

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Draft Minutes of the Meeting of the Parish Council held at Grosvenor Park School on**  
**Wednesday 12<sup>th</sup> July 2017 at 7-00 pm.**

**Present:** Councillor Mr W Jackson - Chair  
 Councillor Mrs M Baxter  
 Councillor Mr I Clift  
 Councillor Mr K Percy

**1759 APOLOGIES:** Apologies were received and accepted from Councillors Mr S Edmondson, Mrs G Kelly and Mr P Melling

**1760 MINUTES:** Subject to more detail on the increased remuneration and duties of the Lengthsman and proposals for a Friends of Grosvenor Park Play Area group, it was RESOLVED that the Minutes of the meeting held on Wednesday 14<sup>th</sup> June 2017 be approved.

**1761 DECLARATION OF INTERESTS:** There were no declarations of interest

**1762 ADJOURNMENT FOR PUBLIC DISCUSSION AND TO PROVIDE 'INFORMATION ONLY' UPDATES ON ACTIVITIES IN RECENT WEEKS:**

- 1) The Clerk and Members reported on the following issues, activities and actions since the last meeting of the Council, for information only.
  - a) The Clerk presented his report providing an update on activities since the last meeting including:
    - A padlock has now been placed on the gate near the culvert adjacent to Grosvenor Park Play Area;
    - Lancaster City Council have made a commitment to carry out clearance works around the Pond area at Roeburn Drive, although an exact date could not be given at this stage;
    - Enquires have been made about the removal and replacement of the Grosvenor Park sign on the entrance to Roeburn Drive;
    - The Lengthsman has attended to areas around the parish benches and treated the benches with wood preserve;
    - Councillor Edmondson, the Lengthsman and Clerk recently inspected the broken fence at Wyre Close. There is significant damage that needs to be followed up initially with the developers before other potential options to address the problem can be pursued;
    - Two matters have been reported on fixmystreet being: overgrown hedges at Salisbury Close; and 'lots of potholes' on Henderson Way near Salt Ayre Leisure Centre
  - b) Councillor Mrs M Baxter reported that a post box on Heaton Bottom Road had not yet been resolved and requested a further follow up. Councillor Baxter also reported that the Give Way lines on Heaton Bottom Road are disappearing and needs re-painting
  - c) Councillor Mr K Percy commented that he was pleased that progress had been made around the culvert adjacent to Grosvenor Park Play Area and requested that enquiries be made to repair and repaint the existing sign at the entrance to the Grosvenor Park Estate. Councillor Percy also requested an update on progress made against the 2014 – 2017 Parish Plan and that arrangements for establishing a new three-year plan be discussed at a future meeting of the Council.

***Members noted the matters raised and updates on activities since the last meeting and requested that the Clerk take further action as necessary and report back to a future meeting.***

The meeting was reconvened

**1763 PLANNING APPLICATIONS**

17/00719/ADV	Advertisement application for the display of an internally illuminated fascia sign - Lancaster Volkswagen, Vickers Way, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3FB
17/00748/FUL	Installation of 2 louvres to the north-east elevation - Virgin Media Ltd 5 Middlegate, White Lund Industrial Estate, Morecambe, Lancashire, LA3 3BN

17/00749/FUL	Demolition of existing dwelling and erection of a new detached dwelling - Mr & Mrs D Welch, Red Roofs, White Lund Road, Morecambe, Lancashire, LA3 3DU
17/00629/VCN	Application for the retention of a temporary portacabin (pursuant to the variation of condition 1 on planning application 15/00829/VCN to extend the temporary permission for a further 2 years until July 2019) -Axa Direct, Northgate, White Lund Industrial Estate, Morecambe, Lancashire LA3 3PA
17/00769/FUL	Erection of an agricultural worker dwelling – Mr E Thornton, Moss Side Farm, Moss Road, Heaton-with-Oxcliffe, Morecambe, Lancashire LA3 3ES
17/00805/FUL	Change of use of land for the siting of 50 static caravans – Tom Hill, Riverside Caravan Park, Lancaster Road, Heaton-with-Oxcliffe, Morecambe, Lancashire LA3 3ER
	A683 Bay Gateway (Heysham To M6 Link Road) Speed Limit Order – Lancashire County Council
	A683 Lancaster/Morecambe Bypass – Carriageway Surface Dressing - Lancashire County Council

Members had previously been circulated with details of the above applications and related documents via the Lancaster City Council, Planning Portal, with the exception of applications 17/00769/FUL and 17/00805/FUL, the details of which had only just been received for consideration.

Members asked questions and made general comments/observations on the planning applications and it was then RESOLVED that no representations be made on Applications 17/00719/ADV; 17/0748/FUL; 17/00749/FUL; 17/00629/VCN or the speed limit order and carriageway surface dressing on the A683. Regarding applications 17/00769/FUL and 17/00805/FUL it was RESOLVED that Members inform the Clerk of any representations / comments by **Wednesday 26<sup>th</sup> July** so that these can be submitted before the statutory deadline (21 days from notification).

#### 1764 ACCOUNTS FOR PAYMENT:

100316	Mr John Fairclough – Grounds Maintenance & Parish Lengthsman duties	£139.83
100317	The Banks Group – 10% of grant for Grosvenor Park Project	£500.00
100318	Lancashire County Council - Hire of meeting room, Grosvenor Park School	£135.00
100319	Lancashire County Council - Hire of meeting room, Grosvenor Park School	£45.00

It was RESOLVED to that the above account(s) be paid.

