

# **HEATON-WITH-OXCLIFFE PARISH COUNCIL**

## **MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Summons to attend Parish Council Meeting on Thursday 20<sup>th</sup> February 2020  
commencing at 7.00 pm**

### **A G E N D A**

2085. To receive apologies  
2086. To welcome the newly appointed Parish Clerk  
2087. To consider & approve Minutes of the Meeting held on Thursday 16<sup>th</sup> January 2020  
2088. To receive Declarations of Interest  
2089. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)  
a) Public discussion  
b) Clerk's report and correspondence  
c) Members updates and information only reports

2090. To consider the list of planning applications set out below:

<b>Application No:</b>	<b>Description</b>

2091. To consider an update on planning authority decisions  
2092. To authorise payment of the following accounts:

<b>Payment Description</b>	<b>Amount</b>
Lancashire County Council – Hire of meeting room June, July, September, October, November 2019; January, February 2020	£315.00
John Fairclough – Lengthsman duties January 2020	£100.00
Mr R Bailey – Parish Clerk fees & expenses January 2020	£476.85

2093. To consider update on Residents Survey  
2094. To consider actions relating to centenary of 1920 White Lund explosion  
2095. To consider updates and actions - Parish Plan 2018 – 2021  
2096. To consider date and time of next meeting

**Parish Clerk**  
**28 Wilson Grove, Heysham, MorecambelA3 2PQ**  
**Tel: 07828 254 149; Email: [clerk@heatonwithoxcliffepc.org.uk](mailto:clerk@heatonwithoxcliffepc.org.uk)**

**16 February 2020**

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at 28 Wilson Grove, Heysham on**  
**Thursday 16<sup>th</sup> January 2020 at 7-00 pm.**

**Present:** Councillor Mr K Percy (Chair)  
 Councillor Mrs M Baxter  
 Councillor Mrs G Kelly  
 Councillor Mr P Melling  
 Councillor Mr W Jackson

**2072 Apologies:** Apologies were received from Councillor Edmondson

**2073 Minutes:** It was **RESOLVED** that, subject to some minor changes, the Minutes of the meeting held on Thursday 19<sup>th</sup> December 2020 be approved.

**2074 Declarations on interest:** There were no declarations of interest

**2075 Public discussion and information only updates:**

1. **Public Discussion:** No members of the public were present
2. **Clerks report & correspondence:** The Council considered the list of correspondence received and previously circulated by the Parish Clerk. The Parish Clerk updated Members on the problems following the closure of the accounts with Barclays PLC. It was reported that the Parish Clerk would be making an official complaint and seeking financial compensation.
3. **Members matters & information only updates:** Members commented on general issues that have been, or need to be, reported to Lancaster City Council and Lancashire County Council. Councillor Baxter reported that Heaton Bottom Road had recently been patched by Lancashire County Council.

**2076 Planning Applications and statutory consultations:** No planning applications had been received.

**2077 Planning Application decisions:** Members reviewed the list of planning application comments and decisions. It was noted that three planning applications were still awaiting decision.

**2078 Accounts for Payment:**

Payee and Payment Description	Amount
John Fairclough – Lengthsman duties December 2019	£100.00
Mr R Bailey – Parish Clerk fees & expenses December 2019	£476.85

It was **RESOLVED** that the above payments be made.

**2079 Budget and Precept 2020/21:** At the December meeting the Clerk had presented a paper setting out an estimate of income and expenditure and an allowance for contingencies for 2020/21 based on budget headings in the current year (2019/20)

Members had resolved to consider the estimated expenditure it would need in 2020/21 to perform its functions and whether any financial reserves needed to be raised to meet estimated future expenditure.

Members discussed acknowledging that, if continued, the Residents Survey will help to inform budget planning such that the approved budget for the year is based on what the local community considers the annual precept should be spent on.

After some discussion about future expenditure and the budget planning process it was **RESOLVED** that the precept to be demanded from the local authority for 2020/21 be £11,997, which equates to £18.12 per annum being charged for a Band D property.

**2080 Resident's Survey:** Paper copies of the survey has been issues with the recent Newsletter. The survey can also be completed via the Council's website or requested through the Parish Clerk. So far very few surveys had been completed and returned.

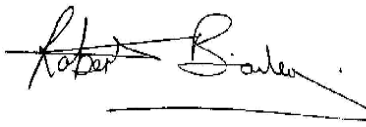
It was **RESOLVED** that the Parish Clerk keep Members informed of surveys received and results and that a deadline of 31<sup>st</sup> March be set for the completion and return of the survey with a reminder to be published in a March Newsletter.

**2081 Parish Clerk Vacancy:** Members were informed that two applications had been received. After some discussion, it was **RESOLVED** that the deadline for applications be extended to 31<sup>st</sup> January 2020 and that the position be advertised again on social media and the Council's website and that interviews be held in week commencing 10<sup>th</sup> February.

**2082 White Lund Centenary:** Councillor Percy informed Members that he is/will be writing an historical account of the centenary of another explosion on White Lund industrial estate that resulted in nine deaths in January 1920. The anniversary will be commemorated and promoted on the Council's website, social media and in the next edition of the Newsletter. It was then **RESOLVED** that the update be noted.

**2083 Parish Plan:** Members have considered locations that will benefit from a litter bin to encourage a reduction in littering around the parish. After some discussion it was **RESOLVED** that following approval of the annual precept, the number, location and associated costs of additional waste bins be finalised the February meeting of the parish council.

**2084 Date & time of next meeting:** The next meeting of the parish council will be held on **Thursday 19<sup>th</sup> March 2020**. The parish clerk left the meeting at 8:10pm.

  
Clerk

Signed: \_\_\_\_\_Chair

## Correspondence – February 2020



<b>Date</b>	<b>Sender</b>	<b>Topic</b>
21/01/2020	Parish Clerk	Update on bank transfer and compensation
Various dates	Parish Clerk & Interview panel	Details and comments on applications for the post of Parish Clerk
23/01/2020	Resident	Condition of land drain system on the Grosvenor Park Estate.
10/02/2020	Lancashire County Council	LCC/2019/0021 Imperial Road, Heysham - notification of decision

# Planning Application Comments & Decisions

## February 2020



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p><b>19/00507/VCN:</b> Erection of four buildings comprising 20 industrial units, creation of access, internal roads, parking and sub-station – Mellishaw North Development site, Mellishaw Lane, Heaton-with-Oxcliffe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>
<p><b>19/01472/OUT:</b> Outline application for the erection of 4 detached dwellings and associated access – Land to the rear of 87 White Lund Road, Morecambe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>
<p><b>19/01532/FUL:</b> Demolition of existing conservatory &amp; erection of a single storey rear extension – 4 Cathedral Drive, Heaton-with-Oxcliffe LA3 3RE</p>	<p>Support in principle</p>	<p>Application Permitted</p>