

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 19<sup>th</sup> October 2023 at Grosvenor Park School Commencing at 7:00pm.**

**Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2491. To receive apologies
2492. To consider & approve Minutes of the Meeting held on Thursday 28<sup>th</sup> September 2023
2493. To receive Declarations of Interest
2494. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Parish Council (Councillors) updates and information only reports
2495. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>

2496. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions September/October 2023
2497. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
John Fairclough - Lengthsman duties September 2023	£142.00
Adrian Osmotherley - Parish Clerk Fees and Expenses September 2023	£576.67
Grosvenor Park School - Meeting Room Hire September 2023	£50.00
Lancaster City Council - Charges for the 2023 Uncontested Election	£576.00
Zen Website Hosting - October 2023 (Paid Via DD)	£7.79

2498. To consider the date and time of the next meeting

**Parish Clerk**  
**106 Broadway**  
**Morecambe, LA45XZ**  
**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**13<sup>th</sup> October 2023**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 19<sup>th</sup> October 2023 at 7:00 pm.**

**Present:**

Councillor Mr J Simmons (Chair)  
Councillor Mr D Wright (Vice Chair)  
Councillor Mr W Jackson  
Councillor Mrs G Kelly  
Councillor Mr P Melling

**In Attendance:**

Adrian Osmotherley - Parish Clerk  
The Chair welcomed all attendees to the meeting.

**2491 Apologies:** There were no apologies. All Councillors were in attendance.

**2492 Minutes:** It was **RESOLVED** that the minutes of the meeting held on Thursday 28<sup>th</sup> September 2023 be approved.

**2493 Declarations of interest:** There were no declarations of interest.

**2494 Public discussion and information only updates:**

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

Information and details of how to apply to be a Parish Councillor had been placed in the three Parish Council notice boards. The Parish Council have vacancies for two Parish Councillors, one for the Winster Park Ward and the other for the Rural Ward. Councillor Simmons suggested a letter drop in the Winster Park and Rural areas of the Parish in support of the recruitment information already provided in the notice boards. A discussion was held by Councillors, and it was agreed that this would be carried out. The Parish Clerk advised he would produce the information that could be hand posted to households in those areas. Councillor Simmons advised he was happy to carry out the letter drop.

The temporary no road markings signage at three junctions on the White Lund Trading estate area are still awaiting the repair of the road surface and new junction white lining. The Parish Clerk advised that he had again reported to Lancashire County Council that some of the temporary signs were missing, presumably blown off by the recent high winds. Additional no road marking signage had now been provided at the junction opposite Arnold Clark.

The application for funds which could be used to provide a perimeter fence around the Portland Drive play area is still ongoing.

The Parish Clerk advised that he had not yet received a response to the request made by the Parish Council for Lancaster City Council to adopt the Grosvenor Park play area and, as such, take responsibility for future maintenance and repairs.

### 3. **Parish Council (Councillors) updates and information only reports:**

Councillor Melling advised that he was still in discussion with Lancaster City Council regarding the planting of an Oak tree in the area of land adjacent to Ovangle Road and Northgate. He had now established that the land is in fact owned by Lancaster City Council and not Lancashire County Council as originally thought.

Councillor Melling advised that illegal and inconsiderate parking was still an issue in the Grosvenor Park Estate especially along Roeburn Drive. The local PCSO has carried out a number of patrols in the area and had discussions with a number of vehicle drivers and made them aware of the issues being caused to pedestrians and other road users as a result for their inconsiderate parking. Councillor Melling advised that he had witnessed a wheelchair user in the road as the footway was impassable due to vehicles parked on the footway. Photographic evidence of vehicles parked illegally on the footway are being sent to the PCSOs for their information.

Councillor Melling advised that overgrown bushes from adjacent private properties along Lune Drive were encroaching into the footway. The Parish Clerk advised that as the bushes were owned by, and the responsibility of, private residents a report of the issue should be made to Lancashire County Council. Councillor Melling advised he would report the issue using the **Love Clean Streets** App.

Councillor Simmons asked if the Parish Clerk had received the invoices for the equipment and feed purchased by the Grosvenor Park School in support of the biodiversity project being carried out by the School. The Parish Clerk advised that he had not received any invoices yet and would chase this up with the School Bursar.

### 2495 **Planning applications and statutory consultations:**

Application No	Description
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The Parish Clerk advised that there had been no new planning applications received since the last meeting.

