

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 21st December 2023 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2499. To receive apologies
2500. To consider & approve Minutes of the Meeting held on Thursday 16th November 2023
2501. To receive Declarations of Interest
2502. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2503. To consider the list of planning applications set out below

Application No:	Description
23/01074/FUL	Erection of a dwelling with associated parking and landscaping. Land north of number 10 St Johns Terrace, Morecambe.

2504. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions November/December 2023
2505. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties November 2023	£128.00
Adrian Osmotherley - Parish Clerk Fees and Expenses November 2023.	£629.96
Grosvenor Park School - Meeting Room Hire November 2023	£50.00
Zen Website Hosting - November 2023 (Paid Via DD)	£7.79

2506. To consider the Precept application for the period 01.04.2024 to 31.03.2025
2507. To consider the date and time of the next meeting

Parish Clerk
106 Broadway
Morecambe, LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

17th December 2023

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 21st December 2023 at 7:00 pm.

Present:

Councillor Mr D Wright (Vice Chair)

Councillor Mr W Jackson

Councillor Mrs G Kelly

Councillor Mr P Melling

In Attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

2499 Apologies: Apologies were received from Councillor Mr J Simmons.

2500 Minutes: It was **RESOLVED** that the minutes of the meeting held on Thursday 16th November 2023 be approved.

2501 Declarations of interest: There were no declarations of interest.

2502 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk advised that he had not yet received a response to the request made by the Parish Council for Lancaster City Council to adopt the Grosvenor Park play area and, as such, take responsibility for future maintenance and repairs. The request has again been chased up.

The Parish Council forecasted expenditure for the period 01.04.2024 to 31.03.2025 had been forwarded to all Councillors in advance of the meeting.

The grant application to the Heysham South Wind Farm Community to pay for perimeter fencing/railings around the small children's play area on Portland Drive has been refused.

There had been no interest show to date by Residents or members of the general public in joining the Parish Council following the recent Councillor vacancies advertisement in the Parish Council notice boards, and the leaflets hand delivered by Councillor Simmons to households in the Winster Park and Rural areas of the Parish.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling advised that illegal and inconsiderate parking was still an ongoing issue in the Grosvenor Park estate especially along Roeburn Drive. Further photographic evidence of examples of inconsiderate parking had been sent to the police for their attention and action.

Councillor Melling advised that he will report to Lancashire County Council via the 'Love Clean Streets' app the tree on Lune Drive where the tree roots were causing a potential trip hazard to pedestrians using the footway.

Councillor Melling advised that he was still investigating the alternative location for the planting of the oak tree in memory of the late Keith Percy. The area identified was the grassland north of Roeburn Drive just before Brook

Close on the Grosvenor Park housing estate.

Councillor Kelly commented on the youtube video relating to the 'White Lund Explosion'. A link to the short documentary on youtube had been provided by Councillor Simmons. Details of the link to view the documentary is below;

<https://youtu.be/5loVj-mSLP4?si=HD48NgliGLIQLuh>

2503 Planning applications and statutory consultations:

Application No	Description
23/01074/FUL	Erection of a dwelling with associated parking and landscaping. Land north of No10 St Johns Terrace, Morecambe.

The Parish Clerk advised that one new planning application had been received since the last meeting. The application had been sent to Councillors for their comment ahead of the meeting. The Parish Council were unanimously neutral with regards to application **23/01074/FUL**. The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions web portal with the Parish Council decision.

2504 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for November/December 2023 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting planning application **23/00749/FUL** had been permitted on the 28.11.2023. There were no other changes.

2505 Accounts for payment:

John Fairclough - Lengthsman duties November 2023	£128.00
A Osmotherley - Parish Clerk fees & expenses November 2023.	£629.96
Grosvenor Park School - Meeting room hire November 2023	£50.00
Zen Website Hosting - November 2023 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2506 To consider the Precept application for the period 01.04.2024 to 31.03.2025:

The Parish Clerk had forwarded details of the Parish Council expenditure forecast for the period 01.04.2024 to 31.03.2025. A discussion was held by Councillors regarding the expenditure forecast. The Parish Clerk advised that there had been a slight underspend to the expenditure forecast for the current period 01.04.2023 to 31.03.2024. A further discussion was held by Councillors regarding possible projects for the next financial year. In addition to possible additional project expenditure Councillors also considered potential maintenance costs for the Grosvenor Park play area which the Parish Council are currently responsible for. The Parish Clerk advised that he was still waiting for a decision to be made by Lancaster City Council (LCC) regarding the request made by the Parish Council for LCC to adopt the play area and as such take responsibility for any future maintenance costs. It was agreed by Councillors that a final decision regarding the value of Precept application would not be made until the next Parish Council meeting planned for 11.01.2024. The deadline

date for the precept application to be confirmed to LCC is 09.02.2024.

