

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 16th November 2023 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2499. To receive apologies
2500. To consider & approve Minutes of the Meeting held on Thursday 19th October 2023
2501. To receive Declarations of Interest
2502. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2503. To consider the list of planning applications set out below

Application No:	Description
23/00922/FUL	Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.

2504. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions October/November 2023
2505. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman Duties October 2023	£142.00
Adrian Osmotherley - Parish Clerk Fees and Expenses October 2023. (Including Annual Pay Award Backdated to 01.04.2023)	£949.70
Grosvenor Park School - Meeting Room Hire October 2023	£50.00
Grosvenor Park School - Biodiversity Materials and Feed	£299.04
Bowker IT Ltd - Web Site Domain Renewal 01.01.2024 to 01.01.2026	£28.80
Zen Website Hosting - October 2023 (Paid Via DD)	£7.79

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2506. To consider the date and time of the next meeting

Parish Clerk

10th November 2023

106 Broadway

Morecambe, LA45XZ

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

PARISH OF HEATON-WITH-OXCLIFFE

Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on Thursday 16th November 2023 at 7:00 pm.

Present:

Councillor Mr J Simmons (Chair)
Councillor Mr D Wright (Vice Chair)
Councillor Mr W Jackson
Councillor Mrs G Kelly
Councillor Mr P Melling

In Attendance:

Adrian Osmotherley - Parish Clerk
The Chair welcomed all attendees to the meeting.

2499 Apologies: There were no apologies. All Councillors were in attendance.

2500 Minutes: It was **RESOLVED** that the minutes of the meeting held on Thursday 19th October 2023 be approved.

2501 Declarations of interest: There were no declarations of interest.

2502 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk advised he has produced all the Parish Council Councillor recruitment information leaflets for the Chair to deliver to the Rural Ward area of the Parish.

There are three junctions on the White Lund Trading Estate area that are still awaiting the repair of the road surface and new junction white lining replacing. The Parish Clerk advised that he had again reported to Lancashire County Council that some of the temporary no road marking signs were missing, presumably blown off by the recent storm Debi. The badly worn road markings at the vehicular and pedestrian controlled junction at Northgate and Westgate has also been reported to Lancashire County Council for their attention. A suggestion has also been made for no road marking signage to be erected at this location until the repairs can be carried out. A request for a date for the repairs to all four junctions has been made to Lancashire County Council.

The Parish Clerk advised that he had not yet received a response to the request made by the Parish Council for Lancaster City Council to adopt the Grosvenor Park play area and, as such, take responsibility for future maintenance and repairs. The request has been chased up.

A grant for £800.00 has been received from Lancashire County Council Public Rights of Way Team for the period 01.04.2023 to 31.03.2024. The grant will be used for the ongoing maintenance of the three public rights of way within the Parish. The maintenance work is carried out by the Parish Lengthsman. Up to £300.00 of the grant can also be used for agreed biodiversity projects within the Parish.

The 2024 Parish Council monthly meeting dates have now been agreed and

confirmed. Details have been sent to all Councillors for their information.

The Parish Clerk asked Councillors to consider what additional funding may be needed for the 2024 to 2025 year as the annual Precept application would need to be made in January 2024. The Precept application is an annual application made by the Parish Council to Lancaster City Council for funding for the Parish Council for the year ahead.

3. **Parish Council (Councillors) updates and information only reports:**

Councillor Wright advised that he had completed and forwarded the grant application to the Heysham South Wind Farm Community Fund. The application is to pay for perimeter fencing/railings to be erected around the small children's play area on Portland Drive.

Councillor Melling advised that illegal and inconsiderate parking was still an ongoing issue in the Grosvenor Park Estate especially along Roeburn Drive. Further photographic evidence of examples of inconsiderate parking had been sent to the police and the Grosvenor Park Head Teacher for their attention.

Councillor Melling advised that he had met with two representatives from Lancaster City Council who had assessed the large trees adjacent to the lagoon area in the Grosvenor Park housing estate. The representatives had advised that the trees were stable and not a risk to the adjacent properties. The tree on Lune Drive, where the tree roots were causing issues with the footway, will need to be reported to Lancashire County Council for their attention as the tree roots are causing the footpath to be uneven and a potential trip hazard to pedestrians.

Councillor Melling advised that he had identified an alternative location for the planting of the oak tree in memory of the late Keith Percy. The area identified was the grassland north of Roeburn Drive just before Brook Close on the Grosvenor Park housing estate. Councillor Melling advised he would endeavour to seek permission to plant the tree from Lancaster City Council.

The Chair advised that the Grosvenor Park School were now looking at a further biodiversity project which involved the planting of flowers around the school. The Parish Clerk had advised that there was a further £300.00 grant available from the Lancashire County Council Public Rights of Way Team.

The Chair advised that he had delivered the leaflets asking residents if they would like to join the Parish Council to the Winster Park Ward area of the Parish. Further leaflets would be delivered to the Rural Ward area of the Parish shortly.

