

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 16th March 2023 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2441. To receive apologies
2442. To consider & approve Minutes of the Meeting held on Tuesday 21st February 2023
2443. To receive Declarations of Interest
2444. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2445. To consider the list of planning applications set out below

Application No:	Description
23/00181/FUL	Change of use and conversion of a former substation site to enclosed domestic garage, construction of new roof and installation of garage door. Former Substation Site, Scale Hall Farm Road, Lancaster.*
22/00462/FUL	Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.*

2446. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions February 2023
2447. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman duties February 2023	£100.00
Adrian Osmotherley - Parish Clerk Fees and Expenses February 2023	£576.67
Zurich Municipal Insurance - Parish Council Insurance Annual Premium	£330.93
Grosvenor Park School - Meeting Room Hire February 2023	£50.00

2448. To consider the date and time of the next meeting

Parish Clerk

106 Broadway

Morecambe, LA45XZ

Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

10th March 2023

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 16th March 2023 at 7:00 pm.

Present:

Councillor Mrs G Kelly (Chair)

Councillor Mr P Melling

Councillor Mr W Jackson

Councillor Mr D Wright

In Attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

2441 Apologies: Apologies were received from Councillors Mrs M Baxter, Mr J Simmons and Mr K Percy all due to ill health.

2442 Minutes: It was **RESOLVED** that the minutes of the meeting held on Tuesday 21st February 2023 be approved.

2443 Declarations of interest: There were no declarations of interest.

2444 Public discussion and information only updates:

1. **Public discussion:**

There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

Lancaster City Council Environmental Services have provided the Parish Council with a number 'no dog fouling' signs. The signs have been passed to the Parish Lengthsman who will erect the signs onto street light posts and general sign posts at agreed locations around the Parish. The Parish Clerk asked Councillors to propose some locations in the Parish where dog fouling is an issue. The Lengthsman could then erect the signs in these specific areas as well as at the Grosvenor Park play area where Resident complaints had been received.

A request has been made by a City Councillor for a grit bin to be provided and funded by the Parish Council and erected on the Grosvenor Park estate close to the Grosvenor Park School. Details relating to the request had been passed to Councillors in advance of the meeting for their consideration. Lancashire County Council had also been approached to supply the new grit bin prior to the request being made to the Parish Council, but the new supply did not meet their specific assessment criteria for a new grit bin at this location. A discussion was held by Councillors, and it was agreed that the Parish Council did not feel that it was appropriate to supply a new grit bin in the area.

The Parish Clerk had contacted Lancaster City Council regarding the recent dyke clearing carried out within the Parish following environmental and flooding concerns raised by Residents. A response had not yet been received.

The carriageway pothole identified by Councillor Baxter to the Parish Clerk was reported to Lancashire County Council (LCC) by the Parish Clerk using the LCC 'report it' app. The pothole has now been repaired. The issue regarding the flooding on Lancaster Road at Mill Hill House is still a problem and yet to be resolved. The Parish Clerk advised he would try and take some photos of the

flooding to support the report to ensure LCC are aware of the exact location.

A quotation for the supply and set up of a computer and printer for the Parish Council has been received from Bowker IT. The Parish Council does not currently own a computer or printer that can be specifically used by the Parish Clerk for Parish Council business. A discussion was held by Councillors, and it was agreed that the Parish Clerk would arrange for payment of the quotation to be made and the invoice would be presented at the next meeting.

Lancaster City Council have advised that they are hoping to start the refurbishment of the Portland Drive play area week commencing 03.04.2023. The refurbishment works are being funded by the Parish Council and through a grant received from the Lancashire Environmental Fund.

3. **Parish Council (Councillors) updates and information only reports:**

The Chair asked for Councillors with updates or information to report.

There were no reports from Councillors at this time. A discussion was held by Councillors regarding their recent attendance at the Lancaster City Council candidate briefing session held at Lancaster Town Hall. At the briefing session details and candidate application forms were received relating the application for Parish Councillor election at the forthcoming Council elections on the 04.05.2023.

2445 **Planning applications and statutory consultations:**

Application No	Description
23/00181/FUL	Change of use and conversion of a former substation site to enclosed domestic garage, construction of new roof and installation of garage door. Former Substation Site, Scale Hall Farm Road, Lancaster.
22/00462/FUL	Erection of four new buildings accommodating 31 employment units, erection of new car showroom, car wash and valeting buildings with construction of new roads, parking, boundary enclosures, landscaping, and associated infrastructure. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe.

Reference applications **23/00181/FUL** and **22/00462/FUL** had been sent to Councillors in advance of the meeting for their review and comment.

Applications **23/00181/FUL** and **22/00462/FUL** were both majority supported by Councillors. The Parish Clerk advised that he had updated the Lancaster City Council Planning Applications and Decisions website portal with the above Parish Council decision.

2446 **Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for February/March 2023 which had been updated and sent to Councillors in advance of the meeting. The Parish Clerk advised that since the last meeting there had been the following updates;

Application 22/01339/FUL was refused on 16.02.2023.

Application 22/01538/FUL was permitted on 21.02.2023.

Application 23/00027/FUL was permitted on 25.02.2023.

2447 Accounts for payment:

John Fairclough - Lengthsman duties February 2023	£100.00
A Osmotherley - Parish Clerk fees & expenses February 2023	£576.67
Zurich Municipal Insurance - Parish Council Insurance Annual Insurance	£330.00
Grosvenor Park School - Meeting Room Hire February 2023	£50.00

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made. An Invoice from Bowker IT for £48.00 for the maintenance work to the Parish Council email and printer was also presented and agreed for payment.

