

PARISH OF HEATON-WITH-OXCLIFFE
Minutes of the Meeting of the Parish Council held at Grosvenor Park School on
Wednesday 11th May 2016 at 7-30 pm.

Present: Councillor Mr I Clift (Chair)
 Councillor Mr S Edmondson
 Councillor Mrs M Baxter
 Councillor Mrs G Kelly
 Councillor Mrs W Jackson
 Councillor Mr K Percy

1627 APOLOGIES: None

1628 MINUTES: Subject to a minor amendment, it was RESOLVED that the Minutes of the meeting held on 13th April 2016 be approved

1629 DECLARATION OF INTERESTS: There were no declarations of interest

1630 ADJOURNMENT FOR PUBLIC DISCUSSION:

1) The Clerk updated Members on actions and investigations taken on matters raised at the previous meeting that had all been, or were in the process, of being dealt with, including an order that had now been placed to replace the damaged grit bin of Heaton Bottom Road. Councillors reported on various 'street problems' within the Parish that had come to their attention since the last meeting, including:

- A foul smelling drain and potholes on Heaton Bottom Road;
- Flytipping on Downeyfield Road;

Members noted actions taken by the Clerk and the Parish Lengthsman and requested the Clerk to report matters raised at this meeting to the principal authorities and report back on action(s) taken

The meeting was reconvened

1631 PLANNING APPLICATIONS

16/00011/REF	APPEAL: Riverside Caravan Park, Lancaster Road, Heaton With Oxcliffe, Morecambe, Lancashire LA3 3ER - Change of use of land for the siting of static caravans for holiday occupation 12 months of the year
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It was RESOLVED that Members noted that an appeal against a refusal of planning permission has been made to the Secretary of State in respect of the above application and that the appeal will be decided by written representations to be forwarded to the Planning Inspectorate by 13 June 2016. Members did not wish to make any further representation from the Council

1632 ACCOUNTS FOR PAYMENT:

100279	Mr John Fairclough, Lengthsman – Grounds Maintenance and Lengthsman duties	£103.66
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It was RESOLVED to that the above account(s) be paid.

1633 The Clerk reported that the 5th edition of the Council's Newsletter had now been printed and distributed to residents and published on the Council's website. This edition sets out the *Five Ways to Wellbeing* and details of the joint campaign by Lancashire County Council and the Alzheimer's Society to raise awareness about the early signs of dementia – more information available at www.lancashire.gov.uk/dementia. The Newsletter also set information about Dementia Awareness events being held between 15th – 21st May at Salt Ayre Sports Centre and Morecambe Library.

The Newsletter also set out the Council's early plans to develop a Community Emergency Plan for the area and appealed to local business, agencies, community groups and residents to contact the Clerk if they wished to be involved in establishing a 'community network' to help build resilience within the community.

It was RESOLVED that the Newsletter sets out recent actions and plans for key priorities and outcomes in the Parish Plan

1634 The Clerk demonstrated the developing new website explaining the details on each page of the proposed website and setting out how, once formally, launched, it will be compliant with the Transparency Code as set out in the Account and Audit Regulations 2015.

Members commented on the design of the new website which everyone considered to be a marked improvement on the current website. Councillor Mr. K Percy said that he had a number of suggestions that he will provide to the Clerk and comment on at the next meeting of the Council. Councillor Percy also requested that he be set up as one of the *Website Authors* with the ability to add content to the website going forward.

It was RESOLVED that the Clerk and the website developers Tech-Hub NW be thanked for the work that they had done so far and that the website be finalized at the June meeting with a view to going 'live' in July.

1635 The Clerk presented Members with the audited accounts and annual return for the financial year ended 31st March 2016. The Clerk explained and was asked questions about the receipts and payments during the year and the balances carried forward.

It was RESOLVED that the council's Annual Accounts for the year ended 31st March 2016 be approved and that the Annual Return be signed and submitted to the External Auditors.

The Clerk informed Members that the next meeting of the Parish Council will be **Wednesday 08 June 2016** commencing at 7:00pm. The meeting closed at 8:35pm



Clerk of the Council