

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at Grosvenor Park School on
Wednesday 14 September at 7-00 pm.

Present: Councillor Mr I Clift (Chair)
 Councillor Mrs M Baxter
 Councillor Mr S Edmondson
 Councillor Mr W Jackson

1656 APOLOGIES: Apologies were received from Councillor Mr K Percy due to personal commitments and Councillor Mrs G Kelly due to an injury

1657 MINUTES: It was RESOLVED that the Minutes of the meeting held on 13th July be approved

1658 DECLARATION OF INTERESTS: There were no declarations of interest

1659 ADJOURNMENT FOR PUBLIC DISCUSSION:

- 1) The Clerk and Members reported on for information only matters and activities, actions and problems arising since the last meeting of the Council. These included:
 - Potholes and an unmade footpath on Oxcliffe Road that is obscured and unusable because of overhanging trees and bushes. It was reported that pedestrians have to walk into the road to get around the overhanging trees
 - Overhanging trees obscuring street lights on Roeburn Drive
 - Ongoing problems with parking and the blocking of residents drives on Grosvenor Park
 - Detritus on Duddon Close
 - Low hanging brambles on the footpath near the Ovangle Road roundabout
 - Anti-social behaviour on the footpath behind Washburn Court late at night - a resident has requested that a bench that is very close to her property be relocated to a place that is further away from residential properties.

Members noted the updates and actions and requested the Clerk to follow up any outstanding matters and report as necessary

- 2) The Clerk reported that Council's web domain had now been formally registered and that the new website had been launched. The website address is: <http://heatonwithoxcliffepc.org.uk/>.

Members thanked the Clerk and Tech-Hub IT Services for their work in developing the Council's new website

- 3) Members were informed that a vacancy as a co-opted Governor at Grosvenor Park School will be advertised on the school's website from 23rd September. ***Members noted the vacancy***

The meeting was reconvened

1660 PLANNING APPLICATIONS

16/00858/FUL	Mrs Karen Taylor, Land South of Mill Hill House, Lancaster Road, Heaton with Oxcliffe, Morecambe - Installation of fencing and access gate
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After some discussion, it was RESOLVED that no representation be made

1661 ACCOUNTS FOR PAYMENT:

100289	Lancashire County Council - Hire of Grosvenor Park School, June and July 2016	£90.00
100290	Mr John Fairclough – Parish Lengthsman duties and grounds maintenance	£183.32
100291	Mr R Bailey – Clerk's fees and expenses for the Quarter ending 30 th September 2016	£1,175.07

After some discussion, it was RESOLVED to that the above account(s) be paid.

1662 Members considered a paper from the Community Foundation for Lancashire setting out the criteria for voluntary and community organisations in areas that were affected by flooding and storms between December 2015 and March 2016. It was reported that grants of up to £10,000 are available.

The Community Foundation is also looking to support community groups who wish to put plans into action to help them cope better with future storms and flooding and to be able to respond pro-actively to any emergencies and natural disasters in their community. The Community Foundation is actively encouraging local people to come together and discuss ways in which they can make their communities more resilient in future.

Members acknowledged that often local communities are better placed to identify what needs to be done and to be able to respond more quickly and take the most appropriate action in any emergency situation. After some discussion, it was RESOLVED that the Council will seek to work with community groups and the principle authority when developing its Community Emergency Plan and will encourage and support the local community in developing projects and activities that help the local area to become more resilient and build on community spirit.

1663 Members considered the following reports and supporting papers received from Lancashire County Council:

- HGV Movement Strategy for Lancaster - setting out details of a strategy being developed to review current HGV access and to determine how these can be better managed following the opening of the Heysham to M6 link road that will be consulted on.
- Severe weather activity update – setting out the performance of highways teams in repairing faults in the highway and gully clearing
- Parish Champions newsletter – update on activities

After some discussion, it was RESOLVED that the papers be noted and that the Council considers a formal response to the HGV movement strategy consultation when published.

1664 Members considered United Utilities Reservoir Safety Campaign 2016 including templates, suggestions for social media posts and videos on ways to alert people to the dangers of swimming in reservoirs

It was RESOLVED that the campaign be noted and details posted on the Council's website, Facebook and twitter pages.

1665 The Clerk and Chair presented members with the Parish Clerk's objectives for the year arising from a recent performance and development appraisal, details of which are held on the Chairman's file. Members considered the objectives and the Clerk's current contract of employment and remuneration for 2016/2017. Members were advised of the 2016 – 2018 National Salary award pay scales for part-time Clerks as determined by the National Association of Local Councils and the Society of Local Council Clerks. In considering remuneration, the Clerk had been asked to demonstrate what activities he is now regularly undertakes on the Council's behalf that represent an addition to the activities set out in his current contract of employment.

Members noted the Clerks objectives and RESOLVED that these be agreed. After some discussion and a number of questions, Members were satisfied that the Clerk is now undertaking additional activities to those set out in his current contract of employment and RESOLVED that he be awarded an incremental increase, backdated to 01 April 2016 and that the pay scale be extended to a limit of Salary scale point 27.

The Clerk informed Members that the next meeting of the Parish Council will be **Wednesday 12th October 2016** commencing at 7:00pm. The meeting closed at 8:30pm



Clerk of the Council