

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the Parish Council Meeting on Thursday 20th January 2022 at Grosvenor Park School Commencing at 7:00pm.

Due to the COVID-19 Restriction's members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.

A G E N D A

2347. To receive apologies
2348. To consider & approve Minutes of the Meeting held on Thursday 16th December 2021
2349. To receive Declarations of Interest
2350. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Parish Council (Councillors) updates and information only reports
2351. To consider the current restrictions and implications and possible actions by the Parish Council due to the COVID19 Pandemic
2352. To consider the list of planning applications set out below

Application No:	Description

2353. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions December 2021/January 2022
2354. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough - Lengthsman duties December 2021	£128.00
Adrian Osmotherley - Parish Clerk Fees and Expenses December 2021	£510.13
Grosvenor Park School - Meeting room hire December 2021	£50.00

2355. To consider the date and time of the next meeting

Parish Clerk
106 Broadway
Morecambe, LA45XZ
Tel: 07916029265 Email: clerk@heatonwithoxcliffepc.org.uk

14th January 2022

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on
Thursday 20th January 2022 at 7:00 pm.

Present:

Councillor Mr W Jackson (Chair)
Councillor Mrs G Kelly (Vice Chair)
Councillor Mr P Melling

In Attendance:

Adrian Osmotherley - Parish Clerk

2347 Apologies: Apologies were received from Councillors Mrs M Baxter, Mr D Wright and Councillors Mr K Percy and Mr J Simmons both due to ill health.

2348 Minutes: It was **RESOLVED** that the minutes of the meeting held on Thursday 16th December 2021 be approved.

2349 Declarations of interest: There were no declarations of interest.

2350 Public discussion and information only updates:

1. **Public discussion:** There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk presented his report setting out updates on previous actions, activities, resolutions, and correspondence received as follows;

The cuttings/waste left in the storm drainage ditch at Dunstop Gardens within the Grosvenor Park estate have still not been removed by the contractor working on behalf of Lancaster City Council. The issue has been chased up again with Lancaster City Council.

The section of dyke adjacent to Green Lane filled in by a landowner is being investigated by Lancashire County Council Lead Local Flood Authority to ensure the correct permissions have been granted and to ensure the work has been carried out correctly.

The tree at the stocks area that had been wind damaged during the recent storm was reported to Lancashire County Council (LCC). LCC have advised that they would not be willing to fund a replacement tree. It was agreed that the Parish Council would look into funding a replacement tree.

Funding options for the refurbishment of the Portland Drive play area are still being looked into by Lancaster City Council. The Parish Clerk provided contact details for the Lancashire Environmental Fund (LEF) to Councillor Wright. The LEF recently provided funds to Nether Kellet Parish Council towards the refurbishment of a play area within their Parish.

A meeting has been arranged with Lancaster City Council representatives regarding the proposed seed planting close to the Portland Drive play area. Councillors Wright and Kelly agreed to attend on behalf of the Parish Council.

The Parish Clerk and the Chair provided Councillors with feedback from their meeting held recently with County Councillor Charlie Edwards. It is hoped that a further meeting, later in the year, with Councillor Edwards will be arranged.

The Parish Clerk advised Councillors that he will be absent on holiday leave from the 25.01.2022 to 05.02.2023.

3. **Parish Council (Councillors) updates and information only reports:**

The Chair asked for Councillors with updates or information to report:

Councillor Melling advised that he had spoken to the Grosvenor Park School regarding the planting of the seed bombs provided by the Parish Council last year. It is hoped the planting will take place in the next few months.

Councillor Melling advised that he has made a number of reports recently regarding fly tipping to Lancashire County Council 'report it' via their web site and illegal fly posting to Lancaster City Council via their online reporting system.

Councillor Melling advised that the large conifer trees overlooking properties on the Grosvenor Park estate had still not been trimmed. A representative from Lancaster City Council had visited the location to assess the work required late last year.

