

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend the Parish Council Meeting on Thursday 17th March 2022 at Grosvenor Park School
Commencing at 7:00pm.**

Due to the COVID-19 Restriction's members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2365. To receive apologies
2366. To consider & approve Minutes of the Meeting held on Thursday 24th February 2022
2367. To receive Declarations of Interest
2368. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2369. To consider the current restrictions and implications and possible actions by the Parish Council due to the COVID19 Pandemic
2370. To consider the list of planning applications set out below

Application No:	Description
21/01401/ADV	Advertisement Application for the display of one non-illuminated fascia sign and one window vinyl. Asda, Ovangle Road, Morecambe, LA15JR.

2371. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions February/March 2022
2372. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman duties February 2022	£100.00
Adrian Osmotherley - Parish Clerk Fees and Expenses February 2022	£605.46
Grosvenor Park School - Meeting room hire February 2022	£50.00
Zurich Insurance 01.04.2022 to 31.03.2023 - Annual Renewal Premium	£301.18

2373. To consider the date and time of the next meeting

**Parish Clerk
106 Broadway
Morecambe, LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk**

8th March 2022

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 17th March 2022 at 7:00 pm.

Present:

Councillor Mr W Jackson (Chair)

Councillor Mrs M Baxter

Councillor Mr J Simmons

Councillor Mr D Wright

In Attendance:

Adrian Osmotherley - Parish Clerk

2365 Apologies: Apologies were received from Councillor Mr P Melling and Councillors Mrs G Kelly and Mr K Percy both due to ill health.

2366 Minutes: It was **RESOLVED** that the minutes of the meeting held on Thursday 24th February 2022 be approved.

2367 Declarations of interest: There were no declarations of interest.

2368 Public discussion and information only updates:

1. **Public discussion:** There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk presented his report setting out updates on previous actions, activities, resolutions, and correspondence received as follows;

Lancaster City Council (LCC) have now confirmed that the cuttings/waste left in the storm drainage ditch at Dunsop Gardens within the Grosvenor Park estate have now been removed. The issues with the Duck House building and its general state of disrepair is being looked into by LCC who are trying to establish ownership and responsibility.

A formal application for funds to refurbish the Portland Drive play area is currently being completed. The application for funds is being made to the Lancashire Environmental Fund (LEF). The draft application has been forwarded to Lancaster City Council for their assistance and provision of supplementary information required by LEF. A video of the play area showing its current condition is required which will be made by Councillors Wright and Melling shortly.

The request for the two additional litter bins, to be funded by the Parish Council and sent to Lancaster City Council for their action has been chased up.

The Parish Council Insurance renewal is due on the 01.04.2022. Details of additional items owned by the Parish Council (three litter bins and two Tommies) have been forwarded to the insurers for their information and assessment.

Detail of estate roads where the Parish Lengthsman will carry out weed killer treatment is still required. Councillors were asked to provide a list of prioritised estate roads in their Ward, which were within the Parish, where weed growth on the footway was an issue.

3. **Parish Council (Councillors) updates and information only reports:**

The Chair asked for Councillors with updates or information to report:

Councillor Wright advised that he had completed the first draft of the formal application to the Lancashire Environmental Fund (LEF) for the funding for the Portland Drive play area. The draft application had been passed to the Parish Clerk for review and completion of outstanding information. Councillor Wright advised that he

would contact Councillor Melling and arrange for the video of the area to be made. The deadline for submission of the application is 07.04.2022 at 17:00hrs.

Councillor Wright advised that he had noticed 'Road Closed Here' signs on Oxcliffe Road for later in the month. The Parish Clerk advised that he had received no notification from the Lancashire County Council Streetworks Team and advised he would look into this.

Councillor Simmons advised that he had noticed a lot of litter and general waste items in and around the lagoon area in the Grosvenor Park estate. The Parish Clerk advised that a Street Scene report could be made to Lancaster City Council reporting the issues.

2369 To consider the current restrictions, implications, and possible actions by the Parish Council due to the COVID-19 pandemic:

Once again, the Parish Council meeting was held face-to-face. It was agreed by all Councillors present that Parish Council meetings would continue to be held face-to-face for the immediate future and that this item would now be removed from the meeting agenda.

2370 Planning applications and statutory consultations:

Application No	Description
21/01401/ADV	Advertisement Application for the display of one non-illuminated fascia sign and one window vinyl. Asda, Ovangle Road, Morecambe, LA15JR.