2448 Date & time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 20th April 2023 at 7:00pm.**

Signed:

Clerk

Signed:

Chair

Heaton with Oxcliffe Parish Council Correspondence - February/March 2023



Date	Sender	Topic
17.02.2023	Lancashire County Council	Winter Stakeholder Bulletin - 17th February 2023
17.02.2023	Parish Clerk	Parish Council Meeting 21.02.2023 Agenda/Summons and Supporting Information
18.03.2023	Lancaster City Council - Development Management Technical Team	23/00181/FUL Scale Farm Road - Planning application for comment
21.02.2023	Lancaster City Council - Development Management Technical Team	23/00181/FUL Scale Farm Road - Summary of Councillor Decision
21.02.2023	Parish Councils	Reminder: Report It changes from 22 February 2023
22.02.2023	Parish Clerk	Parish Council Draft Meeting Minutes for Comment/Agreement
24.02.2023	Lancashire County Council	NoWcard Renewal
24.02.2023	Lancaster City Council - Development Management Technical Team	22/00462/FUL - Mellishaw North Development Site - Planning application for comment
24.02.2023	Lancashire County Council	Winter Stakeholder Bulletin - 24th February 2023
24.02.2023	Parish Clerk	Dyke Clearing Concerns - Grosvenor Park Estate
25.02.2023	Parish Clerk	Parish Council Draft Meeting Minutes for Comment/Agreement
28.02.2023	Parish Clerk	Parish Council Meeting Held 21.02.2023 - Minutes
01.03.2023	Parish Clerk	Parish Council Elections
01.03.2023	Parish Clerk	Parish Council Elections - Candidate Guidance.

Heaton with Oxcliffe Parish Council Correspondence - February/March 2023



Date	Sender	Topic
02.03.2023	Lancaster City Council - Development Management Technical Team	22/00462/FUL - Mellishaw North Development Site - Summary of Councillor Decision
02.03.2023	Lancashire County Council	South Lancaster to M6 Road Scheme - Public Consultation
02.03.2023	Lancashire County Council	Lancashire Trading Standards - Consumer Alerts March 2023
03.03.2023	Parish Clerk	Heaton With Oxcliffe Parish Council Candidate Briefing Attendance
04.03.2023	Parish Clerk	Parish Council Elections
04.03.2023	Parish Clerk	Grit Bin - Grosvenor Park School
06.03.2023	Parish Clerk	Parish Council Elections
06.03.3023	Lancaster City Council – Elections Team	Heaton With Oxcliffe Parish Council Candidate Briefing Attendance
07.03.2023	Bay Health and Care Partners	Bay Health and Care Partners Stakeholder Newsletter
08.03.2023	Parish Councils	Bad Weather Brief
08.03.2023	Parish Online	Parish Online Newsletter #378
08.03.2023	Lancashire County Council	Message from the Met Office Advisor (NW England) - Update on forthcoming snow event
08.03.2023	Lancashire County Council	March's Bus Service Changes for the talking newspaper
08.03.2023	Lancaster City Council – Community Connectors	Integrated Care Partnership Strategy and Survey
08.03.2023	Lancaster City Council	Portland Drive Play Area Improvements
10.03.2023	Parish Clerk	Parish Council Agenda Draft for Comment

Planning Application Comments & Decisions

February/March 2023



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
22/01339/FUL: Erection of a detached bungalow with detached garage. Land adjacent to Redesmere, Green Lane, Heaton with Oxcliffe, Lancashire.	Neutral	Application Refused 16.02.2023
22/00462/FUL: Erection of 4 new buildings accommodating employment units. Erection of new car showroom, car wash and valeting buildings. Mellishaw North Development Site, Mellishaw Lane, Heaton with Oxcliffe, Lancashire.	Support In Principle	Awaiting Approval
LCC/2022/0061: The Permanent retention of the existing Salt Ayre materials recycling and transfer facility. Salt Ayre Materials and Transfer Facility, Overage Road, Salt Ayre.	Support In Principle	Awaiting Approval
22/01317/FUL: Erection of 100MW energy storage facility including 50 energy storage battery units within containers. Ancillary development including substation, transformers, transformer compound, underground cabling, inverters, switchgear, control/switch room, office/site store building, hardstanding, erection of 3m high security fencing, access gates, seven 3m CCTV masts and associated balancing pond, access track, parking and the change of use of existing farmhouse and farm building to ancillary office. Hillside Farm, Lancaster Road, Morecambe, LA3 3ET.	Not Supported	Awaiting Approval
22/01538/FUL: Erection of a cylindrical concrete above ground slurry store. Heaton Hall Farm, Heaton Bottom Road, Heaton With Oxcliffe, LA33EU.	Support In Principle	Application Permitted 21.02.2023
22/00917/FUL: Change of use and conversion of existing garage/hayloft to residential dwelling (C3), Installation of new window/doors and construction of dormer extension to the rear. Heaton Park House, Lancaster Road, Overton, LA33EX.	Support In Principle	Awaiting Approval
23/00027/FUL: Demolition of existing conservatory and erection of a single storey extension to the side and rear. 41 Lune Drive, Morecambe, LA3 3RZ.	N/A	Application Withdrawn 25.02.2023

Updated 10.03.2023