2503 Planning applications and statutory consultations:

Application No	Description
23/00922/FUL	Demolition of existing workshop building, erection of single storey extension to existing showroom to provide a replacement vehicle workshop facility, erection of bodyshop and valet buildings, construction of wash bay and new parking/vehicle display area, installation of two EV charging bays and erection of bin store. 12 Middlegate, White Lund Trading Estate, LA33BN.

The Parish Clerk advised that one new planning application had been received since the last meeting. The application had been sent to Councillors for their

comment ahead of the meeting. Application **23/00922/FUL** was unanimously supported by the Parish Council. The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions web portal with the Parish Council decision.

2504 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for October/November 2023 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting planning application **23/00980/FUL** had been refused on the 18.10.2023. There were no other changes.

2505 Accounts for payment:

John Fairclough - Lengthsman duties October 2023	£142.00
A Osmotherley - Parish Clerk fees & expenses October 2023. (including annual pay award back dated to 01.04.2023).	£949.70
Grosvenor Park School - Meeting room hire October 2023	£50.00
Grosvenor Park School - Biodiversity materials and feed	£299.04
Bowker IT Web-site domain renewal 01.01.2024 to 01.01.2026	£28.80
Zen Website Hosting - October 2023 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2506 Date & time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 21st December 2023 at 7:00pm.**

Signed:

_____ Clerk

Signed:

_____ Chair

Heaton with Oxcliffe Parish Council Correspondence - October/November 2023



Date	Sender	Topic
15.10.2023	Parish Clerk	Parish Council Meeting 19.10.2023 Agenda/Summons and Supporting Information
19.10.2023	Lancaster City Council - Community Connectors	Can you help support the NHS and your communities this winter?
19.10.2023	Parish Clerk	Parish Council Meeting 19.10.2023 Agenda/Summons and Supporting Information - Information Update
19.10.2023	Lancashire County Council	Message from the Met Office Advisor (NW England) - Storm Babet update
20.10.2023	Lancashire County Council	Message from the Met Office Advisor (NW England) - Storm Babet weather/warnings/flood risk update
20.10.2023	Parish Council	Parish Council Meeting Draft Minutes for Comment and Agreement
20.10.2023	Parish Council	Parish Council Meeting 19.10.2023 Agenda/Summons and Supporting Information
20.10.2023	Lancashire County Council - Highways	76844 Loose temporary signage, Morecambe
21.10.2023	Parish Council	Parish Council Meeting Held 19.10.2023 - Minutes
24.10.2023	Parish Councils	Please help Lancashire residents be ready for winter
24.10.2023	Fair Internet Report	Broadband and the Digital Divide in Heaton-with-Oxcliffe
24.10.2023	Parish Online	Parish Online Newsletter #44
24.10.2023	Lancaster City Council - Community Connectors	Lancashire Adult Training in Partnership with Morecambe Football Club
25.10.2023	Parish Clerk	Provisional Meeting Dates for 2024
25.10.2023	Lancashire County Council	Bus Service Changes for November 2023
25.10.2023	Lancaster City Council - Community Connectors	Parks and Open Spaces Newsletter
27.10.2023	Lancashire County Council	Winter Stakeholder bulletin – 27th October 2023

Heaton with Oxcliffe Parish Council Correspondence - October/November 2023



Date	Sender	Topic
01.11.2023	County Councillor Phillippa Williamson	Lancaster Rural North News - November 23
02.11.2023	Parish Clerk	PRoW Local Delivery Scheme Completed Opt in Form
02.11.2023	Parish Clerk	Tommies
02.11.2023	Parish Councils	Love to Ride - Town and Parish Councillors - Winter Wheelers
03.11.2023	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts November 2023
07.11.2023	Parish Clerk	Adoption of Grosvenor Park Play Area
09.11.2023	Parish Clerk	Draft Agenda For Comment
09.11.2023	Parish Clerk	2024 Meeting Dates
10.11.2023	NHS Lancashire and South Cumbria Cancer Alliance	Lancashire and South Cumbria Cancer Alliance stakeholder newsletter
11.11.2023	Lancaster City Council	23/00922/FUL 12 Middlegate - Planning Application for Councillor Comment

Planning Application Comments & Decisions October/November 2023



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/00462/FUL: Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
23/00381/RCN: Erection of one single storey building comprising of seven lettable bedrooms for holiday use, associated parking, new stone wall entrance. Golden Ball, Lancaster Road, Heaton with Oxcliffe, LA33ER.	Support In Principle	Awaiting Approval
23/00553/FUL: Erection of three two storey dwellings. Land at the Rear of 105 White Lund Road, Morecambe, LA3 3DX.	Support In Principle	Awaiting Approval
23/00749/FUL: Installation and operation of an Energy Storage System including energy storage units, substation, site access, cable connection, landscaping and ancillary infrastructure. Land North Of, Bay Gateway, Heaton With Oxcliffe, Lancashire.	Support In Principle	Awaiting Approval
23/00980/FUL: Erection of a boundary wall to the side. 2 Winster Walk, Lancaster, Lancashire, LA1 5TF.	Neutral	Application Refused (18.10.2023)
23/00919/FUL: Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval

Updated 10.11.2023