

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at Grosvenor Park School on
Wednesday 14th June 2017 at 7-00 pm.

Present: Councillor Mr W Jackson - Chair
Councillor Mrs M Baxter
Councillor Mr S Edmondson
Councillor Mrs G Kelly

1749 APOLOGIES: Apologies were received and accepted from Councillors Mr P Melling and Mr K Percy.

1750 MINUTES: It was RESOLVED that the Minutes of the meeting held on Wednesday May 10th 2017 be approved.

1751 DECLARATION OF INTERESTS: There were no declarations of interest

1752 ADJOURNMENT FOR PUBLIC DISCUSSION AND TO PROVIDE 'INFORMATION ONLY' UPDATES ON ACTIVITIES IN RECENT WEEKS:

- 1) The Clerk and Members reported on the following issues, activities and actions since the last meeting of the Council, for information only.
 - a) The Clerk presented his report providing an update on activities since the last meeting including:
 - a firm commitment having been made by Lancaster City Council to support the parish council in making the culvert area in Grosvenor Park more secure with the current fencing to be replaced later in year;
 - Fixmystreet reports have been received relating to a vehicle for sale parked on the grass verge adjacent to Roeburn Drive roundabout – now removed; overhanging trees on private property on Sunnyside camp site on Oxcliffe Road and another complaint made by a resident on Wyre Close regarding the damaged fencing;
 - Correspondence advising that the North West Coast Connections Project has been 'paused' until further notice and notification from Lancaster City Council that a Household Survey will take place during June and July 2017, the results of which will form an important part of a district-wide Strategic Housing Market Assessment
 - b) Councillor Mrs M Baxter reported that a post box on Heaton Bottom Road had been removed by the Post Office - no reason for this has been given. Councillor Baxter suggested that the grassed area at the entrance to White Lund Industrial Estate neat ASDA would be a suitable position for a commemorative plaque regarding the disasters at National Filling Station 13 on White Lund in October 2017 and January 2020.

Members noted the matters raised and updates on previously reported problems and requested that the Clerk take further action as necessary and report back.

The meeting was reconvened

1753 PLANNING APPLICATIONS

16/00169/FUL	Amendment: Demolition of existing agricultural buildings/farm house, erection of a food production facility with associated landscaping, alterations to existing access, construction of a new internal road, erection of a detached agricultural building and creation of a pond – Mrs J Altham & Sons, Hillside Farm Lancaster Road, Heaton With Oxcliffe, Morecambe Lancashire LA3 3ET
17/00658/VCN	Change of use of land for the siting of static caravans for holiday occupation 12 months of the year (pursuant to the variation of condition 3 on planning permission 16/01358/CU to remove the need to keep up to date Council Tax bills for owners/occupiers) - Mr Hill, Riverside Caravan Park, Lancaster Road, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3ER

The Clerk informed Members that they had previously considered Application 16/00169/FUL and made no representations at the time. Papers now being considered represented a relatively minor amendment/update to the original application.

In respect of Application Number 17/00658/VCN, Members supported the planning conditions set out by the principal authority to ensure that the approved holiday accommodation is not used for permanent residential occupation

It was RESOLVED that the amendment to planning application 16/00169/FUL previously considered be noted and that planning conditions set for application 17/00658/VCN be supported.

1754 ACCOUNTS FOR PAYMENT:

100313	Mr R Bailey, Clerks Fees and Expenses	£1,279.00
100314	Mrs D Allen, Internal Audit Fees	£100.00
100315	Mr J Fairclough, Grounds Maintenance and Lengthsman Duties	£115.66

It was RESOLVED to that the above account(s) be paid.

1755 Members reviewed the conditions of contract for the services of the parish Lengthsman which had not been considered since his appointment two years ago. Additional duties as part of the contract were also considered including the regular treatment and maintenance of the council's benches. After some discussion, it was resolved that the grounds maintenance contract be amended, the monthly payment increased and the hourly rate for additional works not included in the contract be increased to £14.

1756 Members considered an update on the Grosvenor Park Play Area project. The Clerk reported that he had received confirmation from the Lancashire Environmental Fund (LEF) that the council's application for £30,000 would now be considered on July 10th (not July 4th) and that the council would be informed of their decision within 14 days of the meeting.

The initial application to Awards for All England has been rejected as the overall cost of the project is in excess of £25,000, on the advice of the City Council's Public Realm officer a further bid is to be submitted for £10,000 for specific pieces of equipment as part of the project.

The Clerk suggested that further engagement with residents, including the possible setting up of a Friends group associated with Grosvenor Park be included within the next parish Newsletter to be produced and published during the summer.

It was RESOLVED that the update be noted and that the Clerk continues to report back to the Council on progress.

1757 The Clerk reported that Lancaster City Council were consulting on a draft methodology for Heritage Impact Assessments (HIA) for potential site allocations within the Local Plan currently being developed. The purpose of the HIA is to:

- a) identify any heritage asset(s) impacted by potential site allocation;
- b) identify any impact on the significance of the asset(s) that would result from the potential site allocation;
- c) consider maximising enhancements and mitigating any harm through the potential site allocation;
- d) make conclusions on whether the site allocation will conserve the heritage asset in an appropriate manner to its significance.

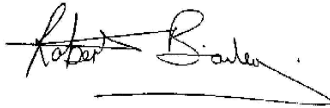
Members noted the methodology commenting that there was no indication whether Parish Council's would be consulted on any outcomes arising from the work undertaken. The Clerk was able to reassure Members that any such implications to heritage assets would be brought to their attention. It was RESOLVED that the proposed methodology for Heritage Impact Assessments be noted

1758 The Clerk reported that the accounts for the year ended 31 March 2017 had been audited and confirmed as a correct record of the council's activities in 2016 -17. The statutory Annual Return had also been signed off by the auditor acknowledging that the council has internal controls in place to manage its financial affairs and deal with risks in line with the requirements of the Accounts and Audit Regulations.

After some discussion, it was resolved that the audited accounts be noted and that for the 2016-2017 Annual Return be signed by the Chair and published.

The Clerk advised Members that the next meeting of the council will be held on **Wednesday 12th July 2017 commencing at 7:00pm.**

The meeting closed at 7.40pm

A handwritten signature in black ink, appearing to read "Robert Bailey". The signature is written in a cursive style with a long horizontal stroke at the end.

Clerk of the Council