2507 Date and time of next meeting:

The Chair ended the meeting by wishing all attendees a Merry Christmas and a Happy New Year.

The next meeting of the Parish Council will be held on **Thursday 11th January 2024 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence - November/December 2023



Date	Sender	Topic
12.11.2023	Parish Clerk	Parish Council Meeting 16.11.2023 Agenda/Summons and Supporting Information
12.11.2023	Lancaster City Council	23/00922/FUL 12 Middlegate - Planning Application Summary of Parish Council Decision
18.01.2023	Parish and Town Councils	Winter Stakeholder bulletin – 17th November 2023
19.11.2023	Parish and Town Councils	Public Realm Agreements
19.11.2023	Parish Clerk	Draft Meeting Minutes for Your Comment/Agreement
20.11.2023	Lancashire Association of Local Councils (LALC)	Link to Amended LCC Parish and town Council Charter
20.11.2023	Parish Clerk	Parish Council Meeting Held 16.11.2023 - Minutes
21.11.2023	Parish Online	Parish Online Newsletter #45
25.11.2023	Heysham South Windfarm Community Fund	Important Message - Outcome of your recent funding bid
25.11.2023	Lancaster City Council	Parks and Open Spaces Newsletter
26.11.2023	Neighbourhood Alert	Increase In Local Burglaries
26.11.2023	Parish Clerk	Precept 2024 to 2025 Considerations
27.11.2023	Parish Clerk	Precept 2024 to 2025 Considerations - Update
28.11.2023	Lancashire County Council	76844 Loose temporary signage, Morecambe
01.12.2023	Lizzi Collinge - Labour Party candidate for the new Morecambe and Lunesdale constituency	Letter from Lizzi Collinge
05.12.2023	Parish Councils	Lancashire Devolution Newsletter
06.12.2023	Parish clerk	Parish Clerk Holidays
07.12.2023	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts December 2023

Heaton with Oxcliffe Parish Council Correspondence - November/December 2023



Date	Sender	Topic
07.12.2023	Parish Resident	Grosvenor Park Parking Issue's
07.12.2023	Parish Councils	Bus fare offers and now card
07.12.2023	Stay In The Know	Introduction - PCSO Karl Smith
08.12.2023	Lancashire County Council	Winter Stakeholder bulletin – 8th December 2023
17.12.2023	Parish Online	Parish Online Newsletter #46
17.12.2023	Lancaster City Council	23/01074/FUL Land North of Number 10 St Johns Terrace – Planning application for Councillor comment
17.12.2023	Stay In The Know	Phone Scams
17.12.2023	Lancashire County Council	Message from the Met Office Advisor (NW and NE England)
17.12.2023	Parish Clerk	Draft Agenda for Comment

Planning Application Comments & Decisions

November/December 2023



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/00462/FUL: Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
23/00381/RCN: Erection of one single storey building comprising of seven lettable bedrooms for holiday use, associated parking, new stone wall entrance. Golden Ball, Lancaster Road, Heaton with Oxcliffe, LA33ER.	Support In Principle	Awaiting Approval
23/00553/FUL: Erection of three two storey dwellings. Land at the Rear of 105 White Lund Road, Morecambe, LA3 3DX.	Support In Principle	Awaiting Approval
23/00749/FUL: Installation and operation of an Energy Storage System including energy storage units, substation, site access, cable connection, landscaping and ancillary infrastructure. Land North Of, Bay Gateway, Heaton With Oxcliffe, Lancashire.	Support In Principle	Application Permitted (28.11.2023)
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval
23/00922/FUL: Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.	Support	Awaiting Approval

Updated 17.12.2023