

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend Parish Council Meeting on Thursday 16th January 2020 at
Grosvenor Park School commencing at 7.00 pm**

A G E N D A

2072. To receive apologies
2073. To consider & approve Minutes of the Meeting held on Thursday 19th December 2019
2074. To receive Declarations of Interest
2075. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Members updates and information only reports
2076. To consider the list of planning applications set out below:

Application No:	Description

2077. To consider an update on planning authority decisions

2078. To authorise payment of the following accounts:

Payment Description	Amount
John Fairclough – Lengthsman duties December 2019	£100.00
Mr R Bailey – Parish Clerk fees & expenses December 2019	£476.85

2079. To consider budget and precept 2020/21
2080. To consider update on Residents Survey
2081. To consider expressions of interest in the post of Parish Clerk
2082. To consider actions relating to centenary of 1920 White Lund explosion
2083. To consider updates and actions - Parish Plan 2018 – 2021
2084. To consider date and time of next meeting

Parish Clerk
28 Wilson Grove, Heysham, Morecambe LA3 2PQ
Tel: 07828 254 149; Email: clerk@heatonwithoxcliffepc.org.uk

12 January 2020

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at 28 Wilson Grove, Heysham on
Thursday 19th December 2020 at 7-00 pm.

Present: Councillor Mr K Percy (Chair)
 Councillor Mrs G Kelly
 Councillor Mr P Melling
 Councillor Mr W Jackson

2059 Apologies: Apologies were received from Cllrs Baxter and Edmondson

2060 Minutes: It was **RESOLVED** that, subject to some minor changes, the Minutes of the meeting held on Thursday 21st November 2019 be approved.

2061 Declarations on interest: There were no declarations of interest

2062 Public discussion and information only updates:

1. **Public Discussion:** No members of the public were present
2. **Clerks report & correspondence:** The Council considered the list of correspondence received and previously circulated by the Parish Clerk.
3. **Members matters & information only updates:** Members commented on general issues that have been, or need to be, reported to Lancaster City Council and Lancashire County Council, including fly-posting in the parish and beyond. It was **RESOLVED** that these be reported to Lancashire County Council and that the correspondence and other updates be noted.

2063 Planning Applications and statutory consultations: No planning applications had been received.

Application No	Description
19/01472/OUT	Outline application for the erection of 4 detached dwellings and associated access – Land to the rear of 87 White Lund Road, Morecambe
19/01532/FUL	Demolition of existing conservatory & erection of a single storey rear extension – 4 Cathedral Drive, Heaton-with-Oxcliffe LA3 3RE

Members considered the above planning applications and after some discussion and it was **RESOLVED** that the applications be approved in principle.

2064 Planning Application decisions: Members reviewed the list of planning application comments and decisions. It was noted that two planning applications were still awaiting decision.

2065 Accounts for Payment:

Payee and Payment Description	Amount
John Fairclough – Lengthsman duties September, October & November 2019	£300.00
Mr R Bailey – Parish Clerk fees & expenses November 2019	£521.89

Members were advised that Barclays bank had not transferred account balances automatically to the new Unity Trust Bank accounts but had now closed the accounts and were in the process of sending cheques, for each account, to the parish clerk. It was then **RESOLVED** that the above payments be made by BACS following receipt and banking of the cheques from Barclays Bank.

2066 Parish Newsletter & Resident's Survey: Members considered the latest version of the parish newsletter and draft resident's survey. Members noted that the newsletter included a photograph and commentary on the recent community clearance around the pond area at Grosvenor Park and details of the upcoming parish clerk vacancy

Members also discussed the latest draft of the resident's survey, where it was suggested that whilst paper copies should be available to residents they be encouraged to complete the survey online.

It was then **RESOLVED** that the draft newsletter and resident's survey be approved and distributed to every household within the parish and be made available on the parish council's website and through a direct request to the parish clerk.

2067 Parish Clerk Vacancy: Members considered the arrangements for timetable for the appointment of a new parish clerk due to the resignation of the current clerk on 31st March 2020. Members also considered the number of hours per week required of the parish clerk and payment based on the National Joint Council rates.

After some discussion, it was **RESOLVED** that:

- 1) the deadline for the return of applications be 22nd January 2020;
- 2) the salary of the new parish clerk be based on 8 hours per week within the range SCP pay scale range 5 to 17 – £9.37 to £12.39 per hour, depending on experience, and;
- 3) that the current parish clerk attends the interviews in an advisory capacity only.

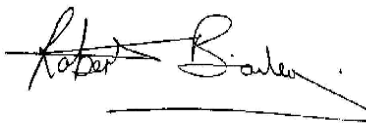
2068 White Lund Centenary: Cllr Percy informed Members that January 2020 sees the centenary of an explosion on White Lund industrial estate that resulted in nine deaths. There was a general discussion on how this anniversary could be commemorated and promoted, including details of this event being published on the Council's website and in the next edition of the Newsletter. It was then **RESOLVED** that matter be considered further at the January meeting of the parish council.

2069 Budget and Precept 2020/21: The Clerk informed Members that the projected outturn to 31st March 2020 and a forecasted outturn as at 31st March 2020 must be considered at the January meeting of the parish council in order to meet the deadline for the demand for the annual precept for the financial year 2020/21 to be made to Lancaster City Council.

After some discussion, it was **RESOLVED** that Members consider its plans for 2020/21 and sets the annual budget and precept at the January meeting of the parish council, with a view to a demand being submitted to the principal authority by the specified deadline of 3rd February 2020.

2070 Parish Plan: Having previously identified that litter is a matter for concern within the parish, Members have considered locations where additional litter bins should be located including various bus stops, on the cycle track and in proximity to the school and college. After some discussion it was **RESOLVED** that expenditure on additional litter/dog waste bins be considered further when determining the precept for 2020/21.

2071 Date & time of next meeting: The next meeting of the parish council will be held on **Thursday 16th January 2020**. The parish clerk left the meeting at 8:15pm.


Clerk

Signed: _____ Chair

Correspondence – January 2020



Date	Sender	Topic
17/12/2019	Parish Clerk	Agenda pack December meeting

Planning Application Comments & Decisions

January 2020



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
<p>19/00507/VCN: Erection of four buildings comprising 20 industrial units, creation of access, internal roads, parking and sub-station – Mellishaw North Development site, Mellishaw Lane, Heaton-with-Oxcliffe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>
<p>19/01472/OUT: Outline application for the erection of 4 detached dwellings and associated access – Land to the rear of 87 White Lund Road, Morecambe</p>	<p>Support in principle</p>	<p>Awaiting decision</p>
<p>19/01532/FUL: Demolition of existing conservatory & erection of a single storey rear extension – 4 Cathedral Drive, Heaton-with-Oxcliffe LA3 3RE</p>	<p>Support in principle</p>	<p>Awaiting decision</p>