

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 14th July 2022 at Grosvenor Park School Commencing at 7:00pm.

Members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2399. To receive apologies
2400. To consider & approve Minutes of the Meeting held on Thursday 16th June 2022
2401. To receive Declarations of Interest
2402. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2403. To consider the list of planning applications set out below

Application No:	Description

2404. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions June/July 2022
2405. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman duties June 2022	£135.00
Adrian Osmotherley - Parish Clerk Fees and Expenses June 2022	£528.33
Grosvenor Park School - Meeting Room Hire June 2022	£50.00

2406. To consider the date and time of the next meeting

Parish Clerk
106 Broadway
Morecambe, LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

9th July 2022

PARISH OF HEATON-WITH-OXCLIFFE

Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on Thursday 14th July 2022 at 7:00 pm.

Present:

Councillor Mr J Simmons (Vice Chair)
Councillor Mrs M Baxter
Councillor Mr W Jackson
Councillor Mr D Wright

In Attendance:

Adrian Osmotherley - Parish Clerk
The Vice Chair welcomed all attendees to the meeting.

2399 Apologies: Apologies were received from Councillors Mrs G Kelly, Mr P Melling and Councillor Mr K Percy due to ill health.

2400 Minutes: It was **RESOLVED** that the minutes of the meeting held on Thursday 16th June 2022 be approved.

2401 Declarations of interest: There were no declarations of interest.

2402 Public discussion and information only updates:

1. **Public discussion:** There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk presented his report setting out updates on previous actions, activities, resolutions, and correspondence received as follows;

Confirmation that the Oxcliffe Road/Mellishaw Lane Safety Scheme works would be carried out this year had been received from Lancashire County Council. A request was made by Councillors Baxter and Wright for some drawings relating to the proposed works. The Parish Clerk advised that he would request copies of the proposed safety scheme works.

Lancaster City Council had advised that the two new litter bins had now been delivered to their depot and would be installed shortly.

The handover of information and licences has been requested a number of times from the existing IT supplier Techub Ltd. The Parish Clerk advised that the existing supplier had not responded to any of the Parish Council requests. Further discussion with the new IT supplier Bowker IT would be needed to try and progress the handover of IT information.

There had been no further updates received from Lancaster City Council (LCC) relating to establishing the ownership of the Grosvenor Park estate Lagoon area Duck House. The Duck House is in need of repair, but ownership needs to be established before any maintenance work could be considered. Debris from in and around the Grosvenor Park estate Lagoon area had not all been removed from an earlier report to LCC. A request from the Parish Council for LCC to carry out maintenance and repainting to the perimeter fencing around the lagoon area had also been chased up. The Parish Clerk advised that he had received no response from LCC to these requests.

A request had also been made to Lancaster City Council for advice regarding Lune Drive and the blocked Wyre Close pathway link reported by Councillor Melling at the last meeting.

The highway issues reported to Lancashire County Council (LCC) relating to the overgrown vegetation blocking a section of footway on the White Lund Trading Estate were being addressed. LCC had advised that they had written to the landowner responsible requesting that the overgrown vegetation blocking the footway be

removed. The carriageway defect repairs on Northgate had been carried out since the last meeting. LCC also advised that the faded junction white lining issues at Howdens and Arnold Clarke on Northgate had been added to the white lining programme of works for this financial year.

An application had been made to Lancashire County Council (LCC) Public Rights of Way (PRoW) Team for funding for the period 2022 to 2023. A further £500.00 grant as well as a £300.00 biodiversity grant is available. Details relating to the works carried out and costs incurred by the Parish Council during the period 2021 to 2022 had been completed and forwarded to the LCC PRoW Team in support of the £500.00 grant received in September 2021.

There had been an underspend of the grants received in 2020 and 2021. The Parish Clerk had asked the Lengthsman if he could commit further time to carry out additional maintenance works to the three PRoW in the Parish. The Parish Clerk also asked Councillors to consider the suggestions made in the PRoW Local Delivery Scheme Invitation letter relating to the £300.00 biodiversity grant and how this grant could be used within the Parish. Further discussion could be held at the next meeting.

