

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at Grosvenor Park School on**  
**Wednesday 10<sup>th</sup> May 2017 at 7-00 pm.**

**Present:** Councillor Mr W Jackson - Chair  
Councillor Mrs M Baxter  
Councillor Mr S Edmondson  
Councillor Mrs G Kelly  
Councillor Mr K Percy

**1741 APOLOGIES:** Apologies were received from Councillor Mr P Melling. Councillor Percy proposed and Members RESOLVED that in future a record be maintained of the reason for apologies received but not Minuted

**1742 MINUTES:** Members suggested amendments to the Minutes, subject to which, it was RESOLVED that the Minutes of the meeting held on Wednesday April 12<sup>th</sup> April 2017 be approved.

**1743 DECLARATION OF INTERESTS:** There were no declarations of interest

**1744 ADJOURNMENT FOR PUBLIC DISCUSSION AND TO PROVIDE 'INFORMATION ONLY' UPDATES ON ACTIVITIES IN RECENT WEEKS:**

- 1) The Clerk and Members reported on the following issues, activities and actions since the last meeting of the Council, for information only.
  - a) The Clerk reported that there had been further damage to the multi-play equipment at Grosvenor Park Play Area which had again been dealt with expediently by Lancaster City Council and reopened
  - b) A problem was reported via fixmystreet.com of an apparent abandoned vehicle on White Lund Industrial Estate. Residents also reported broken glass on a new stretch of foot/cycle path between McDonald and Honda garage and vegetation that had been cut down on the path from White Lund to main cycle path but had not been cleared away. The Lengthsman subsequently reported that the vehicle was not abandoned and was now being repaired and that the glass and vegetation on the cycle path had been removed
  - c) Councillor Kelly asked that enquiries be made as to the validity of a sign promoting the forthcoming Circus on Ryelands Park that had been placed on hedging at the entrance to Grosvenor Park
  - d) Councillor Percy commented that a further month had passed with no action having been taken to repair the fencing around the water culvert on the grass area adjacent to Grosvenor Park Play Area. Whilst it was acknowledged that this had been considered as a low risk, Councillor Percy reported that an unlocked gate at the top of the culvert, that is easily accessible by children, represents a significantly higher risk. Councillor Percy suggested, and Members agreed, that subject to any further action by the City Council, arrangements be made to padlock the gate
  - e) Councillor Percy gave a brief update on ideas to commemorate the disasters at National Filling Station 13 on White Lund in October 2017 and January 2020. A location needs to be found for a commemorative plaque with Torrisholme Cemetery – where some of the victims are buried – and the land at the entrance to White Lund off Ovangle Road being suggested. Councillor Percy also informed Members that the planning application to demolish the building had been withdrawn and it was proposed that an application be made to nominate the building as a local heritage site.

***Members noted the matters raised and updates on previously reported problems and requested that the Clerk take further action as necessary and report back. Councillor Percy will firm up proposals for the commemoration of events in 1917 and 1920 for subsequent resolution by the council. Councillor Percy and the Clerk will complete a nomination form for submission to Lancaster City Council setting out why National Filling Station 13 on White Lund should be listed as a Local Heritage Asset.***

- f) The Clerk and Councillor Percy reported that they had attended a meeting at Morecambe Town Hall on the direct involvement of Parish Council's in a third tier of pre-application planning advice to be offered by Lancaster City Council to developers of major new developments.

This will comprise of a representative of the parish council being part of a *Member Engagement Forum* of City where the developer would give a presentation of their proposals. The Forum will also give Councillors an opportunity to ask questions of the developer, share local knowledge and highlight issues of importance to the local community and, contribute practical suggestions to solving problems. **Members noted the introduction of a new 'Level 3' pre-application service and the potential for the council's direct involvement in determining major developments in the future**

The meeting was reconvened

**1745 PLANNING APPLICATIONS**

<b>LCC/2017/0013 &amp; LCC/2017/0014</b>	Variation of conditions to allow continued use of the Material Recycling Facility until 31 December 2022 with restoration no later than 31 December 2023, scheme and programme for the restoration to be submitted within 3 months of the cessation of the facility – Suez Recycling and Recovery, Salt Ayre Lane, Lancaster. <b>Decision made by Lancashire County Council to GRANT applications</b>
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It was RESOLVED that the decision of Lancashire County Council on the above applications be noted.

**1746 ACCOUNTS FOR PAYMENT:**

<b>100311</b>	Mr J Fairclough, Grounds Maintenance and Lengthsman Duties	<b>£91.66</b>
<b>100312</b>	Lancashire County Council, Hire of Grosvenor Park School	<b>£45.00</b>

It was RESOLVED to that the above account(s) be paid.

**1747** Members considered an update on the Grosvenor Park Play Area project. The Clerk reported that, as requested, the submitted funding bids were shared with the Public Realm Manager, Lancaster City Council, who supported the quality of the applications made. There remains a question as to whether the Awards for All England bid would be granted given that the cost of this project is in excess of £25,000 but, on the advice of the City Council, a bid had been submitted.

The bid submitted to the Galbraith Trust has been considered and deferred until the next meeting of the Trust, awaiting clarification that funding can be awarded to Parish Council's. It was reported that the bids would benefit from a residents group being set up in favour of the project, together with the support of residents in any fund-raising events.

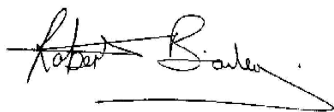
It was RESOLVED that the update be noted and that actions be taken to further engage with residents on the play area development and the potential to set up a Friends Group.

**1748** Members considered a second draft of the *Press and Media Policy* aimed at establishing a framework for achieving an effective working relationship with the media and to ensure that the views and policies of the Council are presented accurately. The draft policy seeks to clarify who is authorised to speak on behalf of the Council and to provide guidance for Councillors and staff on how to deal with some of the practical issues that may arise when dealing with the press and media. In acknowledging that this version of the policy is an improvement on the first draft, further amendments were suggested.

It was RESOLVED that the Clerk make the further amendments and circulates to Members for consideration and subsequent approval.

The Clerk advised Members that the next meeting of the council will be held on **Wednesday 14<sup>th</sup> June 2017 commencing at 7:00pm.**

The meeting closed at 8:25pm



Clerk of the Council