

**Heaton-with-Oxliffe Parish Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-04-2021 and 17-05-2022)**

**Cost Centre Banking****Code Number 3 Unity Trust Bank**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	30/06/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Unity Trust Bank Account Service Char	Unity Trust Bank	Z	18.00		18.00
30	30/09/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Unity Trust Bank Account Service Char	Unity Trust Bank	Z	18.00		18.00
45	31/12/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Unity Trust Bank Account Service Char	Unity Trust Bank	Z	18.00		18.00
62	31/03/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Unity Trust Bank Account Service Char	Unity Trust Bank	Z	18.00		18.00
<b>Subtotal for Code: Unity Trust Bank</b>								<b>£72.00</b>		<b>£72.00</b>
<b>Subtotal for Cost Centre: Banking</b>								<b>72.00</b>		<b>72.00</b>

**Cost Centre Events And Meetings****Code Number 4 Grosvenor Park School**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
16	17/06/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
20	08/08/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
21	19/07/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
32	25/10/2021	Meeting helc	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
39	23/11/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
42	18/12/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
48	21/01/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
54	25/02/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
60	17/03/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Meeting Room Hire	Grosvenor Park School	Z	50.00		50.00
<b>Subtotal for Code: Grosvenor Park School</b>								<b>£450.00</b>		<b>£450.00</b>
<b>Subtotal for Cost Centre: Events And Meetings</b>								<b>450.00</b>		<b>450.00</b>

**Cost Centre Expenses****Code Number 5 Parish Clerk**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	22/05/2021	Monthly Mee	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
12	17/06/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
19	19/07/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
24	08/08/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
29	17/09/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
33	25/10/2021	Meeting helc	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
37	23/11/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
41	18/12/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
47	21/01/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
53	25/02/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
59	17/03/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Expenses	A Osmotherley	Z	30.00		30.00
<b>Subtotal for Code: Parish Clerk</b>								<b>£330.00</b>		<b>£330.00</b>
<b>Subtotal for Cost Centre: Expenses</b>								<b>330.00</b>		<b>330.00</b>

**Heaton-with-Oxcliffe Parish Council**  
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**Cost Centre Grounds Maintenance and General Repairs****Code Number 14 Maintenance to Seating Areas and Stoc**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	22/05/2021	Monthly Mee	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
9	19/07/2021	Meeting helc	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
14	17/06/2021	Meeting helc	Unity Trust	Unity Trust Bank	Repairs and Maintenance to PRoW witr	John Fairclough	Z	14.00		14.00
15	17/06/2021	Meeting helc	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
25	08/08/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	170.00		170.00
27	17/09/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	212.00		212.00
31	25/10/2021	Meeting helc	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
35	23/11/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
43	18/12/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
49	21/01/2022	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
55	25/02/2022	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
57	18/03/2022	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	John Fairclough	Z	100.00		100.00
63	24/03/2022	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance of Seating Areas and Stoc	Promotional Gods	X	26.80	5.36	32.16
<b>Subtotal for Code: Maintenance to Seating Areas</b>								<b>£1,322.80</b>	<b>£5.36</b>	<b>£1,328.16</b>

**Code Number 21 Repairs and maintenance to PRoW witr**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	19/07/2021	Meeting helc	Unity Trust	Unity Trust Bank	Repairs and Maintenance to PRoW witr	John Fairclough	Z	56.00		56.00
44	18/12/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Repairs and Maintenance to PRoW witr	John Fairclough	Z	49.00		49.00
<b>Subtotal for Code: Repairs and maintenance to F</b>								<b>£105.00</b>		<b>£105.00</b>

**Code Number 26 General Repairs and Maintenance With**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
22	19/07/2021	Meeting helc	Unity Trust	Unity Trust Bank	Supply and Fit 3no Litter Bins	Lancaster City Council	S	1,016.67	203.33	1,220.00
26	08/08/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance around the Grosvenor Par	John Fairclough	Z	56.00		56.00
38	23/11/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Projects Tommies	RBLI	S	313.33	62.67	376.00
50	21/01/2022	Meeting Heli	Unity Trust	Unity Trust Bank	Maintenance around the Grosvenor Par	John Fairclough	Z	28.00		28.00
<b>Subtotal for Code: General Repairs and Mainten:</b>								<b>£1,414.00</b>	<b>£266.00</b>	<b>£1,680.00</b>
<b>Subtotal for Cost Centre: Grounds Maintenance and Gen</b>								<b>2,841.80</b>	<b>271.36</b>	<b>3,113.16</b>