### 2496 **Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for September/October 2023 which had been updated and sent to Councillors for their information in advance of the meeting. The Parish Clerk advised that since the last meeting Application 23/00829/FUL had been permitted on the 16.08.2023. Application 22/00643/FUL was also permitted on the 28.08.2023. There were no other changes.

### 2497 **Accounts for payment:**

John Fairclough - Lengthsman duties September 2023	£142.00
A Osmotherley - Parish Clerk fees & expenses September 2023	£576.67
Grosvenor Park School - Meeting Room Hire September 2023	£50.00
Lancaster City Council - Charges for the 2023 Uncontested Election	£576.00
Zen Website Hosting - October 2023 (Paid Via DD)	£7.79

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2498 Date & time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 16<sup>th</sup> November 2023 at 7:00pm.**

Signed:

\_\_\_\_\_ Clerk

Signed:

\_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence - September/October 2023



Date	Sender	Topic
25.09.2023	Morecambe Offshore Windfarm Generation Assets Project	Morecambe Offshore Windfarm Generation Assets Project update newsletter
26.09.2023	Lancashire County Council	Weather message for the North-West
26.09.2023	Parish Clerk	Parish Council Meeting 28.09.2023 Agenda/Summons and Supporting Information
26.09.2023	Lancashire County Council	Message from the Met Office advisor (NW England) - Storm Agnes update
28.09.2023	Parish Clerk	23/00919/FUL Land off Green Lane – Planning Application Councillor Comments
02.10.2023	Parish Clerk	Draft Meeting Minutes for Comment/Agreement
03.10.2023	Parish Clerk	Parish Council Meeting Held 28.09.2023 - Minutes
04.10.2023	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts October 2023
06.10.2023	Lancaster City Council - Public Realm Team	Parks and Open Spaces Newsletter October 2023
09.10.2023	Lancashire County Council	Local cycling and walking plans survey
09.10.2023	Lancashire Association of Local Councils (LALC)	Notice of LALC AGM 4th November
10.10.2023	Local Community PCSO	Grosvenor Park parking issue's
12.10.2023	Parish Clerk	Parish Councillor Opportunity
12.10.2023	Parish Councils	Reminder: Lancashire Parish and Town Council Conference Saturday 4 November
13.10.2023	Parish Clerk	Draft Agenda For Comment

# Planning Application Comments & Decisions

## September/October 2023



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<b>22/00462/FUL:</b> Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.	Support In Principle	Awaiting Approval
<b>23/00381/RCN:</b> Erection of one single storey building comprising of seven lettable bedrooms for holiday use, associated parking, new stone wall entrance. Golden Ball, Lancaster Road, Heaton with Oxcliffe, LA33ER.	Support In Principle	Awaiting Approval
<b>23/00553/FUL:</b> Erection of three two storey dwellings. Land at the Rear of 105 White Lund Road, Morecambe, LA3 3DX.	Support In Principle	Awaiting Approval
<b>23/00749/FUL:</b> Installation and operation of an Energy Storage System including energy storage units, substation, site access, cable connection, landscaping and ancillary infrastructure. Land North Of, Bay Gateway, Heaton With Oxcliffe, Lancashire.	Support In Principle	Awaiting Approval
<b>23/00643/FUL:</b> Erection of a single storey rear extension. 7 Trent Close, Morecambe, LA3 3SR.	Support In Principle	Application Permitted (28.07.2023)
<b>23/0677/ADV:</b> Amended Advertisement application for the display of one internally illuminated totem sign, two internally illuminated directional signs, four internally illuminated wall mounted signs and vinyl window manifestation. Starbucks, Asda, Ovangle Road, Morecambe, LA15RJ.	Support In Principle	Application Permitted (04.08.2023)
<b>23/00829/FUL:</b> Erection of a single storey rear extension, construction of a front porch and conversion of a garage to a games room/store. 1 Roeburn Drive, Morecambe, LA3 3RY.	Neutral	Application Permitted (16.08.2023)
<b>23/00980/FUL:</b> Erection of a boundary wall to the side. 2 Winster Walk, Lancaster, Lancashire, LA1 5TF.	Neutral	Awaiting Approval
<b>23/00919/FUL:</b> Part retrospective application for a change of use of vacant land to extend an existing caravan site. Including access, hardstanding, car park, gates and fencing, siting of mobile home and re-siting of utility block. Land off Green Lane, Heaton with Oxcliffe.	Neutral	Awaiting Approval