

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend the Parish Council Meeting on Thursday 16<sup>th</sup> December 2021 at Grosvenor Park School Commencing at 7:00pm.**

**Due to the COVID-19 Restriction's members of the public wishing to attend the meeting may do so by contacting the Parish Clerk up to 24 hours prior to the planned meeting start time. Alternatively, members of the public can contact the Parish Clerk and submit a question(s) for consideration at the meeting.**

### **A G E N D A**

2336. To receive apologies
2337. To consider & approve Minutes of the Meeting held on Thursday 18<sup>th</sup> November 2021
2338. To receive Declarations of Interest
2339. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
- b) Clerk's report and correspondence
- c) Members updates and information only reports
2340. To consider the current restrictions and implications and possible actions by the Parish Council due to the COVID19 Pandemic
2341. To consider the list of planning applications set out below

<b>Application No:</b>	<b>Description</b>

2342. To consider an update on planning authority decisions on previously considered applications reference Planning Applications Comments and Decisions November/December 2021
2343. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
John Fairclough - Lengthsman duties November 2021	£149.00
Adrian Osmotherley - Parish Clerk Fees and Expenses November 2021	£510.13
Grosvenor Park School - Meeting room hire November 2021	£50.00

2344. To consider the Precept application for 2022 to 2023
2345. To consider the Queen's Platinum Jubilee in 2022
2346. To consider the date and time of the next meeting

**Parish Clerk**  
**106 Broadway**  
**Morecambe, LA45XZ**  
**Tel: 07916029265 Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**8<sup>th</sup> December 2021**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at the Grosvenor Park School on**  
**Thursday 16<sup>th</sup> December 2021 at 7:00 pm.**

**Present:**

Councillor Mr W Jackson (Chair)  
Councillor Mrs G Kelly (Vice Chair)  
Councillor Mr P Melling  
Councillor Mr D Wright

**In Attendance:**

Adrian Osmotherley - Parish Clerk

**2336 Apologies:** Apologies were received from Councillors Mrs M Baxter and Councillors Mr K Percy and Mr J Simmons due to ill health.

**2337 Minutes:** It was **RESOLVED** that the minutes of the meeting held on Thursday 18<sup>th</sup> November 2021 be approved.

**2338 Declarations of interest:** There were no declarations of interest.

**2339 Public discussion and information only updates:**

1. **Public discussion:** There were no members of the general public present at the meeting. No issues/comments were raised by members of the public to the Parish Clerk in advance of the meeting for discussion.

2. **Parish Clerk report and correspondence**

The Parish Clerk presented his report setting out updates on previous actions, activities, resolutions, and correspondence received as follows;

The cuttings/waste left in the storm drainage ditch at Dunstop Gardens within the Grosvenor Park estate Lancaster have still not been removed by the contractor working on behalf of Lancaster City Council.

The section of dyke adjacent to Green Lane filled in by a landowner has been passed to Lancashire County Council Lead Local Flood Authority for their comment.

The tree at the stocks area that had been wind damaged during the recent storm was reported to Lancashire County Council and has now been removed. The Parish Clerk advised that he would look into whether Lancashire County Council would fund a replacement tree.

Funding options for the refurbishment of the Portland Drive play area are being looked into by Lancaster City Council.

Details of possible locations for a further two litter bins have been passed by Councillors to Councillor Kelly. A discussion was held by Councillors, and Councillor Kelly advised she would forward suggested location details to the Parish Clerk following the meeting. The flooding issue at the junction Lancaster Road and Downeyfield Road has been checked and hopefully rectified by Lancashire County Council Highways Department. The grit bin that was laid on its side at the top of Heaton Bottom Road at the junction with Lancaster Road has been reported to Lancashire County Council Highways Department.

3. **Parish Council (Councillors) updates and information only reports:**

The Chair asked for Councillors with updates or information to report:

Councillor Melling advised that the recent storm had caused brambles and tree branches to overhang the footway along the second exit from Roeburn Drive onto the cycle path right down to the end of Roeburn. Councillors agreed that the Lengthsman would be asked to cut back any overhanging vegetation and tree branches.