3. **Parish Council (Councillors) updates and information only reports:**

The Chair asked for Councillors with updates or information to report:

Councillor Wright advised that the footway on Oxcliffe Road adjacent to Well Drive was overgrown with vegetation. Pedestrians were having to walk into the road to avoid the nettles and brambles. The Parish Clerk advised that he would report the issue to Lancashire County Council using the online 'report It' facility.

Councillor Baxter advised that the shared footway/cycleway on Mellishaw Lane to the roundabout at Lancaster Road/Ovangle Road had overhanging vegetation that was causing issues to cyclists and pedestrians. The Parish Clerk advised that he would report the issue to Lancashire County Council using the online 'report It' facility.

Councillor Wright advised that there had been no update received relating to the formal application for funds to refurbish the Portland Drive play area following the Portland Drive play area refurbishment submission to the Lancashire Environmental Fund (LEF). The LEF meeting to consider the funding had been planned for the 13.07.2022 so a decision was expected in the near future.

2403 **Planning applications and statutory consultations:**

Application No	Description
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There had been no new planning applications or statutory consultations received since the last meeting.

2404 **Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for June/July which had been updated and sent to Councillors in advance of the meeting. The Parish Clerk advised that the Oxcliffe Road/Mellishaw Lane, Morecambe, Safety Scheme had now been approved and would be carried out this financial year.

2405 **Accounts for payment:**

John Fairclough - Lengthsman duties June 2022	£100.00
A Osmotherley - Parish Clerk fees & expenses June 2022	£528.33
Grosvenor Park School - Meeting Room Hire June 2022	£50.00

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2406 Date & time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 15th September 2022 at 7:00pm.**

Signed: _____ Clerk

Signed: _____ Chair

Heaton with Oxcliffe Parish Council Correspondence – June/July 2022



Date	Sender	Topic
10.06.2022	Parish Clerk	Parish Council Meeting 16.06.2022 Agenda/Summons and Supporting Information
13.06.2022	Parish Clerk	Parish Plan 2021 - 24
15.06.2022	Lancaster City Council - Regeneration Support	FW: Local Plan, Planning Policy and Consultations - Latest News June 2022
17.06.2022	Parish Councils	Love Clean Streets
18.06.2022	Morecambe Town Council - Clerk	Drag Queens and Broke Back Mountain
19.06.2022	Parish Clerk	Parish Council Draft Meeting Minutes For Comment/Consideration
21.06.2022	Parish Clerk	Parish Council Monthly Meeting Held 16.06.2022
04.07.2022	Parish Councils	Parish and Town Council Newsletter Summer 2022
04.07.2022	Lancashire County Council - Highways District Lead	White Lund Trading Estate - Highway Defects
04.07.2022	Parish Councils	Consultation on Pan-Lancashire draft Pharmaceutical Needs Assessment 2022
05.07.2022	Lancashire County Council - Highways District Lead	Oxcliffe Road & Mellishaw Lane, Morecambe, Local Safety Scheme
08.07.2022	Lancashire County Council – Trading Standards	Lancashire Trading Standards - Consumer Alerts July2022
09.07.2022	Parish Clerk	Draft Agenda for Comment/Consideration
09.07.2022	Lancaster City Council	Portland and Green Lane Wild Flowers

Planning Application Comments & Decisions

June/July 2022



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Oxcliffe Road & Mellishaw Lane, Morecambe, Local Safety Scheme.	Councillor Comments Passed to Design Team	Formal Approval Permitted
22/00519/FUL: Demolition of existing buildings, reconfiguration of existing 19 pitch traveller site to continue to provide 19 traveller pitches, erection of 9 amenity buildings associated infrastructure works and flood ramp at the site entrance and boundary fence. Mellishaw Lane, Heaton With Oxcliffe, LA33FB.	Support in Principle	Awaiting Approval