land at the Rear of 105 White Lund Road, Morecambe, LA3 3DX.	Support In Principle	Awaiting Approval
<b>23/00919/FUL:</b> Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
<b>23/00922/FUL:</b> Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support	Awaiting Approval
<b>23/01074/FUL:</b> Erection of dwelling (C3) with associated parking and landscaping. Land North Of Number 10 St Johns Terrace Morecambe Lancashire	Neutral	Awaiting Approval

Updated 05.01.2024