

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend Parish Council Meeting on Thursday 19<sup>th</sup> March 2020 at Grosvenor Park School commencing at 7.00 pm**

### **A G E N D A**

2097. To receive apologies
2098. To welcome the newly appointed Parish Clerk. Adrian Osmotherley
2099. To consider & approve Minutes of the Meeting held on Thursday 20<sup>th</sup> February 2020
2100. To receive Declarations of Interest
2101. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
  - b) Clerk's report and correspondence
  - c) Members updates and information only reports
2102. To consider the list of planning applications set out below:

<b>Application No:</b>	<b>Description</b>
<b>20/00209/FUL</b>	Erection of a single storey front extension – 6 Trent Close, Morecambe LA3 3SR
<b>20/00176/REM</b>	Reserved matters application for the erection of an agricultural workers dwelling – Moss Side Farm, Moss Road, Heaton-with-Oxcliffe
<b>20/00270/FUL</b>	Change of use of land to caravan storage- Land to the rear of 302 Oxcliffe Road, Heaton-with-Oxcliffe

2103. To consider an update on planning authority decisions

2104. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
John Fairclough – Lengthsman duties January 2020	£100.00
Mr R Bailey – Parish Clerk fees & expenses January 2020	£476.85
Tech Hub Ltd Website Hosting and Domain name 2020	£189.60
Tech Hub Ltd Office Back-up 2020	£100.80
Zurich Municipal Insurance 2020/21	£293.89
NALC/LALC Subscription 2020/21	£413.37

2105. To consider actions relating to centenary of 1920 White Lund explosion

2106. To consider updates and actions - Parish Plan 2018 – 2021

2107. To consider date and time of next meeting

**Parish Clerk**

**28 Wilson Grove, Heysham, Morecambe LA3 2PQ**

**Tel: 07828 254 149; Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**15 March 2020**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at 28 Wilson Grove, Heysham on**  
**Thursday 20<sup>th</sup> February 2020 at 7-00 pm.**

**Present:** Councillor Mr K Percy (Chair)  
 Councillor Mrs M Baxter  
 Councillor Mrs G Kelly  
 Councillor Mr P Melling  
 Councillor Mr W Jackson

**2085 Apologies:** Apologies were received from Councillor Edmondson

**2086 Minutes:** It was **RESOLVED** that, subject to some changes, the Minutes of the meeting held on Thursday 16<sup>th</sup> January 2020 be approved.

**2087 Declarations on interest:** There were no declarations of interest

**2088 Public discussion and information only updates:**

1. **Public Discussion:** No members of the public were present
2. **Clerks report & correspondence:** The Council considered the list of correspondence received and previously circulated by the Clerk. The Parish Clerk informed Members that the transfer from Barclays to the Unity Trust had now been finalised, enabling payments to be made automatically through the Bank Automated Clearing System (BACS). Members were informed that due to the delay and errors made by Barclays during the transfer the parish council had been awarded a financial compensation covering costs incurred.
3. **Members matters & information only updates:** The Chair thanked the interview panel and the Clerk for their involvement in the recent interviews. Members were informed that candidates were of a good standard and that the panel had unanimously agreed to offer the post of parish clerk to Mr Adrian Osmotherley, subject to references.

Members reported on continued fly-posting issues within the parish and that the City Council had partially cleared the culvert at the Roeburn Drive pond. Potholes remain an issue on Heaton Bottom Road, but the Post Box has now been returned/replaced.

**2089 Planning Applications and statutory consultations:** No planning applications had been received.

**2090 Planning Application decisions:** Members reviewed the list of planning application comments and decisions. It was noted that one application had been permitted and two are still awaiting decision. **ACTION:** Follow up the reason(s) for the delay in a decision being made on planning application 19/00507/VCN.

**2091 Accounts for Payment:**

Payee and Payment Description	Amount
Lancashire County Council – Hire of meeting room June, July, September, October, November 2019; January, February 2020	£315.00
John Fairclough – Lengthsman duties December 2019	£100.00
Mr R Bailey – Parish Clerk fees & expenses December 2019	£476.85

It was **RESOLVED** that the above payments be made.

**2092 Resident's Survey:** The Clerk reported that 11 responses had so far been received, both electronically and by post. Members were provided with a summary of the responses to each question. Arrangements for picking up this piece of work after the Clerk leaves the Parish Council was discussed.

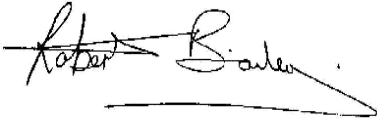
It was **RESOLVED** that the update be noted and that the responses be considered in more detail after the deadline for the return of the surveys - 31<sup>st</sup> March. Reminders will be posted on social media and the next edition of the Newsletter.

**2093 White Lund Centenary:** Councillor Percy informed Members that in the coming weeks, other commitments allowing, he plans to write an historical account of the centenary of the explosion on White Lund industrial estate that resulted in nine deaths in January 1920. The anniversary will be commemorated and promoted on the Council's website, social media and in an edition of the Newsletter. It was then **RESOLVED** that the update be noted.

**2094 Parish Plan:** Members were reminded that locations for litter and dog waste bins need to be agreed so that Lancaster City Council can be informed, and arrangements made for the new bins to be emptied as part of the waste collection regime. There followed a discussion about a litter pick being arranged.

After some discussion it was **RESOLVED** that Councillor Kelly will the lead on finalising the optimum location and number of litter and dog waste bins required and that arrangements be made for a litter pick on Saturday 28<sup>th</sup> March.

**2095 Date & time of next meeting:** The next meeting of the parish council will be held on **Thursday 19<sup>th</sup> March 2020**. The meeting closed at 8:25pm

  
Clerk

Signed: \_\_\_\_\_ Chair

## Correspondence – March 2020



<b>Date</b>	<b>Sender</b>	<b>Topic</b>
16/02/2020	Parish Clerk	Agenda Pack
06/03/2020	Lancaster City Council	Planning Application - 20/00209/FUL
06/03/2020	Lancaster City Council	Planning Application: 20/00176/REM
10/03/2020	Lancaster City Council	Planning Application: 20/00270/FUL
14/03/2020	Lancaster City Council	Covid-19 Coronavirus

# Planning Application Comments & Decisions

## March 2020



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p><b>19/00507/VCN:</b> Erection of four buildings comprising 20 industrial units, creation of access, internal roads, parking and sub-station – Mellishaw North Development site, Mellishaw Lane, Heaton-with-Oxcliffe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>
<p><b>19/01472/OUT:</b> Outline application for the erection of 4 detached dwellings and associated access – Land to the rear of 87 White Lund Road, Morecambe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>