Councillor Melling also raised the ongoing issue of littering around the Roeburn Drive area leading to the cycle/pedestrian path and on the cycle/pedestrian path leading towards Asda. He advised that it seems to be around 2.00pm Monday to Friday when the littering is being carried out. This seems to coincide with the Collage lunch break. A discussion was held by Councillors, and it was agreed that the Parish Clerk would report this to the college via their online reporting web page.

Councillors Kelly and Melling advised that they had provided feedback to a recent request from the Boundaries Commission relating to issues with the Heaton with Oxcliffe Parish boundary.

Councillor Melling, on behalf of Councillor Baxter who was not in attendance, advised that the footways leading from the bypass to the roundabout which leads onto Lancaster Road were very overgrown and in parts were impassable. The Parish Clerk advised that he would report this to Lancashire County Council via the 'report it' facility on their website. Councillor Melling advised that he would also provide some photos of the issues as back up evidence to the Parish Clerk.

2351 To consider the current restrictions, implications, and possible actions by the Parish Council due to the COVID-19 pandemic:

Once again, the Parish Council meeting was held face-to-face. A discussion was held by Councillors regarding the recent decision by central Government to revert back to Plan A on the 27.01.2022. It was agreed by all Councillors present that Parish Council meetings would continue to be held face-to-face for the immediate future.

2352 Planning applications and statutory consultations:

Application No	Description
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There had been no planning applications or statutory consultations received during the period.

2353 Planning application decisions:

Councillors reviewed the Planning Application Comments and Decisions for December/January which had been updated and sent to Councillors in advance of the meeting. The Parish Clerk advised that there had been no changes.

2354 Accounts for payment:

Payee and Payment Description	Amount
John Fairclough - Lengthsman duties December 2021	£128.00
A Osmotherley - Parish Clerk fees & expenses December 2021	£510.13
Grosvenor Park School - Meeting Room Hire December 2021	£50.00

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

2355 Date & time of next meeting:

The next meeting of the Parish Council will be held on **Thursday 24th February 2022 at 7:00pm.**

Signed: _____ Clerk

Signed: _____ Chair

Heaton with Oxcliffe Parish Council Correspondence – December 2021/January 2022



Date	Sender	Topic
14.12.2021	Parish Clerk	Meeting 16.12.2021 Agenda Summons and Supporting Information
14.12.2021	Parish Clerk	Parish Council Meeting - 16.12.2021 – Attendance Guidance
15.12.2021	Lancashire County Council	Green Lane Dyke Issues - Update
19.12.2021	Parish Clerk	Draft Minutes for Consideration/Comment
23.12.2021	Parish Clerk	Parish Council Meeting Minutes 16.12.2021
23.12.2021	Parish Councils	Lancashire Constabulary/ Nice Investigate
30.12.2021	Parish Clerk	HWO Parish Council 2022 Newsletter content
30.12.2021	Parish Clerk	HWO Parish Council 2022 Newsletter content - update
08.01.2022	Lancashire County Council - Trading Standards Service	Lancashire Trading Standards - Consumer Alerts January 2022
08.01.2022	County Councillor Charlie Edwards	Members Grant Fund
11.01.2022	Parish Clerk	Draft Agenda/Summons for Comment/Approval
14.01.2022	Parish Clerk	Land drain and tree cuttings - update
14.01.2022	Parish Councils	HER MAJESTY THE QUEEN'S PLATINUM JUBILEE
14.01.2022	Lancashire County Council	Tree down at stocks
15.01.2022	Parish Clerk	Tree works complaint - Grosvenor Park Estate - update

Planning Application Comments & Decisions

December 2021/January 2022



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Oxcliffe Road & Mellishaw Lane, Morecambe, Local Safety Scheme.	Councillor Comments Passed to Design Team	Await Formal Approval of the Scheme
21/00100/FUL: Erection of a two-storey rear extension and construction of a front porch, 1 Roeburn Drive, Morecambe, LA3 3RY.	Not Supported	Awaiting Decision Application Refused 07.12.2021