**1765** The Clerk presented the Income and Expenditure for the Quarter ended 30 June 2017. The opening balance at 01/04/2017 was £12,556. Income of £8,786, being the annual precept, had been received and £2,050 expenditure incurred, leaving an overall balance as at 30/06/2017 of £19, 292. It was RESOLVED that Income and Expenditure for the Quarter ended 30 June 2017 be noted.

**1766** Members considered an update on the Grosvenor Park Play Area project. The Clerk was pleased to report that, subject to specified conditions being met, Banks Community Fund had awarded the Council a grant of £5,000 towards the cost of the overall project. The Clerk explained that to the Council had 28 days to meet the funding requirements, being:

- Return of a copy of the standard Terms and conditions signed by the Chair;
- A copy of a recent bank statement;
- A cheque covering the administration fee being 10% of the amount awarded

The Clerk advised that the funding must be spent within twelve months of the award.

The Clerk reminded Members that the Council's application to the Lancashire Environmental Fund (LEF) for a grant of £30,000 was considered on July 10<sup>th</sup>, the outcome of which had not been received at the time of the meeting.

The Clerk also informed Members that he had now resubmitted an application to Awards for All England, this time for two specific pieces of play equipment costing £9,746.

It was RESOLVED that the conditions of funding from the Banks Community Fund be met within the twenty-eight days deadline, subject to a positive decision being received within that timescale from the Lancashire Environmental Fund.

**1767** Members considered Lancaster City Council's *Sustainable Settlement Review Draft Methodology Consultation* and *Arnside and Silverdale AONB Development Plan Consultation*, both of which end on **17<sup>th</sup> July 2017**.

The Clerk reported that the draft methodology describes how Lancaster City Council proposes to undertake a review of the current settlements identified as sustainable settlements and also, an assessment of all other settlements across the district (outside of the four main urban areas of Lancaster, Morecambe, Heysham and Carnforth). The methodology aims to identify areas that are, or have the potential to be, sustainable for the future. This review will form part of the evidence base used to inform the preparation of the emerging District Local Plan. It was noted that Heaton-with-Oxcliffe would not be assessed based on a threshold on population size that the Parish did not meet. More details on the methodology can be found [here](#)

The Clerk also reported that Lancaster City Council and South Lakeland District Council are preparing a dedicated Development Plan Document (DPD) for the whole of the Arnside and Silverdale Area of Outstanding Natural Beauty (AONB). The DPD will form part of the Local Plans of both Council's and will identify sites for new housing and employment to meet local needs and set out planning policies to ensure that development reflects the AONB designation. More details can be found [here](#)

After some discussion, it was RESOLVED that the Parish Council notes the Sustainable Settlement Review Draft Methodology and wishes to acknowledge its interest in the overall outcome of the review and requests clarity on the reason why the Parish has been omitted from the review. It was further RESOLVED that Arnside and Silverdale AONB Development Plan Consultation be noted.

**1768** Members considered consultation on *Boosting the Bay's Economy: Draft Morecambe Bay Economic Plan* by Morecambe Bay Coastal Community Team.

The Clerk reported that the Coastal Community Team (CCT) is a local partnership working to develop an understanding of the issues and opportunities in the area and that the draft economic plan aims to 'shape a framework for investment and a brighter future for the area'.

Working with Lancaster City Council and South Lakeland District Council the emerging plan aims to '...support jobs and growth, building on the area's stunning natural, historic and cultural assets, developing a sustainable visitor economy, improving liveability and managing the things that make the area special'.

Members were informed that comments on the *Draft Morecambe Bay Economic Plan* must be submitted by **Friday 18 August 2017**.

After some discussion and comments, it was RESOLVED that the Parish Council notes its interest in the emerging *Morecambe Bay Economic Plan* and its ambitions for the Bay area.

**1769** (Additional Agenda Item Agreed by the Chair) Councillor Mr. K. Percy provided an update on proposals to commemorate the centenary of the WW1 explosions and deaths at the munitions factory, National Filling Factory 13 at White Lund, on October 1<sup>st</sup> 1917 and on January 14<sup>th</sup> 1920.

Members were informed that an exhibition commemorating the disasters is currently on display at the City Museum, and other events are planned in October 2017.

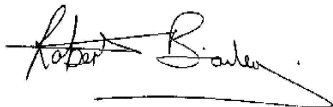
Councillor Percy proposed that:

- a special Newsletter and illustrated pages on the Council's website be published in September;
- the Council issue a press release in mid-September, and;
- a plaque commemorating both disasters be erected on the land at the entrance to White Lund Industrial Estate and officially unveiled at an event in October to be confirmed.

After some discussion and questions, it was RESOLVED that the Council supports and agrees to fund the proposals and requests that the necessary permissions be sought to locate the plaque at the suggested location and that indicative costs and a further update be reported to the next Council meeting.

The Clerk advised Members that the next meeting of the council will be held on **Wednesday 13<sup>th</sup> September 2017 commencing at 7:00pm.**

The meeting closed at 8:35pm



Clerk of the Council