Councillors had received information prior to the meeting relating to the above new planning application received during the period for their consideration. A discussion was held by Councillors.

Application **21/01404/ADV** was supported by the Parish Council.

2371 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for February/March which had been updated and sent to Councillors in advance of the meeting. The Parish Clerk advised that there had been no changes since the last meeting.

2372 Accounts for payment:

John Fairclough - Lengthsman duties February 2022	£100.00
A Osmotherley - Parish Clerk fees & expenses February 2022	£605.46
Grosvenor Park School - Meeting Room Hire February 2022	£50.00
Zurich Insurance 01.04.2022 to 31.03.2023 - Annual Renewal Premium	£301.18

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. The Parish Clerk advised the Zurich Insurance invoice was yet to be confirmed and would not be paid at this time. A discussion was held by Councillors. It was **RESOLVED** that payment for all the other above invoices would be made.

2373 Date & time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 21st April 2022 at 7:00pm.**

Signed: _____ Clerk

Signed: _____ Chair

Heaton with Oxcliffe Parish Council Correspondence – February/March 2022



Date	Sender	Topic
21.01.2022	Parish Clerk	February Parish Council Meeting
25.01.2022	Lancashire County Council - Legal and Democratic Services	Lancashire County Council - Budget Consultation
26.01.2022	Lancashire County Council - Highways and Transportation	Footway Issues A683, Heysham
26.01.2022	Lancaster City Council - Community Connectors Team	Lancaster City Council 2022/23 Budget Proposals
07.02.2022	Parish and Town Councils	Parish and Town Councils Conference (the 'Highways Special') 19 March 2022
07.02.2022	mySociety Climates Team	Council Climate Plan Scorecards
07.02.2022	Local Government Boundary Commission	Further chance to have your say on a new political map for Lancaster City Council
07.02.2022	Lancashire County Council - Trading Standards Team	Lancashire Trading Standards - Consumer Alerts February 2022
07.02.2022	County Councillor Phillippa Williamson	Parish & Town Council Update February 22
08.02.2022	Parish and Town Councils	Invitation to attend the 'Highways Special' themed conference for Parish and Town Councils in Lancashire. Sat 19th March 2022.
08.02.2022	Highways Agency	M6 J34 Southbound Surfacing Scheme

Heaton with Oxcliffe Parish Council Correspondence – February/March 2022



Date	Sender	Topic
09.02.2022	Lancashire County Council	Lancashire Public Health Report 21/22
13.02.2022	Parish Clerk	New Litter Bin Locations
14.02.2022	Parish Clerk	Draft Agenda/Summons for Comment/Consideration
17.02.2022	Lancaster and Morecambe College	Littering around College Lunch Break
18.02.2022	Parish Online	New Tool! - Isochrone travel time launched
20.02.2022	Parish Resident	Water Course
20.02.2022	Parish Resident	Electric Scooters
20.02.2022	LEF Application	Heaton with Oxcliffe Play Area
20.02.2022	Parish Clerk	Meeting 24.02.2022 Agenda/Summons and Supporting Information
24.02.2022	Parish Clerk	Grosvenor Park duck house overflow drain
25.02.2022	Parish Resident	Children's play area Portland drive
25.02.2022	Parish Online	Parish Online Newsletter - February Edition
02.03.2022	Parish and Town Councils	Vaccinations at home
02.03.2022	Highways England	M6 J34 Southbound Surfacing Scheme
04.03.2022	Lancashire County Council - Trading Standards Team	Trading Standards - Consumer Alerts March 2022
04.03.2022	Parish Clerk	Parish Council Meeting Minutes 24.02.2022

Heaton with Oxcliffe Parish Council Correspondence – February/March 2022



Date	Sender	Topic
04.03.2022	Lancashire Environmental Fund	Portland Drive LEF Application
08.03.2022	Parish Online	Need Extra Help With Parish Online
09.03.2022	County Councillor Phillippa Williamson	March 22 Update
09.03.2022	Parish Clerk	Agenda/Summons 17.03.2022 Draft for Comment

Planning Application Comments & Decisions February/March 2022



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Oxcliffe Road & Mellishaw Lane, Morecambe, Local Safety Scheme.	Councillor Comments Passed to Design Team	Await Formal Approval of the Scheme