

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at Grosvenor Park School on**  
**Wednesday 12 October at 7-00 pm.**

**Present:** Councillor Mr I Clift (Chair)  
Councillor Mrs M Baxter  
Councillor Mr W Jackson  
Councillor Mrs G Kelly  
Councillor Mr K Percy

**1666 APOLOGIES:** Apologies were received from Councillor Mr S Edmondson due to holiday

**1667 MINUTES:** It was RESOLVED that the Minutes of the meeting held on 14<sup>th</sup> September 2016 be approved

**1668 DECLARATION OF INTERESTS:** There were no declarations of interest

**1669 ADJOURNMENT FOR PUBLIC DISCUSSION:**

- 1) The Clerk and Members reported on for information only matters and activities, actions and problems arising since the last meeting of the Council. These included:
  - A caravan that had apparently been dumped on Lancaster Road, Heaton-with-Oxcliffe
  - Overgrown hedge on Salisbury Close
  - Photographs and comments received from residents regarding works at a property on White Lund Road
  - Broken glass and the general dilapidated state of Grosvenor Park Play area and the Clerks response to this complaint
  - Van blocking a residents driveway on Langden Brooke Mews at Grosvenor Park school drop off/pick up times
  - New length of tarmac (approx. 5 metres) that is lifting from the surface of the ground
  - That further to Minute 1665, the Clerk's current Contract of Employment be revised to reflect the additional/changes to duties and responsibilities

***Members noted the updates and actions and requested the Clerk to follow up any outstanding matters and report as necessary***

- 2) The Clerk reported that attend an early engagement workshop with National Grid on the North West Coast Connections project to be held on 17 October from 6 -8pm at Middleton Village Hall  
***Members noted the date and time of the project workshop with a view to attending if available (NOTE: This meeting was subsequently cancelled)***

The meeting was reconvened

**1670 PLANNING APPLICATIONS**

<b>16/01174/FUL</b>	<b>Creation of a new vehicular access point and access road - Mr Cox, Lancaster Volkswagen, Vickers Way, Heaton-with-Oxcliffe, Morecambe, Lancashire LA3 3FB</b>
<b>16/01218/VCN</b>	<b>Provision of three extra pitches (pursuant to the variation of conditions 3 and 4 on planning permission 98/00804/FUL to allow the site to be used for unrestricted residential use) - Mr S Lee, 282 Oxcliffe Road, Heaton With Oxcliffe, Morecambe, Lancashire, LA3 3EH</b>

After some discussion, it was RESOLVED that no representation be made on planning application 16/01174/FUL, but that the Clerk make a formal comment in respect of application number 16/01218/VCN

**1671 ACCOUNTS FOR PAYMENT:**

<b>100292</b>	<b>Mr John Fairclough – Parish Lengthsman duties and grounds maintenance</b>	<b>£103.66</b>
---------------	--	----------------

It was RESOLVED to that the above account(s) be paid.

**1672** The Clerk reported that the Annual Return for the year ended 31 March 2016 had now been audited by external audit and in whose opinion showed a true and fair view of the accounts as at 31 March 2016 with no particular matters needing to be drawn to Members attention. As the accounts and supporting documents had been provided within deadlines and in accordance with statutory accounting procedures, no fee was payable to the external auditors

It was RESOLVED that the opinion of the external auditors and signed certificate be noted and the Clerk be thanked for maintaining the accounts on the council's behalf in accordance with statutory requirements and legislation

**1673** Members considered an update on the preparation of the Lancaster District Local Development Plan (the 'Local Plan'), specifically the Infrastructure Delivery Plan (IDP) which will identify future infrastructure requirements and aspirations for the district up to 2031. Members were informed that comments on the document should be submitted to Lancaster City Council by 18<sup>th</sup> November

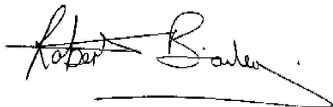
Members noted the update set out in the letter received by Lancaster City Council but were unable to make any formal comment on the IDP as there was no link to the document in the letter or on the Council's website

After some discussion, it was RESOLVED that the Clerk request more information from the Planning and Housing Policy team of the city council for further consideration at the November meeting of the parish council

**1674** Members considered information events aimed at potential new candidates standing for the county council elections in May 2017

It was RESOLVED that the information be noted and that the Clerk be informed if any Member wished to attend forthcoming events and/or wished to put themselves forward as a candidate for the Lancashire County Council elections in 2017

The Clerk informed Members that the next meeting of the Parish Council will be **Wednesday 09<sup>th</sup> November 2016** commencing at 7:00pm. The meeting closed at 8:00pm



Clerk of the Council