**2340 To consider the current restrictions, implications, and possible actions by the Parish Council due to the COVID-19 pandemic:**

Once again, the Parish Council meeting was held face-to-face. A discussion was held by Councillors regarding the recent Plan B restrictions put in place by Government. It was agreed by all Councillors present that Parish Council meetings would continue to be held face-to-face for the immediate future.

**2341 Planning applications and statutory consultations:**

Application No	Description
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There had been no planning applications or statutory consultations received during the period.

**2342 Planning application decisions:**

Councillors reviewed the Planning Application Comments and Decisions for November/December which had been updated and sent to Councillors in advance of the meeting. The Parish Clerk advised that application **21/00100/FUL:** had been refused on the 07.12.2021.

**2343 Accounts for payment:**

Payee and Payment Description	Amount
John Fairclough - Lengthsman duties November 2021	£149.00
A Osmotherley - Parish Clerk fees & expenses November 2021	£510.13
Grosvenor Park School - Meeting Room Hire November 2021	£50.00

The Parish Clerk advised that Councillors had received invoice details for all the above payments in advance of the meeting. A discussion was held by Councillors. It was **RESOLVED** that payment for all the above invoices would be made.

**2344 To consider the Precept Application for 2022 to 2023:**

At the last meeting Councillors had been asked to consider further the Precept application for the period 01.04.2022 to 31.03.2023. A discussion was held by Councillors regarding the value of Precept the Parish Council needed for this period. Councillors considered the forecasted increase to their operating costs as well as the current economic climate created by the past two years of the COVID-19 pandemic restrictions. Councillors also considered current planned and proposed projects and the expenditure needed to carry out these projects. Councillors agreed that the priority for the Parish Council was to ensure that there would be a minimal increase to Heaton with Oxcliffe Residents Parish Tax Rate that is applied to their overall household Council Tax Bill. It was agreed that a Precept of £11,112.00 for the period 01.04.2022 to 31.03.2023 would be applied for. This was a 5% increase based on the current Precept of £10,583.00 for the period 01.04.2021 to 31.03.2022.

**2345 To consider the Queen's Platinum Jubilee in 2022:**

A discussion was held by Councillors regarding the forthcoming celebration of the Queen's Platinum Jubilee. A number of options were suggested by Councillors ranging from supporting Street Parties within the Parish to providing a new seat and commemorative plaque. Councillors agreed that further discussion and input from Councillors not in attendance was needed and the item would be discussed further at the next meeting.

**2346 Date & time of next meeting:**

The next meeting of the Parish Council will be held on **Thursday 20<sup>th</sup> January 2022 at 7:00pm.**

Signed: \_\_\_\_\_ Clerk

Signed: \_\_\_\_\_ Chair

## Heaton with Oxcliffe Parish Council Correspondence – November/December 2021



Date	Sender	Topic
14.11.2021	Parish Clerk	Meeting 18.11.2021 Agenda Summons and Supporting Information
17.11.2021	County Councillor Phillippa Williamson	November 2021 - Parish Update
18.11.2021	Parish Clerk	Precept Application Planning
23.11.2021	Parish Clerk	Draft Meeting Minutes For Comment
29.11.2021	Parish Clerk	Tommies - Removal due to storm forecast
29.11.2021	Parish Clerk	Parish Council Meeting Minutes 18.11.2021
04.12.2021	Lancashire County Council - Trading Standards Service	Trading Standards - Consumer Alerts - December 2021
06.12.2021	Sue Wilding - Lancashire County Council	HER MAJESTY THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS - THE BIG JUBILEE LUNCH
07.12.2021	Parish Clerk	Agenda/Summons draft for comment/agreement
09.12.2021	Lancashire County Council - Highways Department	Flooding Issue - Update
10.12.2021	Parish Councils	Winter 2021 newsletter

# Planning Application Comments & Decisions November/December 2021



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Oxcliffe Road & Mellishaw Lane, Morecambe, Local Safety Scheme.	Councillor Comments Passed to Design Team	Await Formal Approval of the Scheme
<b>21/00100/FUL:</b> Erection of a two-storey rear extension and construction of a front porch, 1 Roeburn Drive, Morecambe, LA3 3RY.	Not Supported	Awaiting Decision <b>Application Refused</b> <b>07.12.2021</b>