**Cost Centre Professional Fees and Services****Code Number 9 Scribe**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	21/04/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Scribe Accounts Annual Software Licen	Scribe	S	144.00	28.80	172.80
13	17/06/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Scribe Training	Scribe	Z	243.76		243.76
<b>Subtotal for Code: Scribe</b>								<b>£387.76</b>	<b>£28.80</b>	<b>£416.56</b>

**Code Number 10 Zurich Council Insurance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	08/05/2021	Meeting Heli	Unity Trust	Unity Trust Bank	Zurich Council Insurance	Zurich Insurance	X	296.82		296.82

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61	30/03/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Zurich Council Insurance	Zurich Insurance	X	268.91	32.27	301.18
<b>Subtotal for Code: Zurich Council Insurance</b>								<b>£565.73</b>	<b>£32.27</b>	<b>£598.00</b>
<b>Code Number</b>		<b>11 NALC and LALC</b>								
<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
2	24/04/2021	Meeting Hel	Unity Trust	Unity Trust Bank	LALC and NALC Annual Subscription	Lancashire Association of Local Coun	Z	348.23		348.23
<b>Subtotal for Code: NALC and LALC</b>								<b>£348.23</b>		<b>£348.23</b>
<b>Code Number</b>		<b>13 Audit Fees internal and external</b>								
<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
5	22/05/2021	Monthly Mee	Unity Trust	Unity Trust Bank	Internal Audit Professional Services	Bob Bailey	Z	75.00		75.00
<b>Subtotal for Code: Audit Fees internal and exterr</b>								<b>£75.00</b>		<b>£75.00</b>
<b>Code Number</b>		<b>20 IT Support</b>								
<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
8	22/05/2021	Monthly Mee	Unity Trust	Unity Trust Bank	Tech Hub Gmail accounts for Chair and	Tech-Hub	S	91.92	18.38	110.30
56	25/02/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Tech-Hub Website Hosting and Domain	Tech-Hub	S	163.75	32.75	196.50
<b>Subtotal for Code: IT Support</b>								<b>£255.67</b>	<b>£51.13</b>	<b>£306.80</b>
<b>Code Number</b>		<b>24 Parish Newsletter Printing and Delivery</b>								
<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
51	25/02/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Newsletter Printing and Delivery	Bay Typesetters	X	300.00	30.00	330.00
<b>Subtotal for Code: Parish Newsletter Printing anc</b>								<b>£300.00</b>	<b>£30.00</b>	<b>£330.00</b>
<b>Subtotal for Cost Centre: Professional Fees and Services</b>								<b>1,932.39</b>	<b>142.20</b>	<b>2,074.59</b>
<b>Cost Centre</b>		<b>Salaries</b>								
<b>Code Number</b>		<b>15 Parish Clerk Monthly Pay</b>								
<b>Vchr.</b>	<b>Date</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
6	22/05/2021	Monthly Mee	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	369.20		369.20
11	17/06/2021	Meeting helc	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	384.11		384.11
18	19/07/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	923.33		923.33
23	08/08/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.33		480.33
28	17/09/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
34	25/10/2021	Meeting helc	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
36	23/11/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
40	18/12/2021	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
46	21/01/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
52	25/02/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	480.13		480.13
58	18/03/2022	Meeting Hel	Unity Trust	Unity Trust Bank	Parish Clerk Salary	A Osmotherley	Z	575.46		575.46
<b>Subtotal for Code: Parish Clerk Monthly Pay</b>								<b>£5,613.21</b>		<b>£5,613.21</b>
<b>Subtotal for Cost Centre: Salaries</b>								<b>5,613.21</b>		<b>5,613.21</b>
<b>TOTALS .....</b>								<b>£11,239.40</b>	<b>£413.56</b>	<b>£11,652.96</b>