

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at Grosvenor Park School on**  
**Wednesday 17<sup>th</sup> May 2018 at 7-30 pm.**

**Present:** Councillor Mrs G Kelly - Chair  
Councillor Mrs M Baxter  
Councillor Mr S Edmondson  
Councillor Mr P Melling  
Councillor Mr K Percy  
Councillor Mr W Jackson

**1865 APOLOGIES:** Apologies were received and accepted from Councillor Mr I Clift

**1866 MINUTES:** It was **RESOLVED** that, subject to some minor amendments, the Minutes of the meeting held on **Wednesday 11<sup>th</sup> April 2018** be approved.

**1867 DECLARATION OF INTERESTS:** There were no declarations of interest

**1868 ADJOURNMENT FOR PUBLIC DISCUSSION AND TO PROVIDE 'INFORMATION ONLY' UPDATES ON ACTIVITIES:**

1. No members of the public were present
2. It was reported that a resident had contacted the Parish Council about parking on Roeburn Drive and surrounding streets. The resident reported that during school runs people are 'constantly' parking across as well as on their drive and lawn. The resident has spoken drivers about this and claims to have received verbal abuse and denials about the nature and purpose for parking where they do. The resident believes that her drive is sometimes blocked by people who work at the school. The resident has been told by Grosvenor Park School that there is nothing that they can do and have advised her to contact the Police Community Support Officer  
Members spoke at length about the previous actions taken by the Parish Council to try and address this issue, including a 'Day of Action' involving PCSO's and attempts to work with the school and Lancashire County Council. The Clerk reported that he had advised the resident about the previous activities of the Parish Council on this matter. Members suggested other possible options to raise the profile of this problem, including lobbying Ward and County Councillors and invitations to them, PCSO's, residents and other interested parties to a future meeting of the Parish Council.
3. Members noted that a recent Newsletter from the Lancashire Environmental Fund referred to a grant funding stream known as '*Green Grants*' with grants up to £1,000 available for small projects including community gardens, ponds and planting. It was considered that this funding could be beneficial for works being planned/undertaken around the pond area of the Grosvenor Park Estate.
4. A Member raised incidents of persistent anti-social behaviour behind Washburn Court around the cycle-track that is causing upset and concern to residents. The Clerk advised Members that Lancaster City Council have now established an anti-social behaviour team. Members requested that they be contacted about the matter.
5. Following a question, the Clerk informed Members that a designer/supplier had been contacted with a view to an additional sign being designed and, subject to approval, purchased and fixed at the Grosvenor Park Play Area.
6. Members commented on the apparent '*unnecessary and inappropriate*' questions asked by Lancashire County Council in a recent survey on changes to the way that services relating to street lighting maintenance and replacement are delivered.

It was then **RESOLVED** that the information only updates be noted and the Clerk act as necessary and update Members in due course.

**1869 PLANNING APPLICATIONS**

Application No	Description
<b>18/00234/FUL</b>	Demolition of factory building and erection of 4 industrial units, installation of a raised replacement roof and erection of a single storey infill extension to the front and first floor side extension to existing industrial unit - Northgate White Lund Industrial Estate Morecambe Lancashire LA3 3AY
<b>18/00387/FUL:</b>	Erection of a 1.8m boundary fence and installation of 3 access gates - Northgate White Lund Industrial Estate Morecambe Lancashire
<b>18/00390/VCN</b>	Erection of a gas fuelled generator plant with associated ancillary buildings and a 2.4-metre-high security fence and 4 metre high acoustic fence - Mellishaw North Development Site, Mellishaw Lane, Heaton With Oxcliffe
<b>18/00424/FUL</b>	Retrospective application for the change of use of land for the siting of 2 agricultural workers caravans - North Farm, Moss Road, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3ES
<b>18/00444/AD</b>	Agricultural determination for erection of agricultural storage building - White Lund Farm, Mellishaw Lane, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3FB

Member discussed each planning application. It was **RESOLVED** that no representation be made against application numbers 18/00387/FUL; 18/00424/FUL; 18/00444/AD. In relation to application number 18/00390/VCN it was **RESOLVED** that a comment be submitted questioning the environmental and economic viability of the proposals and that the further objection submitted by the Parish Council in early May regarding application number 18/00234/FUL be noted.

**1870 ACCOUNTS FOR PAYMENT:**

Cheque No.	Payee and Payment Description	Amount
100352	John Fairclough – Grounds Maintenance for March	£100.00
100353	Tech Hub Limited – G Suite user (1 year)	£ 48.00
100354	Mr R Bailey – Parish Clerk fees and expenses	£437.62

It was **RESOLVED** that the above account(s) be paid.

**1871 General Data Protection Regulations (GDPR) update:** The Clerk reported that at a recent seminar by the Society of Local Government Clerks (SLCC) it was reported that the Information Commissioners Office (ICO) recognises that Town/Parish Council's across the country are on a 'journey' and will, inevitably, be at various stages of compliance with GDPR. It was confirmed that provided that proper controls are either in place, or are being progressed, by the 25<sup>th</sup> May there will be little, or no, immediate impact on Town/Parish Councils.

It was further reported that the National Association of Local Council's (NALC) have been successful in getting the Government to agree that Town/Parish Councils be exempt from appointing a Data Protection Officer (DPO).

The Clerk undertook to carry out an audit of personal data held by the parish council and to draft for Member approval a privacy notice and data protection and information policy.

After some discussion, it was **RESOLVED** that the latest update on GDPR be noted and that the Clerk presents a privacy notice and data protection and information policy for Member approval at the Parish Council meeting in June.

**1872 Street Cleansing & Parish Plan objective 'Improving our Environment':** Members discussed in detail the services and standards of street cleansing provided by the principal authority and the regular problems that the parish has with litter and fly-tipping. Members were reminded that contact had previously been made with Lancaster & Morecambe College and Asda about working together with the City Council to look at ways of tackling the problem.

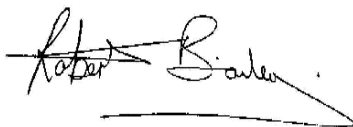
Members are aware that the City Council has made a commitment to crack-down on fly-tipping through a new team of environmental enforcement officers and investment in mobile CCTV cameras that can be located at known 'hot spots' to deter and/or catch perpetrators. Members considered that such cameras could be put to good use around the parish, including certain areas on the cycle track; around the local tip and recycling centre; Moss Lane and White Lund Industrial Estate areas.

It was noted that the adopted Parish Plan 2018 – 2021 has a key priority '*Improving Our Environment*' which includes key actions to:

1. Reduce litter (and particularly plastic waste) through: cooperation with local businesses and organisations, promotion of campaigns and improved distribution and servicing of litter bins in the Parish.
2. Ensure that planning developments and applications are sympathetic to the Parish environment
3. Review, sustain and improve environment for wildlife in the Parish

After some discussion, it was **RESOLVED** that the priority *outcome 'Improving Our Environment'* be a standing agenda item for discussion and action, working with the local community, the City Council and other organisations aimed at tackling the litter/fly-tipping problem in the Parish.

**1873 DATE & TIME OF NEXT MEETING:** The Clerk advised that the next meeting of the Parish Council will be held on **Wednesday 13<sup>th</sup> June 2018 at 7:00pm**. The meeting closed at 8:30pm



Clerk of the Council

Chair