

HEATON-WITH-OXCLIFFE PARISH COUNCIL

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend Parish Council Meeting on Thursday 19th September 2019 at Grosvenor Park School commencing at 7.00 pm

A G E N D A

2023. To receive apologies
2024. To consider & approve Minutes of the Meeting held on Thursday 19th July 2019
2025. To receive Declarations of Interest
2026. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will need to be considered as an agenda item at a future meeting)
- a) Public discussion
 - b) Clerk's report and correspondence
 - c) Members updates and information only reports
2027. To consider the list of planning applications set out below:

Application No:	Description
19/00908/VCN	Retention of a temporary portacabin - Axa Direct, Northgate, White Lund Industrial Estate, Morecambe
19/01123/FUL	Erection of a single storey link extension to the side and rear – 19 Roeburn Drive, Morecambe LA3 3RY
19/01144/FUL	Erection of a single storey extension, installation of a fire escape, removal of glazing to the south west elevation, construction of a canopy to the north elevation, installation of an enlarged roller door to the north east elevation & change of use of existing parking & grassed areas to display cars & creation of additional parking spaces to the front – Pye motors Ltd, Ovangle Road, Morecambe LA3 3PF
19/01023/FUL	Erection of a toilet & shower block; Land to the rear of 282 Oxcliffe Road, Morecambe LA3 3EH

2028. To consider an update on planning authority decisions

2029. To authorise payment of the following accounts:

Cheque No:	Payment Description	Amount
100399	John Fairclough – Lengthsman duties July & August 2019	£200.00
100400	Mr R Bailey – Parish Clerk fees & expenses July & Aug 2019	£953.70

2030. To consider action to address overhanging trees at Keer Bank, Heaton-with-Oxcliffe

2031. To consider updates and actions - Parish Plan 2018 – 2021

2032. To consider date and time of next meeting

Parish Clerk

28 Wilson Grove, Heysham, Morecambe LA3 2PQ

Tel: 07828 254 149; Email: clerk@heatonwithoxcliffepc.org.uk

14 September 2019

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at Grosvenor Park School
on Thursday 18th July 2019 at 7-00 pm.

Present: Councillor Melling (Chair)
Councillor Mrs M Baxter
Councillor Mr S Edmondson
Councillor Mr W Jackson

In attendance: Bob Bailey, Parish Clerk

2012 Apologies: Apologies were received from Councillors Kelly and Percy.

2013 Minutes: It was **RESOLVED** that the Minutes of the meeting held on Thursday 13th June 2019 be approved.

2014 Declarations on interest: There were no declarations of interest

2015 Public discussion and information only updates:

1. **Public Discussion:** No members of the public were present
2. **Clerks report & correspondence:** The parish clerk reported that the account with Unity Trust Bank had now been set up. Arrangements now need to be made to close the current bank account and transfer funds to the new account.

The Council considered the list of correspondence received and previously circulated by the Parish Clerk. Discussion took place on the contents of the Parish & Town Council Newsletter released by Lancashire County Council.
3. **Members matters & information only updates:** Members noted the response submitted to Lancashire County Council regarding the proposed sale of three traveller sites, including Mellishaw Park. The Council commented that consideration needed to be given to both the interests of residents and the effects of such a sale on the wider local community. It was the Council's view that it is unlikely that any purchaser would keep rents affordable for Travellers. Despite reductions in the central government funding of local authorities, the County Council should strive to maintain the few Travellers sites that there are in the County, including Mellishaw Park.

There was then a discussion about comments previously made to County Councillor Edwards on the long-term plans of the Household Waste Recycling Centre. (HWRC) and suggestions that were made by the parish council for disposal of waste outside of the new closing hours that will come into operation from October.

Members also considered the reported evidence that there was no clear correlation between the closure of HWRC and fly-tipping. The parish council will monitor whether there is any impact once the new closing times are in operation

Members then commented on general issues that have been, or need to be, reported to Lancaster City Council and Lancashire County Council. Members were reminded that such matters should be reported online and that the relevant links are now available on the parish council's website: <http://heatonwithoxcliffepc.org.uk/report-an-issue/>

It was then **RESOLVED** that correspondence and Members matters, and updates be noted.

