

PARISH OF HEATON-WITH-OXCLIFFE
Draft Minutes of the Meeting of the Parish Council held at Grosvenor Park School on
Wednesday 10th October 2018 at 7-00 pm.

Present: Councillor Mrs G Kelly - Chair
Councillor Mr S Edmondson
Councillor Mr I Clift
Councillor Mr W Jackson
Councillor Mr P Melling
Councillor Mr K Percy

1908 APOLOGIES: Apologies were received from Councillor Mrs M Baxter..

1909 MINUTES: It was **RESOLVED** that, subject to a minor amendment, the Minutes of the meeting held on Wednesday 12th September be approved.

1910 DECLARATION OF INTERESTS: There were no declarations of interest

1911 ADJOURNMENT FOR PUBLIC DISCUSSION AND TO PROVIDE 'INFORMATION ONLY' UPDATES ON ACTIVITIES:

1. **Public Discussion:** No members of the public were present
2. **Clerk's Report & correspondence:** The Clerk reported that a request had been received from Awards for All for an End of project report on the Grosvenor Park Play Area project. This will be completed and returned by the deadline. Members were also informed that Banks Group – another funder of the project wished to do an article of the success of the project together with photographs at the play area – Councillors Melling and Jackson will attend this.

As promised, Aldi stores have sent copies of their environmental policies which had been forwarded to Members for consideration

A resident has contacted the Parish Council about the ongoing problems with parking issues along Roeburn Drive when children are being taken to and collected from Grosvenor Park School. There was a general discussion about this long running problem and the difficulty in any permanent solution. There were suggestions that PCSO's be asked to carry out another 'Day of Action' targeting those parking inappropriately on Roeburn Drive and additional signage warning of the dangers to pedestrians, especially children, although it was generally felt that there was little scope to do anything more than has already been done.

3. **Members matters & information only updates:** Members asked that Lancaster & Morecambe College be contacted to request that litter picking by members of their staff be carried out in the afternoons, as well as, or instead of the morning pick as this is when most litter is being dropped.

Member discussed the proposal that a community litter pick and clean-up be organised for late November / early December to encourage residents to show that they care for the local environment and take pride in the area that they live. The litter pick will be held along an area of the cyclepath and it is hoped that a number of volunteers and community groups will get involved. Lancaster City Council will provide litter grabbers high-vis vests; rubbish bags; sharp box for needles. A risk assessment will need to be carried out ahead of the litter pick. At the end of the clean-up Lancaster City Council will arrange to collect the litter.

Councillors commented that it had been some time since a parish newsletter had been produced and distributed and that one should be produced soon.

It was then **RESOLVED** that the Clerk's report and matters and information only updates be noted and action taken as necessary.

1912 PLANNING APPLICATIONS

Application No	Description
18/01219/REM	Reserved matters application for the erection of an agricultural worker dwelling - Moss Side Farm Moss Road Heaton With Oxcliffe LA3 3ES

Member discussed the above planning applications. It was then **RESOLVED** that no representation be made.

1913 PLANNING APPLICATION DECISIONS: Members considered decisions made by Lancaster City Council's Planning Committee in recent weeks. It was noted that application number 18/00948/REM had been refused, the reasons for which were discussed. It was then **RESOLVED** that the decisions of Lancaster City Council's Planning Committee be noted.

1914 Accounts for Payment:

Cheque No.	Payee and Payment Description	Amount
100365	Mr R Bailey – Parish Clerk fees and expenses September	£528.67
100366	John Fairclough – Lengthsmans duties	£100.00

It was **RESOLVED** that the above account(s) be paid.

1915 Local Plan Draft Suggested Modifications – Members were reminded that Lancaster City Council submitted its Local Plan to the Government on 15th May 2018 for an appointed Planning Inspector to independently examine the soundness of the Local Plan documents. It was reported that Inspector will shortly list the matters and issues that he wishes to consider at local hearing sessions from 8 January 2019.

To take account of; representations raised at the Publication stage, the continuing development of local plan evidence, changes to national planning policy and the new National Planning Policy Framework (NPPF) and, progress on development sites, the Council has now drafted suggested modifications to the local plan.

These draft suggested modifications are intended to help the Inspector consider how the soundness, clarity and consistency of the submitted documents could be improved. The Council is now asking for responses on whether there is support for the draft suggested modifications, and if not what alternative wording/action might better address any concerns.

Members noted that there are several references to the parish area within the draft modifications, particularly the *Strategic Policies and Land Allocation* document and reference to a change White Lund Industrial Park to allow for retail developments, such as the Aldi store proposals. Members recognise the importance of the Local Plan and after some discussion, it was **RESOLVED** that Councillor Percy draft a response for comment and subsequent approval by Members and submission.

1916 Utility Priority Services Register and emergency planning – The Clerk reported that notification had been received from the *Rural Services Network* about work that they are currently carrying out with Electricity North West and United Utilities on a Priority Service Register of people who may require special consideration especially at times of disruption of power or water supply. It is important that people in rural areas, who can be more isolated and perhaps in more vulnerable circumstances, are aware of this opportunity to register for free and benefit from many services available to them. An online survey questionnaire for parish councils to complete and return should they wish to support this initiative.

After some discussion, it was **RESOLVED** that the Clerk completes and returns the questionnaire and that details of the scheme be included in the next newsletter to raise awareness.

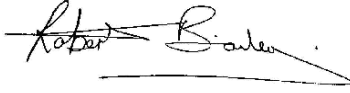
1917 Parish noticeboards – Members discussed the current state and practicality of the parish councils existing noticeboards and it was **RESOLVED** that various options and costs be presented to Members at the next meeting of the parish council.

1918 Parish Plan: Members broadly discussed the six priority outcomes set out in the adopted 2018 – 2021 being:

- 1) **Improving our environment**
- 2) **Improving our community amenities**
- 3) **Improving our roads, cycle paths, footpaths & pavements**
- 4) **Responding to the needs of vulnerable residents**
- 5) **Promotion of health and wellbeing**
- 6) **Stimulation of interest in parish heritage and history**

After some discussion, it was **RESOLVED** that the Parish Plan be a standing item for discussion at each meeting.

1919 DATE & TIME OF NEXT MEETING: The Clerk advised that the next meeting of the Parish Council will be held on **Wednesday 12th November 2018 at 7:00pm**. The meeting closed at 8:30pm.

 Clerk

Signed: _____Chair