

**PARISH OF HEATON-WITH-OXCLIFFE**  
**Minutes of the Meeting of the Parish Council held at Grosvenor Park School on**  
**Wednesday 08<sup>th</sup> June 2016 at 7-30 pm.**

**Present:** Councillor Mr I Clift (Chair)  
Councillor Mr S Edmondson  
Councillor Mrs M Baxter  
Councillor Mrs G Kelly  
Councillor Mr W Jackson  
Councillor Mr K Percy

**1636 APOLOGIES:** None

**1637 MINUTES:** Subject to a minor amendment, it was RESOLVED that the Minutes of the meeting held on 11<sup>th</sup> May 2016 be approved

**1638 DECLARATION OF INTERESTS:** There were no declarations of interest

**1639 ADJOURNMENT FOR PUBLIC DISCUSSION:**

- 1) The Clerk updated Members on actions and investigations taken on matters raised at the previous meeting that had all been, or were in the process of being, dealt with including a blocked drain on Heaton Bottom Road that was causing a foul smell dealt with by Lancashire County Council and flytipping on Downeyfield Road cleared by Lancaster City Council. It was also reported that the replacement grit bin for Heaton Bottom Road was now in Place.
- 2) The Clerk reported a number of matters that had been reported via fixmystreet.com since the last meeting:
  - Overgrown hedge on Oxcliffe Road/Salisbury Close which is obscuring the view entering and exiting the close
  - Parking on both sides of the footpath at Northgate, White Lund Industrial Estate and an abandoned vehicle at the same location
  - Pothole on Portland Drive
  - Sunken and loose bricks adjacent to water meters on Washburn Court.
- 3) Councillors reported on various 'street problems' within the Parish that had come to their attention since the last meeting, including:
  - Leaning trees on Grosvenor Park obscuring street lights and the sign on the entrance to Grosvenor Park in poor condition
  - Outstanding matters: trampled barrier around the culvert on Grosvenor Park and fly-tipping/debris at the back of Mellishaw Park Caravan Park
- 4) Councillor Mr K Percy enquired about the annual Community Award and whether a recipient for the award had been determined in conjunction with Grosvenor Park School and what arrangements had been made to present the award.

*Members noted actions taken by the Clerk and the Parish Lengthsman and requested the Clerk to report matters raised at this meeting to the principal authorities and report back on action(s) taken. The Clerk was also asked to confirm what arrangements had/will be made in respect of the Community Award.*

The meeting was reconvened

**1640 PLANNING APPLICATIONS**

**16/00525/CU**

**Mr Gordon Hoey - Change of use of land to domestic garden with associated landscaping**

After some discussion, it was RESOLVED that no representation be made

**1641 ACCOUNTS FOR PAYMENT:**

<b>100280</b>	<b>Lancashire County Council - Hire of Grosvenor Park School April 2016</b>	<b>£45.00</b>
<b>100281</b>	<b>Bay typesetters - Printing and distribution of Parish Newsletter</b>	<b>£260.00</b>
<b>100282</b>	<b>Mr John Fairclough – Parish Lengthsman duties and grounds maintenance</b>	<b>£133.66</b>
<b>100283</b>	<b>Mr Robert Bailey – Parish Clerk Fees and expenses for the quarter ending 30 June 2016</b>	<b>£1282.18</b>
<b>100284</b>	<b>Mrs Dawn Allen – Internal audit fees</b>	<b>£75.00</b>

It was RESOLVED to that the above account(s) be paid.

**1642** The Clerk informed Members that the date for expressions of interest for the development of Grosvenor Park Play Area had recently closed. Detailed proposals have been received from three companies which need to be considered and a decision made on the preferred option before any further work is carried out to secure the required funding. Members were informed that full details of each proposal are held electronically on a secure tendering website used by Lancaster City Council. The Clerk briefly showed Members graphics of the plans received.

After some discussion, it was RESOLVED that the proposals be discussed in more detail at the meeting of the Parish Council to be held in July and that consideration be given to setting up arrangements to consult on the proposals with local residents and children.

**1643** The Clerk reported that as requested Councillor Mr. K. Percy had now been set up as one of the Website Authors with the ability to add content to the new website once launched and subject to the approval of the Clerk. Members were informed that the Clerk and Councillor Percy would be discussing the website following the Council meeting to consider suggested changes.

It was also reported that despite two requests by the Clerk, parishcouncil.net, the existing website providers had not yet released domain details needed to finalise the set up for the new website. The Clerk has requested that Tech-Hub, acting on behalf of the Council, contact parishcouncil.net direct with a view to resolving the matter.

It was RESOLVED that the update on the development of the new Council website and the actions needed to before it can be formally launched be noted.

**1644** The Clerk reported that Lancashire County Council had recently launched a 12-week consultation that runs until Sunday 14<sup>th</sup> August about proposals to change where the county council delivers some of its local services. The proposals include the creation of a network of Neighbourhood Centres from which the County Council would increasingly deliver a range of services tailored to meet the needs of communities, along with an overall reduction in the number of premises from which community services are delivered.

The Clerk informed Members that more details are available at <http://www.lancashire.gov.uk/council/get-involved/consultations/changes-to-where-we-provide-services.aspx> and that hard copy versions of the consultation document will be available in libraries soon. After considering feedback received during the consultation period, the council's Cabinet is due to make a decision on a final set of proposals in September.

After some discussion, it was RESOLVED that Members would consider the consultation with a view to formulating a response from the Parish Council by the deadline of Sunday 14<sup>th</sup> August.

**1645** Members considered documents and information received from Morecambe Town Council including the Morecambe Town Council Strategic Plan 2015 – 2019 and consultation on the Town Council's work on producing a Neighbourhood Development Plan.

The Clerk reported that the priority areas of work to 2019 are:

- Improving the environment and appearance of the town;
- Improving the economy of the town;
- Community safety;
- Youth and community engagement

The Clerk reminded Members that the main purpose of a Neighbourhood Development Plan is to allow local communities the opportunity to influence the planning of the area in which they live and work including:

- allocating land for different uses such as housing, shops, employment and community uses;
- developing a shared vision for the area;
- identifying and protecting important local green spaces, and;
- influencing what new buildings should look like.

The Clerk informed Members that the consultation period ends on 4 July. Various consultation events are being held and further details are available at [www.morecambe.gov.uk](http://www.morecambe.gov.uk)

After some discussion, it was RESOLVED that the Morecambe Town Council Strategic Plan 2015 – 2019 and consultation on the Morecambe Neighbourhood Development Plan be noted.

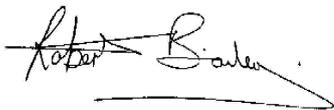
**1646** The Clerk advised Members that the National Joint Council for Local Government Services (NJC) had reached agreement on new pay scales for Parish Clerks for 2016/2017 (backdated to 01 April 2016) and 2017/2018 to be implemented from 01 April 2017.

Members considered the NJC pay scales and RESOLVED that the hourly rate to be awarded to the Parish Clerk be subject to the completion of the annual performance appraisal.

**1647** Members considered a news release from the nationalgrid on major marine surveys being carried out in Morecambe Bay - the first for almost 50 years. The results of these surveys will form part of the public consultation later in the year on plans to build a tunnel carrying electrical cables under Morecambe Bay as part of the North West Coast Connections Project.

It was RESOLVED that the news release and notification on the planned consultation on the North West Coast Connections Project for later in the year be noted.

The Clerk informed Members that the next meeting of the Parish Council will be **Wednesday 13<sup>th</sup> July 2016** commencing at 7:00pm. The meeting closed at 8:15pm



Clerk of the Council