2016 Planning Applications and statutory consultations: No planning applications had been received.

2017 Planning Application decisions: Members reviewed the pre-circulated list of planning application comments and decisions. It was noted that one application had been permitted, one had been refused, three are awaiting decision and one appeal against a planning decision is in progress.

2018 Accounts for Payment:

Cheque No.	Payee and Payment Description	Amount
100395	John Fairclough – Lengthsman duties May 2019	£142.00
100396	Mr R Bailey – Parish Clerk fees and expenses May 2019	£496.47

There was a discussion about expenses for printing costs and it was then **RESOLVED** that the above payments be made.

2019 Potholes: Members considered a paper released by Lancashire County Council on the formal definition of a pothole, how they are identified, prioritized and repaired. After some discussion it was **RESOLVED** that the bulletin be noted.

2020 Transport Asset Management Plan (TAMP): Members considered a bulletin on the TAMP which sets out the key strategic priorities for Lancashire County Council as the highway authority. It includes all assets associated with the highway including roads, footways, drainage, structures (bridges/retaining walls) and street lighting.

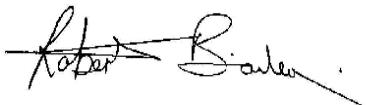
The strategy looks to manage assets on a holistic basis with work being prioritised to delivering an effective transport system. The TAMP is a 15-year plan that is split into three 5-year phases. Lancashire County Council are currently in phase 1 of the TAMP concentrating on the A, B and C roads and footway networks. Phase 2 of the TAMP, which starts in April 2020, will concentrate on the residential and rural unclassified roads. Phase 3, due to start in April 2025 will focus on structures (bridges/retaining walls), street lighting and drainage.

A fundamental principle of the TAMP is to move away from the philosophy of tackling 'worst first only' and adopting a more preventative approach. Lancashire County Council state that this approach will allow them to use cost effective preventative treatments to extend the life of the County's roads by 8-10 years, slowing down the rate of deterioration and more efficient use of our resources.

Members discussed the approach and **RESOLVED** that the bulletin be noted.

2021 Parish Plan: Members deferred detailed discussion on activities relating to the Parish Plan until the September meeting, but it was **RESOLVED** that consideration be given to developing a residents survey to capture and analyse the local communities views on the parish.

2022 Date & time of next meeting: The next meeting of the parish council will be held on **Thursday 19th September**. The meeting closed at 7:55pm


Clerk

Signed: _____ Chair

Correspondence – September 2019



Date	Sender	Topic
18/07/2019	Parish Clerk	Link to Lancashire County Council report on Household waste recycling centres
18/07/2019	Parish Clerk	Additional papers and documents on planning application 19/00865/FUL
18/07/2019	Parish Clerk	Copy of emails from 2018 on suggestions from Lancashire County Council to tackle driver behaviour on Roeburn Drive
18/07/2019	Parish Clerk	Links for reporting issues to Lancaster City Council and Lancashire County Council
29/07/2019	Lancaster City Council	Planning application 19/00908/VCN
06/08/2019	Student	Request for educational research funding
06/08/2019	TWM traffic controls	Community speed watch & traffic control systems
27/08/2019	Peter Melling	Report of fly-tipping incidents
27/08/2019	Parish Clerk	Meeting dates
02/09/2019	Lancaster City Council	Planning application 19/01123/FUL
02/09/2019	Parish Clerk	Confirmation of new meeting dates
13/09/2019	Lancaster City Council	Planning application 19/01144/FUL
13/09/2019	Banks Renewables	Heysham South Wind Farm leaflet

Planning Application Comments & Decisions

September 2019



Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
19/00507/VCN: Erection of four buildings comprising 20 industrial units, creation of access, internal roads, parking and sub-station – Mellishaw North Development site, Mellishaw Lane, Heaton-with-Oxcliffe	No representation	Awaiting decision
18/01330/FUL: Retrospective application for the change of use of two industrial units - Morecambe Bay Wines & Spirits, White Lund Industrial Estate	No representation	Application refused
APPEAL: 19/00019/REF: Reserved matters application for the erection of an agricultural worker dwelling - Moss Side Farm, Moss Road, Heaton With Oxcliffe, LA3 3ES	No representation	Appeal in progress
19/00679/FUL: Erection of a two-storey rear extension and ground floor link to garage – 5 Salisbury Close, Heaton With Oxcliffe, LA3 3RP	No representation	Application permitted